



STATE OF UTAH - DEPARTMENT OF ADMINISTRATIVE SERVICES

**Division of Facilities Construction and Management**

**DFCM**

**MULTI-STEP BIDDING PROCESS  
FOR  
CONTRACTORS**

**Request For Solicitation For  
Construction Services**

**Stage II – Electrical Contractors Bidders List FY08**

**October 31, 2007**

**GENERATOR UPGRADE  
NORTHERN UTAH COMMUNITY  
CORRECTIONAL CENTER**

**DIVISION OF ADULT PROBATION  
AND PAROLE  
OGDEN, UTAH**

**DFCM Project No.: 07116120**

BNA Consulting Inc.  
635 South State Street  
Salt Lake City, Utah 84111

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Current copies of the following documents are hereby made part of these contract documents by reference. These documents are available on the DFCM web site at <http://dfcm.utah.gov> or are available upon request from DFCM:

DFCM General Conditions dated May 25, 2005

DFCM Application and Certificate for Payment dated May 25, 2005

Technical Specifications & Drawings: BNA Consulting Inc.

**The Agreement and General Conditions dated May 25, 2005 have been updated from versions that were formally adopted and in use prior to this date. The changes made to the General Conditions are identified in a document entitled Revisions to General Conditions that is available on DFCM's web site at <http://dfcm.utah.gov>**

## INVITATION TO BID

**ONLY FIRMS PRE-QUALIFIED DURING STAGE I OF THE RFS ARE ALLOWED TO BID ON THIS PROJECT**

The State of Utah - Division of Facilities Construction and Management (DFCM) is requesting bids for the construction of the following project:

### GENERATOR UPGRADE

### NORTHERN UTAH COMMUNITY CORRECTIONAL CENTER

### DIVISION OF ADULT PROBATION & PAROLE – OGDEN, UTAH

### DFCM PROJECT NO: 07116120

Project Description: Replace the existing 50 KW Emergency Backup Generator with a new 300 KW system. This project will include relocation and upgrade of the existing electrical service. Construction Cost Estimate: \$240,000.

<b>Company</b>	<b>Contact</b>	<b>Fax</b>
Arco Electric	Leesa C. Winger	(801) 566-0927
Capital Electric	Jim Thomas	(801) 908-6667
Electro Specialist, Inc.	Jeff Davis	(801) 572-5658
Hidden Peak Electric Co., Inc.	Brian Bales	(801) 262-5689
Positive Power, LLC	George Langlois	(801) 731-8908
Power Electric Company	Joseph Gormally	(801) 288-1065
Taylor Electric and Engineering	Ryan J. Taylor	(801) 413-1361
Utah Controls, Inc.	Jim Timmerman	(801) 990-1955

The bid documents will be available at 12:00 Noon on Wednesday, October 31, 2007 in electronic format only on CDs from DFCM at 4110 State Office Building, Salt Lake City, Utah 84114, telephone (801) 538-3018 and on the DFCM web page at <http://dfcm.utah.gov>. For questions regarding this project, please contact Jim Russell, Project Manager, DFCM, at (801)-538-9784. No others are to be contacted regarding this project.

A **MANDATORY** pre-bid meeting and site visit will be held at 1:00 PM on Wednesday, November 7, 2007 at 2445 South Water Tower Way (1125 West), Ogden, Utah. All pre-qualified prime contractors wishing to bid on this project must attend this meeting.

Bids must be submitted by 3:30 PM on Tuesday, November 20, 2007 to DFCM, 4110 State Office Building, Salt Lake City, Utah 84114. Bids will be opened and read aloud in the DFCM Conference Room, 4110 State Office Building, Salt Lake City, Utah. Note: Bids must be received at 4110 State Office Building by the specified time. The contractor shall comply with and require all of its subcontractors to comply with the license laws as required by the State of Utah.

A bid bond in the amount of five percent (5%) of the bid amount, made payable to the Division of Facilities Construction and Management on DFCM's bid bond form, shall accompany the bid.

The Division of Facilities Construction & Management reserves the right to reject any or all bids or to waive any formality or technicality in any bid in the interest of the State.

DIVISION OF FACILITIES CONSTRUCTION AND MANAGEMENT  
MARLA WORKMAN, CONTRACT COORDINATOR  
4110 State Office Bldg., Salt Lake City, Utah 84114

## **STAGE II - MULTI-STEP BIDDING PROCESS**

**ONLY FIRMS PRE-QUALIFIED DURING STAGE I OF THE RFS ARE ALLOWED TO BID ON THIS PROJECT**

### **1. Invitational Bid Procedures**

The following is an overview of the invitational bid process. More detailed information is contained throughout the document. Contractors are responsible for reading and complying with all information contained in this document.

Notification: DFCM will notify each registered pre-qualified firm (via fax or e-mail) when a project is ready for Construction Services and invite them to bid on the project.

Description of Work: A description of work or plans/specifications will be given to each contractor. If required, the plans and specifications will be available on the DFCM web page at <http://dfcm.utah.gov> and on CDs from DFCM, at 4110 State Office Building, Salt Lake City, Utah 84114.

Schedule: The Stage II Schedule shows critical dates including the mandatory pre-bid site meeting (if required), the question and answer period, the bid submittal deadline, the subcontractor list submittal deadline, etc. Contractors are responsible for meeting all deadlines shown on the schedule.

Mandatory Pre-Bid Site Meeting: If a firm fails to attend a pre-bid site meeting labeled “Mandatory” they will not be allowed to bid on the project. At the mandatory meeting, contractors may have an opportunity to inspect the site, receive additional instructions and ask questions about project. The schedule contains information on the date, time, and place of the mandatory pre-bid site meeting.

Written Questions: All questions must be in writing and directed to DFCM’s project manager assigned to this project. No others are to be contacted regarding this project. The schedule contains information on the deadline for submitting questions.

Addendum: All clarifications from DFCM will be in writing and issued as an addendum to the RFS. Addenda will be posted on DFCM’s web site at <http://dfcm.utah.gov>. Contractors are responsible for obtaining information contained in each addendum from the web site. Addenda issued prior to the submittal deadline shall become part of the bidding process and must be acknowledged on the bid form. Failure to acknowledge addenda may result in disqualification from bidding.

Submitting Bids: Bids must be submitted to DFCM 4110 State Office Building, Salt Lake City, Utah 84114 by the deadline indicated on the schedule. Bids submitted after the deadline will not be accepted. Bids will be opened at DFCM on the date, time, and place indicated on the schedule.

Subcontractors List: The firm selected for the project must submit a list of all subcontractors by the deadline indicated on the schedule contained in this document.

Pre-qualified List of Contractors: Contractors shall remain on DFCM’s list of pre-qualified contractors provided: (a) they maintain a performance rating of 3.5 or greater on each project, (b) they are not suspended for failure to comply with requirements of their contract, (c) the firm has not undergone a significant reorganization involving the loss of key personnel (site superintendents, project managers, owners, etc.) to a degree such that the firm no longer meets the pre-qualification requirements outlined in Stage I, (d) the financial viability of the firm has not significantly changed, and (e) the firm is not otherwise disqualified by DFCM. Note: If a contractor fails to comply with items (a) through (e) above,

they may be removed from DFCM's list of pre-qualified contractors following an evaluation by a review committee. Contractors will be given the opportunity to address the review committee before a decision is made. Pre-qualified contractors are ONLY authorized to bid on projects within the discipline that they were originally pre-qualified under.

**2. Drawings and Specifications and Interpretations**

Drawings, specifications and other contract documents may be obtained as stated in the Invitation to Bid. If any firm is in doubt as to the meaning or interpretation of any part of the drawings, specifications, scope of work or contract documents, they shall submit, in writing, a request for interpretation to the authorized DFCM representative by the deadline identified in the schedule. Answers to questions and interpretations will be made via addenda issued by DFCM. Neither DFCM or the designer shall be responsible for incorrect information obtained by contractors from sources other than the official drawings/specifications and addenda issued by DFCM.

**3. Product Approvals**

Where reference is made to one or more proprietary products in the contract documents, but restrictive descriptive materials of one or more manufacturer(s) is referred to in the contract documents, the products of other manufacturers will be accepted, provided they equal or exceed the standards set forth in the drawings and specifications and are compatible with the intent and purpose of the design, subject to the written approval of the Designer. Such written approval must occur prior to the deadline established for the last scheduled addendum to be issued. The Designer's written approval will be included as part of the addendum issued by DFCM. If the descriptive material is not restrictive, the products of other manufacturers specified will be accepted without prior approval provided they are compatible with the intent and purpose of the design as determined by the Designer.

**4. Addenda**

All clarifications from DFCM will be in writing and issued as an addendum to the RFS. Addenda will be posted on DFCM's web site at <http://dfcm.utah.gov>. Contractors are responsible for obtaining information contained in each addendum from the web site. Addenda issued prior to the submittal deadline shall become part of the bidding process and must be acknowledged on the bid form. Failure to acknowledge addenda shall result in disqualification from bidding. DFCM shall not be responsible for incorrect information obtained by contractors from sources other than official addenda issued by DFCM.

**5. Financial Responsibility of Contractors, Subcontractors and Sub-subcontractors**

Contractors shall respond promptly to any inquiry in writing by DFCM to any concern of financial responsibility of the Contractor, Subcontractor or Sub-subcontractor. Failure to respond may result in suspension from DFCM's list of pre-qualified contractors.

**6. Licensure**

The Contractor shall comply with and require all of its Subcontractors to comply with the license laws as required by the State of Utah.

**7. Permits**

In concurrence with the requirements for permitting in the general conditions, it is the responsibility of the contractor to obtain the fugitive dust plan requirements from the Utah Division of Air Quality and the SWPPP requirements from the Utah Department of Environmental Quality and submit the completed forms and pay any permit fee that may be required for this specific project. Failure to obtain the required permit may result in work stoppage and/or fines from the regulating authority that will be the sole responsibility of the contractor. Any delay to the project as a result of any such failure to obtain the permit or noncompliance with the permit shall not be eligible for any extension in the Contract Time.

**8. Time is of the Essence**

Time is of the essence in regard to all the requirements of the contract documents.

**9. Bids**

Before submitting a bid, each bidder shall carefully examine the contract documents; shall visit the site of the work; shall fully inform themselves as to all existing conditions and limitations; and shall include in the bid the cost of all items required by the contract documents including those added via addenda. If the bidder observes that portions of the contract documents are at variance with applicable laws, building codes, rules, regulations or contain obvious erroneous or uncoordinated information, the bidder shall promptly notify the DFCM Project Manager prior to the bidding deadline. Changes necessary to correct these issues will be made via addenda issued by DFCM.

The bid, bearing original signatures, must be typed or handwritten in ink on the Bid Form provided in the procurement documents and submitted in a sealed envelope at the location specified by the Invitation to Bid prior to the published deadline for the submission of bids.

Bid bond security, in the amount of five percent (5%) of the bid, made payable to the Division of Facilities Construction and Management, shall accompany bid. **THE BID BOND MUST BE ON THE BID BOND FORM PROVIDED IN THE PROCUREMENT DOCUMENTS IN ORDER TO BE CONSIDERED AN ACCEPTABLE BID.**

If the bid bond security is submitted on a form other than DFCM's required bid bond form, and the bid security meets all other legal requirements, the bidder will be allowed to provide an acceptable bid bond by the close of business on the next business day following notification by DFCM of submission of a defective bid bond security. **A cashier's check cannot be used as a substitute for a bid bond.**

**10. Listing of Subcontractors**

Listing of Subcontractors shall be as summarized in the "Instructions and Subcontractor's List Form", included as part of the contract documents. The subcontractors list shall be delivered to DFCM or faxed to DFCM at (801)538-3677 within 24 hours of the bid opening. Requirements for listing additional subcontractors will be listed in the contract documents.

DFCM retains the right to audit or take other steps necessary to confirm compliance with requirements for the listing and changing of subcontractors. Any contractor who is found to not be in compliance with these requirements may be suspended from DFCM's list of pre-qualified contractors.

**11. Contract and Bond**

The Contractor's Agreement will be in the form provided in this document. The duration of the contract shall be for the time indicated by the project completion deadline shown on the schedule. The successful bidder, simultaneously with the execution of the Contractor's Agreement, will be required to furnish a performance bond and a payment bond, both bearing original signatures, upon the forms provided in the procurement documents.

The performance and payment bonds shall be for an amount equal to one hundred percent (100%) of the Contract Sum and secured from a company that meets the requirements specified in the requisite forms. Any bonding requirements for Subcontractors will be specified in the Supplementary General Conditions.

**12. Award of Contract**

The Contract will be awarded as soon as possible to the lowest, responsive and responsible bidder, based on the lowest combination of base bid and acceptable prioritized alternates, provided the bid is reasonable, is in the interests of DFCM to accept and after applying the Utah Preference Laws in U.C.A. Title 63, Chapter 56. DFCM reserves the right to waive any technicalities or formalities in any bid or in the bidding. Alternates will be accepted on a prioritized basis with Alternate 1 being highest priority, Alternate 2 having second priority, etc. Alternates will be selected in prioritized order up to the construction cost estimate.

**13. Right to Reject Bids**

DFCM reserves the right to reject any or all Bids.

**14. Withdrawal of Bids**

Bids may be withdrawn on written request received from bidders within 24 hours after the bid opening if the contractor has made an error in preparing the bid.

**15. DFCM Contractor Performance Rating**

As a contractor completes each project, DFCM will evaluate project performance based on the enclosed "DFCM Contractor Performance Rating" form. The ratings issued on this project may affect the firm's "pre-qualified" status and their ability to obtain future work with DFCM.



## Stage II PROJECT SCHEDULE

<b>PROJECT NAME: GENERATOR UPGRADE NORTHERN UTAH COMMUNITY CORRECTIONAL CENTER DIVISION OF ADULT PROBATION &amp; PAROLE - OGDEN, UTAH</b>				
<b>DFCM PROJECT #: 07116120</b>				
<b>Event</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Place</b>
Stage II Bidding Documents Available	Wednesday	October 31, 2007	12:00 NOON	DFCM 4110 State Office Building SLC, UT and the DFCM web site*
Mandatory Pre-bid Site Meeting	Wednesday	November 7, 2007	1:00 PM	NUCCC 2445 S Tower Way (1125 W) Ogden, UT
Deadline for Submitting Questions	Tuesday	November 13, 2007	2:00 PM	Jim Russell – DFCM jimrussell@utah.gov Fax (801)-538-3267
Addendum Deadline (exception for bid delays)	Thursday	November 15, 2007	2:00 PM	DFCM web site*
Prime Contractors Turn in Bid and Bid Bond	Tuesday	November 20, 2007	3:30 PM	DFCM 4110 State Office Building SLC, UT
Subcontractors List Due	Wednesday	November 21, 2007	3:30 PM	DFCM 4110 State Office Building SLC, UT Fax 801-538-3677
Substantial Completion Date	Monday	June 2, 2008		

\* **NOTE: DFCM's web site address is <http://dfcm.utah.gov>**



## BID FORM

NAME OF BIDDER \_\_\_\_\_ DATE \_\_\_\_\_

To the Division of Facilities Construction and Management  
4110 State Office Building  
Salt Lake City, Utah 84114

The undersigned, responsive to the "Invitation to Bid" and in accordance with the Request for Bids for the **GENERATOR UPGRADE - NORTHERN UTAH COMMUNITY CORRECTIONAL CENTER DIVISION OF ADULT PROBATION & PAROLE OGDEN, UTAH – DFCM PROJECT NO. 07116120** and having examined the Contract Documents and the site of the proposed Work and being familiar with all of the conditions surrounding the construction of the proposed Project, including the availability of labor, hereby proposes to furnish all labor, materials and supplies as required for the Work in accordance with the Contract Documents as specified and within the time set forth and at the price stated below. This price is to cover all expenses incurred in performing the Work required under the Contract Documents of which this bid is a part:

I/We acknowledge receipt of the following Addenda: \_\_\_\_\_

For all work shown on the Drawings and described in the Specifications and Contract Documents, I/we agree to perform for the sum of:

\_\_\_\_\_ DOLLARS (\$\_\_\_\_\_)

(In case of discrepancy, written amount shall govern)

I/We guarantee that the Work will be Substantially Complete by **June 2, 2008**, should I/we be the successful bidder, and agree to pay liquidated damages in the amount of **\$250.00** per day for each day after expiration of the Contract Time as stated in Article 3 of the Contractor's Agreement.

This bid shall be good for 45 days after bid opening.

Enclosed is a 5% bid bond, as required, in the sum of \_\_\_\_\_

The undersigned Contractor's License Number for Utah is \_\_\_\_\_.

Upon receipt of notice of award of this bid, the undersigned agrees to execute the contract within ten (10) days, unless a shorter time is specified in Contract Documents, and deliver acceptable Performance and Payment bonds in the prescribed form in the amount of 100% of the Contract Sum for faithful performance of the contract. The Bid Bond attached, in the amount not less than five percent (5%) of the above bid sum, shall become the property of the Division of Facilities Construction and Management as liquidated damages for delay and additional expense caused thereby in the event that the contract is not executed and/or acceptable 100% Performance and Payment bonds are not delivered within time set forth.

Type of Organization: \_\_\_\_\_  
(Corporation, Partnership, Individual, etc.)

Any request and information related to Utah Preference Laws:

\_\_\_\_\_

Respectfully submitted,

\_\_\_\_\_  
Name of Bidder

ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

**BID BOND**

(Title 63, Chapter 56, U. C. A. 1953, as Amended)

**KNOW ALL PERSONS BY THESE PRESENTS:**

That \_\_\_\_\_ hereinafter referred to as the "Principal," and \_\_\_\_\_, a corporation organized and existing under the laws of the State of \_\_\_\_\_, with its principal office in the City of \_\_\_\_\_ and authorized to transact business in this State and U. S. Department of the Treasury Listed, (Circular 570, Companies Holding Certificates of Authority as Acceptable Securities on Federal Bonds and as Acceptable Reinsuring Companies); hereinafter referred to as the "Surety," are held and firmly bound unto the STATE OF UTAH, hereinafter referred to as the "Obligee," in the amount of \$ \_\_\_\_\_ (5% of the accompanying bid), being the sum of this Bond to which payment the Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

**THE CONDITION OF THIS OBLIGATION IS SUCH** that whereas the Principal has submitted to Obligee the accompanying bid incorporated by reference herein, dated as shown, to enter into a contract in writing for the \_\_\_\_\_ Project.

**NOW, THEREFORE, THE CONDITION OF THE ABOVE OBLIGATION IS SUCH**, that if the said principal does not execute a contract and give bond to be approved by the Obligee for the faithful performance thereof within ten (10) days after being notified in writing of such contract to the principal, then the sum of the amount stated above will be forfeited to the State of Utah as liquidated damages and not as a penalty; if the said principal shall execute a contract and give bond to be approved by the Obligee for the faithful performance thereof within ten (10) days after being notified in writing of such contract to the Principal, then this obligation shall be null and void. It is expressly understood and agreed that the liability of the Surety for any and all defaults of the Principal hereunder shall be the full penal sum of this Bond. The Surety, for value received, hereby stipulates and agrees that obligations of the Surety under this Bond shall be for a term of sixty (60) days from actual date of the bid opening.

**PROVIDED, HOWEVER**, that this Bond is executed pursuant to provisions of Title 63, Chapter 56, Utah Code Annotated, 1953, as amended, and all liabilities on this Bond shall be determined in accordance with said provisions to same extent as if it were copied at length herein.

**IN WITNESS WHEREOF**, the above bounden parties have executed this instrument under their several seals on the date indicated below, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

**DATED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**Principal's name and address (if other than a corporation):**

\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

**Principal's name and address (if a corporation):**

\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_  
(Affix Corporate Seal)

**Surety's name and address:**

\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
Attorney-in-Fact (Affix Corporate Seal)

STATE OF \_\_\_\_\_ )  
 ) ss.  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared before me \_\_\_\_\_, whose identity is personally known to me or proved to me on the basis of satisfactory evidence, and who, being by me duly sworn, did say that he/she is the Attorney-in-fact of the above-named Surety Company, and that he/she is duly authorized to execute the same and has complied in all respects with the laws of Utah in reference to becoming sole surety upon bonds, undertakings and obligations, and that he/she acknowledged to me that as Attorney-in-fact executed the same.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
My Commission Expires: \_\_\_\_\_  
Resides at: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

**Agency:** \_\_\_\_\_  
**Agent:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_

Approved As To Form: May 25, 2005  
By Alan S. Bachman, Asst Attorney General

**Division of Facilities Construction and Management****INSTRUCTION AND SUBCONTRACTORS LIST FORM**

The three low bidders, as well as all other bidders that desire to be considered, are required by law to submit to DFCM within 24 hours of bid opening a list of **ALL** first-tier subcontractors, including the subcontractor's name, bid amount and other information required by Building Board Rule and as stated in these Contract Documents, based on the following:

**DOLLAR AMOUNTS FOR LISTING**

**PROJECTS UNDER \$500,000: ALL FIRST-TIER SUBS \$20,000 OR OVER MUST BE LISTED**  
**PROJECTS \$500,000 OR MORE: ALL FIRST-TIER SUBS \$35,000 OR OVER MUST BE LISTED**

- Any additional subcontractors identified in the bid documents shall also be listed.
- The DFCM Director may not consider any bid submitted by a bidder if the bidder fails to submit a subcontractor list meeting the requirements of State law.
- List subcontractors for base bid as well as the impact on the list that the selection of any alternate may have.
- Bidder may not list more than one subcontractor to perform the same work.
- If there are no subcontractors for the job that are required to be reported by State law (either because there are no subcontractors that will be used on the project or because there are no first-tier subcontractors over the dollar amounts referred to above), then you do not need to submit a sublist. If you do not submit a sublist, it will be deemed to be a representation by you that there are no subcontractors on the job that are required to be reported under State law. At any time, DFCM reserves the right to inquire, for security purposes, as to the identification of the subcontractors at any tier that will be on the worksite.

**LICENSURE:**

The subcontractor's name, the type of work, the subcontractor's bid amount, and the subcontractor's license number as issued by DOPL, if such license is required under Utah Law, shall be listed. Bidder shall certify that all subcontractors, required to be licensed, are licensed as required by State law. A subcontractor includes a trade contractor or specialty contractor and does not include suppliers who provide only materials, equipment, or supplies to a contractor or subcontractor.

**'SPECIAL EXCEPTION':**

A bidder may list 'Special Exception' in place of a subcontractor when the bidder intends to obtain a subcontractor to perform the work at a later date because the bidder was unable to obtain a qualified or reasonable bid under the provisions of U.C.A. Section 63A-5-208(4). The bidder shall insert the term 'Special Exception' for that category of work, and shall provide documentation with the subcontractor list describing the bidder's efforts to obtain a bid of a qualified subcontractor at a reasonable cost and why the bidder was unable to obtain a qualified subcontractor bid. The Director must find that the bidder complied in good faith with State law requirements for any 'Special Exception' designation, in order for the bid to be considered. If awarded the contract, the Director shall supervise the bidder's efforts to obtain a qualified subcontractor bid. The amount of the awarded contract may not be adjusted to reflect the actual amount of the subcontractor's bid. Any listing of 'Special Exception' on the sublist form shall also include amount allocated for that work.

**GROUNDS FOR DISQUALIFICATION:**

The Director may not consider any bid submitted by a bidder if the bidder fails to submit a subcontractor list meeting the requirements of State law. Director may withhold awarding the contract to a particular bidder if one or more of the proposed subcontractors are considered by the Director to be unqualified to do the Work or for such

**INSTRUCTIONS AND SUBCONTRACTORS LIST FORM**  
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other reason in the best interest of the State of Utah. Notwithstanding any other provision in these instructions, if there is a good faith error on the sublist form, at the sole discretion of the Director, the Director may provide notice to the contractor and the contractor shall have 24 hours to submit the correction to the Director. If such correction is submitted timely, then the sublist requirements shall be considered met.

**CHANGES OF SUBCONTRACTORS SPECIFICALLY IDENTIFIED ON SUBLIST FORM:**

Subsequent to twenty-four hours after the bid opening, the contractor may change its listed subcontractors only after receiving written permission from the Director based on complying with all of the following criteria.

- (1) The contractor has established in writing that the change is in the best interest of the State and that the contractor establishes an appropriate reason for the change, which may include, but not is not limited to, the following reasons: the original subcontractor has failed to perform, or is not qualified or capable of performing, and/or the subcontractor has requested in writing to be released.
- (2) The circumstances related to the request for the change do not indicate any bad faith in the original listing of the subcontractors.
- (3) Any requirement set forth by the Director to ensure that the process used to select a new subcontractor does not give rise to bid shopping.
- (4) Any increase in the cost of the subject subcontractor work is borne by the contractor.
- (5) Any decrease in the cost of the subject subcontractor work shall result in a deductive change order being issued for the contract for such decreased amount.
- (6) The Director will give substantial weight to whether the subcontractor has consented in writing to being removed unless the Contractor establishes that the subcontractor is not qualified for the work.

**EXAMPLE:**

Example of a list where there are only four subcontractors:

<b>TYPE OF WORK</b>	<b>SUBCONTRACTOR, "SELF" OR "SPECIAL EXCEPTION"</b>	<b>SUBCONTRACTOR BID AMOUNT</b>	<b>CONTRACTOR LICENSE #</b>
ELECTRICAL	ABCD Electric Inc.	\$350,000.00	123456789000
LANDSCAPING	"Self" *	\$300,000.00	123456789000
CONCRETE (ALTERNATE #1)	XYZ Concrete Inc	\$298,000.00	987654321000
MECHANICAL	"Special Exception" (attach documentation)	Fixed at: \$350,000.00	(TO BE PROVIDED AFTER OBTAINING SUBCONTRACTOR)

\* Bidders may list "self", but it is not required.

**PURSUANT TO STATE LAW - SUBCONTRACTOR BID AMOUNTS CONTAINED IN THIS SUBCONTRACTOR LIST SHALL NOT BE DISCLOSED UNTIL THE CONTRACT HAS BEEN AWARDED.**



Division of Facilities Construction and Management

SUBCONTRACTORS LIST
FAX TO 801-538-3677

PROJECT TITLE: \_\_\_\_\_

Caution: You must read and comply fully with instructions.

Table with 4 columns: TYPE OF WORK, SUBCONTRACTOR, 'SELF' OR 'SPECIAL EXCEPTION', SUBCONTRACTOR BID AMOUNT, CONT. LICENSE #

We certify that:

- 1. This list includes all subcontractors as required by the instructions, including those related to the base bid as well as any alternates.
2. We have listed 'Self' or 'Special Exception' in accordance with the instructions.
3. All subcontractors are appropriately licensed as required by State law.

FIRM: \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNED BY: \_\_\_\_\_

NOTICE: FAILURE TO SUBMIT THIS FORM, PROPERLY COMPLETED AND SIGNED, AS REQUIRED IN THESE CONTRACT DOCUMENTS, SHALL BE GROUNDS FOR OWNER'S REFUSAL TO ENTER INTO A WRITTEN CONTRACT WITH BIDDER. ACTION MAY BE TAKEN AGAINST BIDDERS BID BOND AS DEEMED APPROPRIATE BY OWNER. ATTACH A SECOND PAGE IF NECESSARY.

## CONTRACTOR'S AGREEMENT

FOR:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THIS CONTRACTOR'S AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between the DIVISION OF FACILITIES CONSTRUCTION AND MANAGEMENT, hereinafter referred to as "DFCM", and \_\_\_\_\_, incorporated in the State of \_\_\_\_\_ and authorized to do business in the State of Utah, hereinafter referred to as "Contractor", whose address is \_\_\_\_\_.

WITNESSETH: WHEREAS, DFCM intends to have Work performed at \_\_\_\_\_  
\_\_\_\_\_.

WHEREAS, Contractor agrees to perform the Work for the sum stated herein.

NOW, THEREFORE, DFCM and Contractor for the consideration provided in this Contractor's Agreement, agree as follows:

**ARTICLE 1. SCOPE OF WORK.** The Work to be performed shall be in accordance with the Contract Documents prepared by \_\_\_\_\_ and entitled "\_\_\_\_\_"

The DFCM General Conditions ("General Conditions") dated May 25, 2005 on file at the office of DFCM and available on the DFCM website, are hereby incorporated by reference as part of this Agreement and are included in the specifications for this Project. All terms used in this Contractor's Agreement shall be as defined in the Contract Documents, and in particular, the General Conditions.

The Contractor Agrees to furnish labor, materials and equipment to complete the Work as required in the Contract Documents which are hereby incorporated by reference. It is understood and agreed by the parties hereto that all Work shall be performed as required in the Contract Documents and shall be subject to inspection and approval of DFCM or its authorized representative. The relationship of the Contractor to the DFCM hereunder is that of an independent Contractor.

**ARTICLE 2. CONTRACT SUM.** The DFCM agrees to pay and the Contractor agrees to accept in full performance of this Contractor's Agreement, the sum of \_\_\_\_\_ DOLLARS AND NO CENTS (\$\_\_\_\_\_.00), which is the base bid, and which sum also includes the cost of a 100%

CONTRACTOR'S AGREEMENT  
PAGE NO. 2

Performance Bond and a 100% Payment Bond as well as all insurance requirements of the Contractor. Said bonds have already been posted by the Contractor pursuant to State law. The required proof of insurance certificates have been delivered to DFCM in accordance with the General Conditions before the execution of this Contractor's Agreement.

**ARTICLE 3. TIME OF COMPLETION AND DELAY REMEDY.** The Work shall be Substantially Complete by \_\_\_\_\_. Contractor agrees to pay liquidated damages in the amount of \$\_\_\_\_\_ per day for each day after expiration of the Contract Time until the Contractor achieves Substantial Completion in accordance with the Contract Documents, if Contractor's delay makes the damages applicable. The provision for liquidated damages is: (a) to compensate the DFCM for delay only; (b) is provided for herein because actual damages can not be readily ascertained at the time of execution of this Contractor's Agreement; (c) is not a penalty; and (d) shall not prevent the DFCM from maintaining Claims for other non-delay damages, such as costs to complete or remedy defective Work.

No action shall be maintained by the Contractor, including its or Subcontractor or suppliers at any tier, against the DFCM or State of Utah for damages or other claims due to losses attributable to hindrances or delays from any cause whatsoever, including acts and omissions of the DFCM or its officers, employees or agents, except as expressly provided in the General Conditions. The Contractor may receive a written extension of time, signed by the DFCM, in which to complete the Work under this Contractor's Agreement in accordance with the General Conditions.

**ARTICLE 4. CONTRACT DOCUMENTS.** The Contract Documents consist of this Contractor's Agreement, the Conditions of the Contract (DFCM General Conditions, Supplementary and other Conditions), the Drawings, Specifications, Addenda and Modifications. The Contract Documents shall also include the bidding documents, including the Notice to Contractors, Instructions to Bidders/Proposers and the Bid/Proposal, to the extent not in conflict therewith and other documents and oral presentations that are documented as an attachment to the contract.

All such documents are hereby incorporated by reference herein. Any reference in this Contractor's Agreement to certain provisions of the Contract Documents shall in no way be construed as to lessen the importance or applicability of any other provisions of the Contract Documents.

**ARTICLE 5. PAYMENT.** The DFCM agrees to pay the Contractor from time to time as the Work progresses, but not more than once each month after the date of Notice to Proceed, and only upon Certificate of the A/E for Work performed during the preceding calendar month, ninety-five percent (95%) of the value of the labor performed and ninety-five percent (95%) of the value of materials furnished in place or on the site. The Contractor agrees to furnish to the DFCM invoices for materials purchased and on the site but not installed, for which the Contractor requests payment and agrees to safeguard and protect such equipment or materials and is responsible for safekeeping thereof and if such be stolen, lost or destroyed, to replace same.

Such evidence of labor performed and materials furnished as the DFCM may reasonably require shall be supplied by the Contractor at the time of request for Certificate of Payment on account. Materials for which payment has been made cannot be removed from the job site without DFCM's written approval. Five percent (5%) of the earned amount shall be retained from each monthly payment. The retainage, including any additional retainage imposed and the release of any retainage, shall be in accordance with UCA 13-8-5 as amended. Contractor shall also comply with the requirements of UCA 13-8-5, including restrictions of retainage regarding subcontractors and the distribution of interest earned on the retention proceeds. The DFCM shall not be responsible for enforcing the Contractor's obligations under State law in fulfilling the retention law requirements with subcontractors at any tier.

**ARTICLE 6. INDEBTEDNESS.** Before final payment is made, the Contractor must submit evidence satisfactory to the DFCM that all payrolls, materials bills, subcontracts at any tier and outstanding indebtedness in connection with the Work have been properly paid. Final Payment will be made after receipt of said evidence, final acceptance of the Work by the DFCM as well as compliance with the applicable provisions of the General Conditions.

Contractor shall respond immediately to any inquiry in writing by DFCM as to any concern of financial responsibility and DFCM reserves the right to request any waivers, releases or bonds from Contractor in regard to any rights of Subcontractors (including suppliers) at any tier or any third parties prior to any payment by DFCM to Contractor.

**ARTICLE 7. ADDITIONAL WORK.** It is understood and agreed by the parties hereto that no money will be paid to the Contractor for additional labor or materials furnished unless a new contract in writing or a Modification hereof in accordance with the General Conditions and the Contract Documents for such additional labor or materials has been executed. The DFCM specifically reserves the right to modify or amend this Contractor's Agreement and the total sum due hereunder either by enlarging or restricting the scope of the Work.

**ARTICLE 8. INSPECTIONS.** The Work shall be inspected for acceptance in accordance with the General Conditions.

**ARTICLE 9. DISPUTES.** Any dispute, PRE or Claim between the parties shall be subject to the provisions of Article 7 of the General Conditions. DFCM reserves all rights to pursue its rights and remedies as provided in the General Conditions.

**ARTICLE 10. TERMINATION, SUSPENSION OR ABANDONMENT.** This Contractor's Agreement may be terminated, suspended or abandoned in accordance with the General Conditions.

**ARTICLE 11. DFCM'S RIGHT TO WITHHOLD CERTAIN AMOUNT AND MAKE USE THEREOF.** The DFCM may withhold from payment to the Contractor such amount as, in DFCM's judgment, may be necessary to pay just claims against the Contractor or Subcontractor at any tier for labor and services rendered and materials furnished in and about the Work. The DFCM may apply such withheld amounts for the payment of such claims in DFCM's discretion. In so doing, the DFCM shall be deemed the agent of Contractor and payment so made by the DFCM shall be considered as payment made under this Contractor's Agreement by the DFCM to the Contractor. DFCM shall not be liable to the Contractor for any such payment made in good faith. Such withholdings and payments may be made without prior approval of the Contractor and may be also be prior to any determination as a result of any dispute, PRE, Claim or litigation.

**ARTICLE 12. INDEMNIFICATION.** The Contractor shall comply with the indemnification provisions of the General Conditions.

**ARTICLE 13. SUCCESSORS AND ASSIGNMENT OF CONTRACT.** The DFCM and Contractor, respectively bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement, and to partners, successors, assigns and legal representatives of such other party with respect to all covenants, provisions, rights and responsibilities of this Contractor's Agreement. The Contractor shall not assign this Contractor's Agreement without the prior written consent of the DFCM, nor shall the Contractor assign any moneys due or to become due as well as any rights under this Contractor's Agreement, without prior written consent of the DFCM.

**ARTICLE 14. RELATIONSHIP OF THE PARTIES.** The Contractor accepts the relationship of trust and confidence established by this Contractor's Agreement and covenants with the DFCM to cooperate with the DFCM and A/E and use the Contractor's best skill, efforts and judgment in furthering the interest of the DFCM; to furnish efficient business administration and supervision; to make best efforts to furnish at all times an adequate supply of workers and materials; and to perform the Work in the best and most expeditious and economic manner consistent with the interests of the DFCM.

**ARTICLE 15. AUTHORITY TO EXECUTE AND PERFORM AGREEMENT.** Contractor and DFCM each represent that the execution of this Contractor's Agreement and the performance thereunder is within their respective duly authorized powers.

**ARTICLE 16. ATTORNEY FEES AND COSTS.** Except as otherwise provided in the dispute resolution provisions of the General Conditions, the prevailing party shall be entitled to reasonable attorney fees and costs incurred in any action in the District Court and/or appellate body to enforce this Contractor's Agreement or recover damages or any other action as a result of a breach thereof.



**PERFORMANCE BOND**  
(Title 63, Chapter 56, U. C. A. 1953, as Amended)

That \_\_\_\_\_ hereinafter referred to as the "Principal" and \_\_\_\_\_, a corporation organized and existing under the laws of the State of \_\_\_\_\_, with its principal office in the City of \_\_\_\_\_ and authorized to transact business in this State and U. S. Department of the Treasury Listed (Circular 570, Companies Holding Certificates of Authority as Acceptable Securities on Federal Bonds and as Acceptable Reinsuring Companies); hereinafter referred to as the "Surety," are held and firmly bound unto the State of Utah, hereinafter referred to as the "Obligee," in the amount of \_\_\_\_\_ DOLLARS (\$) \_\_\_\_\_ for the payment whereof, the said Principal and Surety bind themselves and their heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

**WHEREAS**, the Principal has entered into a certain written Contract with the Obligee, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, to construct \_\_\_\_\_ in the County of \_\_\_\_\_, State of Utah, Project No. \_\_\_\_\_, for the approximate sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_), which Contract is hereby incorporated by reference herein.

**NOW, THEREFORE**, the condition of this obligation is such that if the said Principal shall faithfully perform the Contract in accordance with the Contract Documents including, but not limited to, the Plans, Specifications and conditions thereof, the one year performance warranty, and the terms of the Contract as said Contract may be subject to Modifications or changes, then this obligation shall be void; otherwise it shall remain in full force and effect.

No right of action shall accrue on this bond to or for the use of any person or corporation other than the state named herein or the heirs, executors, administrators or successors of the Owner.

The parties agree that the dispute provisions provided in the Contract Documents apply and shall constitute the sole dispute procedures of the parties.

**PROVIDED, HOWEVER**, that this Bond is executed pursuant to the Provisions of Title 63, Chapter 56, Utah Code Annotated, 1953, as amended, and all liabilities on this Bond shall be determined in accordance with said provisions to the same extent as if it were copied at length herein.

**IN WITNESS WHEREOF**, the said Principal and Surety have signed and sealed this instrument this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**WITNESS OR ATTESTATION:**

**PRINCIPAL:**

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

(Seal)

Title: \_\_\_\_\_

**WITNESS OR ATTESTATION:**

**SURETY:**

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Attorney-in-Fact (Seal)

STATE OF \_\_\_\_\_ )  
 ) ss.  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared before me \_\_\_\_\_, whose identity is personally known to me or proved to me on the basis of satisfactory evidence, and who, being by me duly sworn, did say that he/she is the Attorney in-fact of the above-named Surety Company and that he/she is duly authorized to execute the same and has complied in all respects with the laws of Utah in reference to becoming sole surety upon bonds, undertakings and obligations, and that he/she acknowledged to me that as Attorney-in-fact executed the same.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My commission expires: \_\_\_\_\_

Resides at: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

<b>Agency:</b> _____
<b>Agent:</b> _____
<b>Address:</b> _____
<b>Phone:</b> _____

Approved As To Form: May 25, 2005  
By Alan S. Bachman, Asst Attorney General

**PAYMENT BOND**

(Title 63, Chapter 56, U. C. A. 1953, as Amended)

**KNOW ALL PERSONS BY THESE PRESENTS:**

That \_\_\_\_\_ hereinafter referred to as the "Principal," and \_\_\_\_\_, a corporation organized and existing under the laws of the State of \_\_\_\_\_ authorized to do business in this State and U. S. Department of the Treasury Listed (Circular 570, Companies Holding Certificates of Authority as Acceptable Securities on Federal Bonds and as Acceptable Reinsuring Companies); with its principal office in the City of \_\_\_\_\_, hereinafter referred to as the "Surety," are held and firmly bound unto the State of Utah hereinafter referred to as the "Obligee," in the amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) for the payment whereof, the said Principal and Surety bind themselves and their heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

**WHEREAS**, the Principal has entered into a certain written Contract with the Obligee, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, to construct \_\_\_\_\_ in the County of \_\_\_\_\_, State of Utah, Project No. \_\_\_\_\_ for the approximate sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_), which contract is hereby incorporated by reference herein.

**NOW, THEREFORE**, the condition of this obligation is such that if the said Principal shall pay all claimants supplying labor or materials to Principal or Principal's Subcontractors in compliance with the provisions of Title 63, Chapter 56, of Utah Code Annotated, 1953, as amended, and in the prosecution of the Work provided for in said Contract, then, this obligation shall be void; otherwise it shall remain in full force and effect.

That said Surety to this Bond, for value received, hereby stipulates and agrees that no changes, extensions of time, alterations or additions to the terms of the Contract or to the Work to be performed thereunder, or the specifications or drawings accompanying same shall in any way affect its obligation on this Bond, and does hereby waive notice of any such changes, extensions of time, alterations or additions to the terms of the Contract or to the Work or to the specifications or drawings and agrees that they shall become part of the Contract Documents.

**PROVIDED, HOWEVER**, that this Bond is executed pursuant to the provisions of Title 63, Chapter 56, Utah Code Annotated, 1953, as amended, and all liabilities on this Bond shall be determined in accordance with said provisions to the same extent as if it were copied at length herein.

**IN WITNESS WHEREOF**, the said Principal and Surety have signed and sealed this instrument this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**WITNESS OR ATTESTATION:**

\_\_\_\_\_

**PRINCIPAL:**

\_\_\_\_\_

By: \_\_\_\_\_ (Seal)  
Title: \_\_\_\_\_

**WITNESS OR ATTESTATION:**

\_\_\_\_\_

**SURETY:**

\_\_\_\_\_

By: \_\_\_\_\_ (Seal)  
Attorney-in-Fact

STATE OF \_\_\_\_\_ )  
 ) ss.  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared before me \_\_\_\_\_, whose identity is personally known to me or proved to me on the basis of satisfactory evidence, and who, being by me duly sworn, did say that he/she is the Attorney-in-fact of the above-named Surety Company, and that he/she is duly authorized to execute the same and has complied in all respects with the laws of Utah in reference to becoming sole surety upon bonds, undertakings and obligations, and that he/she acknowledged to me that as Attorney-in-fact executed the same.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My commission expires: \_\_\_\_\_

Resides at: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

**Agency:** \_\_\_\_\_  
**Agent:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_

Approved As To Form: May 25, 2005  
By Alan S. Bachman, Asst Attorney General



Division of Facilities Construction and Management

DFCM

CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT \_\_\_\_\_ PROJECT NO: \_\_\_\_\_

AGENCY/INSTITUTION \_\_\_\_\_

AREA ACCEPTED \_\_\_\_\_

The Work performed under the subject Contract has been reviewed on this date and found to be Substantially Completed as defined in the General Conditions; including that the construction is sufficiently completed in accordance with the Contract Documents, as modified by any change orders agreed to by the parties, so that the State of Utah can occupy the Project or specified area of the Project for the use for which it is intended.

The DFCM - (Owner) accepts the Project or specified area of the Project as Substantially Complete and will assume full possession of the Project or specified area of the Project at \_\_\_\_\_ (time) on \_\_\_\_\_ (date).

The DFCM accepts the Project for occupancy and agrees to assume full responsibility for maintenance and operation, including utilities and insurance, of the Project subject to the itemized responsibilities and/or exceptions noted below:

\_\_\_\_\_  
\_\_\_\_\_

The Owner acknowledges receipt of the following closeout and transition materials:

- Record Drawings
- O & M Manuals
- Warranty Documents
- Completion of Training Requirements

A list of items to be completed or corrected (Punch List) is attached hereto. The failure to include an item on it does not alter the responsibility of the Contractor to complete all the Work in accordance with the Contract Documents, including authorized changes thereof. The amount of \_\_\_\_\_. (Twice the value of the punch list work) shall be retained to assure the completion of the punch list work.

The Contractor shall complete or correct the Work on the list of (Punch List) items appended hereto within \_\_\_\_\_ calendar days from the above date of issuance of this Certificate. If the list of items is not completed within the time allotted the Owner has the right to be compensated for the delays and/or complete the work with the help of independent contractor at the expense of the retained project funds. If the retained project funds are insufficient to cover the delay/completion damages, the Owner shall be promptly reimbursed for the balance of the funds needed to compensate the Owner.

\_\_\_\_\_ by: \_\_\_\_\_  
CONTRACTOR (include name of firm) (Signature) DATE

\_\_\_\_\_ by: \_\_\_\_\_  
A/E (include name of firm) (Signature) DATE

\_\_\_\_\_ by: \_\_\_\_\_  
USING INSTITUTION OR AGENCY (Signature) DATE

\_\_\_\_\_ by: \_\_\_\_\_  
DFCM (Owner) (Signature) DATE

4110 State Office Building, Salt Lake City, Utah 84114  
telephone 801-538-3018 • facsimile 801-538-3267 • <http://dfcm.utah.gov>

cc: Parties Noted  
DFCM, Director

**General Contractor Performance Rating Form**

Project Name:		DFCM Project#	
Contractor:  (ABC Construction, John Doe, 111-111-1111)	A/E:  (ABC Architects, Jane Doe, 222-222-2222)	Original Contract Amount:	Final Contract Amount:
DFCM Project Manager:		Contract Date:	
Completion Date:		Date of Rating:	

Rating Guideline	QUALITY OF PRODUCT OR SERVICES	COST CONTROL	TIMELINESS OF PERFORMANCE	BUSINESS RELATIONS
<b>5-Exceptional</b>	Contractor has demonstrated an exceptional performance level in any of the above four categories that justifies adding a point to the score. Contractor performance clearly exceeds the performance levels described as "Very Good"			
<b>4-Very Good</b>	Contractor is in compliance with contract requirements and/or delivers quality product/service.	Contractor is effective in managing costs and submits current, accurate, and complete billings	Contractor is effective in meeting milestones and delivery schedule	Response to inquiries, technical/service/administrative issues is effective
<b>3-Satisfactory</b>	Minor inefficiencies/errors have been identified	Contractor is usually effective in managing cost	Contractor is usually effective in meeting milestones and delivery schedules	Response to inquires technical/service/administrative issues is somewhat effective
<b>2-Marginal</b>	Major problems have been encountered	Contractor is having major difficulty managing cost effectively	Contractor is having major difficulty meeting milestones and delivery schedule	Response to inquiries, technical/service/administrative issues is marginally effective
<b>1-Unsatisfactory</b>	Contractor is not in compliance and is jeopardizing achievement of contract objectives	Contractor is unable to manage costs effectively	Contractor delays are jeopardizing performance of contract objectives	Response to inquiries, technical/service/administrative issues is not effective

<b>1. Rate Contractors quality of workmanship, management of sub contractor performance, project cleanliness, organization and safety requirement.</b>	<b>Score</b>
<u>Agency Comments:</u>	
<u>A &amp; E Comments:</u>	
<u>DFCM Project Manager Comments:</u>	

<b>2. Rate Contractor administration of project costs, change orders and financial management of the project budget.</b>	<b>Score</b>
<u>Agency Comments:</u>	
<u>A &amp; E Comments:</u>	
<u>DFCM Project Manager Comments:</u>	

<b>3. Rate Contractor's performance and adherence to Project Schedule, delay procedures and requirements of substantial completion, inspection and punch-list performance.</b>	<b>Score</b>
<u>Agency Comments:</u>	
<u>A &amp; E Comments:</u>	
<u>DFCM Project Manager Comments:</u>	

<b>4. Evaluate performance of contractor management team including project manager, engineer and superintendent also include in the rating team's ability to work well with owner, user agency and consultants.</b>	<b>Score</b>
<u>Agency Comments:</u>	
<u>A &amp; E Comments:</u>	
<u>DFCM Project Manager Comments:</u>	

5. Rate success of Contractor's management plan, completion of the plans mitigation of project risks and performance of value engineering concepts.	Score
<u>Agency Comments:</u>	
<u>A &amp; E Comments:</u>	
<u>DFCM Project Manager Comments:</u>	

<b>Signed by:</b>	<b>Date:</b>	<b>Mean Score</b>
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**Additional Comments:**

## SECTION 02100 - CHAIN LINK FENCES AND GATES

### PART 1 - GENERAL

#### DESCRIPTION OF WORK

Chain link fence material shall be produced and installed by methods recognized as good commercial practices in accordance with the Chain Link Fence Manufacturers Institute.

#### WORK INCLUDED

1. Fence framework, fabric, labor, and accessories.
2. Excavation for posts.
3. Concrete encasement for posts.
4. Manual gates and related hardware.

#### REFERENCES

Federal Specifications (FS)

FS RR-F-191/1C Fencing, Wire and Post Metal (Chain-Link Fence Fabric)

American Society for Testing and Materials (ASTM)

ASTM A 123 Specification for Zinc (Hot-Dip Galvanized) Coatings on Iron and Steel Products

ASTM C 94 Specification for Ready-Mixed Concrete

#### TYPE OF FENCE

Chain link fencing shall conform to the requirements stipulated herein. Chain link fencing shall be standard fencing as indicated in this document.

Standard Fencing and Gates shall be a fence with 6 feet 0 inches of chain link fabric and top and bottom rails. The bottom rail shall be within two inches above the finish grade. The gates shall be of similar construction with cross bracing as required and a hasp for locking.

#### SUBMITTALS

Product Data: Submit complete product or manufacturer's specifications and installation instructions for each product used for chain link fences and gates.

Shop Drawings: Submit shop drawings layout and erection of the chain link fencing and gates.

Include accessories, fittings, hardware, anchorages, and schedule of components.

### PART 2 - PRODUCTS

#### MATERIALS

Fencing Materials: Posts, gate frames, braces, rails, stretcher bars, truss rods and tension wire shall be of steel. Gate hinges, post caps, stretcher bar bands, bolts, hardware, and other parts shall be of steel, malleable iron, ductile iron, except that post tops, rail ends, ties and clips may be of aluminum. All fencing, pipe, fabric, and accessories shall conform to the specifications described in the "Product Manual" published by the Chain Link Fence Manufacturers Institute unless further restricted by this section. The contractor shall submit shop and erection drawings for all components of the chain link fence.

Fabric: Fabric shall be No. 9 gauge copper-bearing open-hearth steel wire, woven in a 2 inch mesh, zinc coating ASTM A 392, Type II, Class 2, 2.0 oz/sq ft. The fabric shall be heavily galvanized by the hot-dip process after weaving.

Pipe: All posts, braces, rails, and gate framing members shall be coated with zinc by the hot-dip process after fabrication. The strip steel used in the manufacture of the pipe shall conform to either ASTM A 120 (Schedule 40) or ASTM A 569 (SS 40 by Allied Tube and Conduit Corp. or equal). Pipe conforming to ASTM A 120 shall receive not less than 1.8 ounces per square foot of zinc coating. Pipe conforming to ASTM A 569 shall be triple coated with a minimum of 0.9 ounces per square foot of zinc, 15 micrograms per square inch of chromate, and 0.3 mils of polyurethane finish. Pipe shall be straight or have an installed deflection not greater than 1/2" per span or post.

Line Posts: All line posts shall be nominal 2 inch, 2.375 inch O.D. steel pipe.

Terminal Posts: End posts shall be nominal 2-1/2 inch, 2.875 O.D. steel pipe.

Top Rail: All top rails shall be nominal 1-1/4 inch, 1.660 inch O.D. steel pipe. Top rails shall be provided with expansion coupling and shall be securely fastened to gate and terminal posts by means of suitable hot-dipped galvanized connections.

Bottom Rail: All bottom rails shall be nominal 1-1/4 inch, 1.660 inch O.D. pipe.

Bracing: Rails shall be nominal 1-1/4 inch, 1.660 inch O.D. galvanized steel pipe with adjustable truss braces 3/8 inch dia. and all fitting hot-dipped galvanized.

Gate Posts: 3.500 inch dia. for man gates. All gate posts to be galvanized steel pipe.

Gate Frame: Gate frames shall be nominal 1-1/2 inch, 1.9 inch O.D. dia. Galvanized high carbon-welded steel tubing with internal bracing of nominal 1-1/4 inch, 1.660 inch O.D., galvanized high carbon steel tubing welded at all joints to provide rigid water-tight construction. Gate fabric shall match the line fence fabric. Gates shall be 6 feet 0 inch high. Swing gates shall be furnished with pivot-type hinges, center stop, and hold open devices. Gates shall provide clear opening as shown on the drawings. If requested on the submittal list, the contractor shall submit shop and erection drawings on the gates, hardware, type of hangers, spacing, and all other details required for a complete installation. Latches are required.

Tension Bars: 3/16 X 3/4 inch hot-dipped galvanized steel flat bars.

Caps: Cast steel or malleable iron, galvanized, sized to post dimensions, set-screw retained.

Fittings: Sleeves, bands, clips, rail ends, tension bars, fasteners and fittings shall be galvanized steel.

### CONCRETE MIX

Concrete: ASTM C 94; type II Portland Cement; 3000 psi at 28 days; 3 inch slump; 3/4 inch maximum size aggregate.

## PART 3 - EXECUTION

### ERECTION

The fence erection, including all connections, shall be made in accordance with manufacturer's directions and the "Product Manual" published by the Chain Link Manufacturers Institute.

Concrete Placement: Posts and gate hold open devices shall be placed in concrete. The contractor shall insure that the fresh concrete has sufficiently cured prior to pulling the fabric.

Fabric: Fabric shall be stretched taut enough to resist a 6 inch deflection laterally, top or bottom, when force is exerted with the hand. Fabric shall be attached to and supported by terminal and gate posts by

means of 3/16 x 3/4 inch hot-dipped galvanized tension bars. Fabric shall be fastened to line posts and to top and bottom rails by means of tie wire spaced 12 inches on center.

**Top Rail:** Top rail shall pass through the extension arms to form a continuous brace from end to end of each stretch of fence.

**Bottom Rail:** Bottom rail shall be installed accordance with manufacturer's directions using couplings.

**Bracing:** All end and corner posts, unless otherwise shown, shall be suitably braced with pipe set in horizontal position, with adjustable truss braces between terminal and first line posts, complete with all fittings. Terminal posts shall be braced laterally in an approved manner.

**Post Spacing and Setting:** All posts shall be spaced in the line of the fence not to exceed 10 foot centers. All posts shall be set in concrete foundations to a depth of not less than 36 inches.

**Fabric Ties:** Fabric ties shall be No. 12 gauge galvanized steel.

### BOLTS AND HARDWARE

All screws, nuts, bars, wire mesh, hinges and hinge pins shall be securely fastened to preclude surreptitious removal and assure visual evidence of tampering.

Hardware accessible from outside the area shall be restrained by peening, brazing, or spot welding to preclude removal.

Exceptions: Carriage bolts with round head need not be restrained when used to connect top or bottom rail, latches or center stop. Carriage bolts need not be restrained when used on hardware when the nut is not accessible from the outside.

### PAINTING

Surfaces that have been cut, filed, or where the galvanized coating has been broken shall be coated with an anti-corrosive aluminum paint or suitable substitute to prevent corrosion.

### CLEARANCE

The bottom rail shall be installed so that it is not over 2 inches above grade at any point.

Provide suitable closure at irregularities in grade, such as curbs or ditches.

Vertical posts shall not exceed 6 inches open space to adjacent post or solid structure.

Gates in the closed position shall have vertical and horizontal clearances not greater than 6 inches.

## SECTION 16001 - ELECTRICAL GENERAL PROVISIONS

### PART 1 - GENERAL

#### RELATED DOCUMENTS:

Drawings and general provisions of Contract, including General and Supplementary Conditions and Division-1 Specification sections, apply to work of this section.

Architectural, Structural, Mechanical and other applicable documents are considered a part of the electrical documents insofar as they apply as if referred to in full.

#### DESCRIPTION OF WORK:

The extent of electrical work is indicated on drawings and/or specified in Division 16 sections of the specification. Provide all labor, materials, equipment, supervision and service necessary for a complete electrical system. Work includes, but is not necessarily limited to, the following items.

<u>ITEM</u>	<u>SECTION</u>
Electrical General Provisions	16001
Demolition	16080
Conduit Raceways	16110
Conductors and Cables	16120
Electrical Boxes and Fittings	16135
Supporting Devices	16136
Panelboards	16160
Switchgear and Switchboards	16175
Overcurrent Protective Devices	16180
Service Entrance	16420
Grounding	16452
Emergency Electrical Systems	16610

Use of standard industry symbols together with the special symbols, notes, and instructions indicated on the drawings describe the work, materials, apparatus and systems required as a portion of this work.

Visit the site during the bidding period to determine existing conditions affecting electrical and other work. All costs arising from site conditions and/or preparation shall be included in the base bid. No additional charges will be allowed due to inadequate site inspection.

#### DEFINITION OF TERMS

The following terms used in Division 16 documents are defined as follows:

1. "Provide": Means furnish, install and connect, unless otherwise indicated.
2. "Furnish": Means purchase and deliver to project site.
3. "Install": Means to physically install the items in-place.
4. "Connect": Means make final electrical connections for a complete operating piece of equipment.

## RELATED SECTIONS:

Consult all other sections, determine the extent and character of related work and properly coordinate work specified herein with that specified elsewhere to produce a complete installation.

- General and Supplementary Conditions: Drawings and general provisions of contract apply to all Division 16 sections.
- Earthwork: Provide trenching, backfilling, boring and soil compaction as required for the installation of underground conduit, buried cable, in-grade pull boxes, manholes, lighting pole foundations, etc.
- Concrete Work: Provide forming, steel bar reinforcing, cast-in-place concrete, finishing and grouting as required for under ground conduit encasement, light pole foundations, pull box slabs, vaults, equipment pads, etc.
- Miscellaneous Metal Work: Provide fittings, brackets, backing, supports, rods, welding and pipe as required for support and bracing of raceways, lighting fixtures, panelboards, distribution boards, switchboards, motor controls centers, etc.
- Miscellaneous Lumber and Framing Work: Provide wood grounds, nailers, blocking, fasteners, and anchorage for support of electrical materials and equipment.
- Moisture Protection: Provide membrane clamps, sheet metal flashing, counter flashing, caulking and sealants as required for waterproofing of conduit penetrations and sealing penetrations in or through fire walls, floors and ceiling slabs and foundation walls. All penetrations through vapor barriers at slabs on grade shall be taped and made vaportight.
- Painting: Provide surface preparation, priming and finish coating as required for electrical cabinets, exposed conduit, pull and junction boxes, poles, surface metal raceways, etc.

## INTERPRETATION OF DRAWINGS AND SPECIFICATIONS:

Before bidding, Contractor shall familiarize himself with the drawings, specifications and project site. Submit requests for clarification to Architect/Engineer in writing prior to issuance of final addendum. After signing the contract, the Contractor shall meet the intent, purpose, and function of the Contract Documents. Any costs of materials, labor and equipment arising therefrom, to make each system complete and operable, is the responsibility of the Contractor.

Submit all requests for clarifications to the DFCM Project Manager in writing prior to the deadline for final questions. During the construction phase all requests for clarification shall be submitted in writing to the engineer.

## QUALITY ASSURANCE:

Reference to codes, standards, specifications and recommendations of technical societies, trade organizations and governmental agencies refers to the latest edition of such publications adopted and published prior to submittal of the bid proposed, unless noted otherwise herein. All work shall meet or exceed the State of Utah/DFCM requirements for construction standards, refer to DFCM web site at [http://www.dfc.state.ut.us/downloads/1const/2005\\_0525\\_design\\_manual.pdf](http://www.dfc.state.ut.us/downloads/1const/2005_0525_design_manual.pdf) for standard. Such codes or standards are considered a part of this specification as though fully repeated herein.

When codes, standards, regulations, etc. allow work of lesser quality or extent than is specified under this Division, nothing in said codes shall be construed or inferred as reducing the quality, requirements or extent of the Drawings and Specifications. Perform work in accordance with applicable requirements of all governing codes, rules and regulations including the following minimum standards, whether statutory or not:

1. National Electric Code (NEC).
2. International Building Code (IBC).
3. International Fire Code (IFC).
4. International Mechanical Code (IMC).

Standards: Comply with the following standards where applicable for equipment and materials specified under this Division.

UL	Underwriters' Laboratories
ASTM	American Society for Testing Materials
CBN	Certified Ballast Manufacturers
IPCEA	Insulated Power Cable Engineers Association
NEMA	National Electrical Manufacturer's Association
ANSI	American National Standards Institute
ETL	Electrical Testing Laboratories

All electrical apparatus furnished under this Section shall conform to (NEMA) standards and the NEC and bear the Underwriters' Laboratories (UL) label where such label is applicable.

Comply with requirements of State and Local Ordinances. If a conflict occurs between these requirements and the Contract Documents, the most stringent requirements shall govern. The Contractor accepts this responsibility upon submitting his bid, and no extra charge will be allowed after the contract is awarded. This shall not be construed as relieving the Contractor from complying with any requirements of the Contract Documents which may be in excess of the aforementioned requirements, and not contrary to same.

Obtain all permits, inspections, etc. required by authority having jurisdiction. Include all fees in bid. Furnish a certificate of approval to the Owner's Representative from the Inspection Authority at completion of the work.

Employ only qualified craftsmen with at least three years of experience. Workmanship shall be neat, have a good mechanical appearance and conform to best electrical construction practices. Provide a competent superintendent to direct the work at all times. Any person found incompetent shall be discharged from the project and replaced by satisfactory personnel.

Contractor shall have a current state contracting license applicable to type of work to be performed under this contract.

#### SUBMITTALS:

SHOP DRAWINGS AND PRODUCT DATA: After the Contract is awarded but prior to manufacture or installation of any equipment, prepare complete Shop Drawings and Brochures for materials and equipment as required by each section of the specification. Submit 8 complete sets for review. All sets of shop drawing material shall be bound. Prior to submission of the Shop Drawings and Project Data, review and certify that they are in compliance with the Contract Documents. Verify all dimensional information to insure proper clearance for installation of equipment. Check all materials and equipment after arrival on the job site and verify compliance with the Contract Documents. A minimum period of two weeks, exclusive of transmittal time, will be required each time Shop Drawing and/or Brochure is submitted or resubmitted for review. This time period shall be considered by the Contractor when scheduling submittal data. If the shop drawings are rejected twice, the contractor shall reimburse the engineer the sum of

\$200.00 for the third review and any additional reviews required.

Review of Shop Drawings and Brochures shall not relieve the Contractor of responsibility for dimensions and/or errors that may be contained therein, or deviations from the Contract Document's requirements. It shall be clearly understood that the noting of some errors but overlooking others does not grant the Contractor permission to proceed in error. Regardless of any information contained in the Shop Drawings and Brochures, the requirements of the Contract Document's shall govern and are not waived, or superseded in any way by the review of the Shop Drawings and Brochures.

Certifications shall be written or in the form of rubber stamp impressions as follows:

I hereby certify that this Shop Drawing and/or Brochure has been checked prior to submittal and that it complies in all respects with the requirements of the Contract Drawings and Specifications for this Project.

(Name of Electrical Subcontractor)

Signed \_\_\_\_\_

Position \_\_\_\_\_ Date \_\_\_\_\_

Observe the following rules when submitting the Shop Drawings and Brochures.

1. Each Shop Drawing shall indicate in the lower right hand corner, and each Brochure shall indicate on the front cover the following: Title of the sheet or brochure, name and location of the building; names of the Architect and Electrical Engineer, Contractor, Subcontractors, Manufacturer, Supplier/Vendor, etc., date of submittal, and the date of correction and revision. Unless the above information is included the submittal will be returned for resubmittal.
2. Shop Drawings shall be done in an easily legible scale and shall contain sufficient plans, elevations, sections, and isometrics to clearly describe the equipment or apparatus, and its location. Drawings shall be prepared by an Engineer/Draftsmen skilled in this type of work. Shop Drawings shall be drawn to at least 1/4" = 1'0" scale.
3. Brochures to be submitted shall be published by the Manufacturers and shall contain complete and detailed engineering and dimensional information. Brochures submitted shall contain only information relevant to the particular equipment or materials to be furnished. The Contractor shall not submit catalogs which describe several different items in addition to those items to be used, unless all irrelevant information is marked out, or unless relevant information is clearly marked. Brochures from each manufacturer shall be identified and submitted separately.

**OPERATION AND MAINTENANCE MANUALS:** Provide operating instruction and maintenance data books for all equipment and materials furnished under this Division.

Submit four copies of operating and maintenance data books for review at least four weeks before final review of the project. Assemble all data in a completely indexed volume or volumes and identify the size, model, and features indicated for each item. The binder (sized to the material) shall be a 2" slide lock unit (Wilson-Jones B3-367-44). The cover shall be engraved with the job title in 1/2" high letters and the name and address of the Contractor in 1/4" high letters. Provide the same information in 1/8" letters on the spine.

Include complete cleaning and servicing data compiled in clearly and easily understandable form. Show serial numbers of each piece of equipment, complete lists of replacement parts, motor ratings, etc. Each unit shall have its own individual sheet. (Example: If two items of equipment A and D appear on the same sheet, an individual sheet shall be provided for each unit specified).

Include the following information where applicable.

1. Identifying name and mark number.
2. Certified outline Drawings and Shop Drawings.
3. Parts lists.
4. Performance curves and data.
5. Wiring diagrams.
6. Light fixture schedule with the lamps and ballast data used on the project for all fixtures
7. Manufacturer's recommended operating and maintenance instructions.
8. Vendor's name and address for each item.

The engineer shall review the manuals and when approved, will forward the manuals on to the architect. If the manuals are rejected twice, the contractor shall reimburse the engineer the sum of \$200.00 for each review afterwards.

#### RECORD DRAWINGS:

Maintain, on a daily basis, a complete set of "Record Drawings", reflecting an accurate record of work in accordance with the following:

Show the complete routing and location of all feeders rated 100 amps and larger. Locate work buried below grade or under slab, work concealed above ceilings, and work in concealed spaces, dimensionally from fixed structural elements (not partition walls, etc.)

Show the complete routing and location of all telecommunications conduits, systems raceways, and empty raceways, 1-1/4" and larger. Locate work buried below grade or under slab, work concealed above ceilings, and work in concealed spaces, dimensionally from fixed structural elements (not partition walls, etc.).

Show all changes, deviations, addendum items, change orders, job instructions, etc., which change the work from that shown on the contract documents, including wall relocations, fixtures and device changes, branch circuiting changes, etc. Where locations of boxes, raceways, equipment, etc. are adjusted in the field to fit conditions, but such new locations may not be obvious by referring to the contract document, show new locations on the record drawings.

At the discretion of the Architect/Engineer, the drawings will be reviewed on a periodic basis and used as a pre-requisite for progress payments. This requirement shall not be construed as authorization for the Contractor to make changes in the layout, or work without written authorization for such changes. The "Record Drawings" for daily recording shall consist of a set of blue line prints of the Contract Drawings.

Upon completion of the work, purchase a complete set of electronic drawings. Transfer all "Record" information from the blue line prints to the drawings via the current CAD program in which it was written. The Architect/Engineer shall review the drawings and the contractor shall incorporate the resulting comments into the final record drawings. Make two complete copies of the drawings electronically and forward this to the engineer.

Certify the "Record Drawings" for correctness by placing and signing the following certifications of the first sheet:

"CERTIFIED CORRECT (3/8" high letters)

\_\_\_\_\_  
(Name of General Contractor)

By \_\_\_\_\_ Date

\_\_\_\_\_  
(Name of Electrical Contractor)

By \_\_\_\_\_ Date

**GUARANTEE:** Ensure that electrical system installed under this contract is in proper working order and in compliance with drawings, specifications, and/or authorized changes. Without additional charge, replace any work or materials which develop defect, except from ordinary wear and tear, within one year from the date of substantial completion.

## PART 2 - PRODUCTS

### GENERAL:

Products are specified by manufacturer name, description, and/or catalog number. Discrepancies between equipment specified and the intended function of equipment shall be brought to the attention of the Architect/Engineer in writing prior to bidding. Failure to report any conflict, including catalog numbers, discontinued products, etc., does not relieve the Contractor from meeting the intent of the contract documents nor shall it change the contract cost. If the Contractor is unable to interpret any part of the plans and/or specifications, or should he find discrepancies therein, he shall bring this to the attention of the Architect/Engineer who will issue interpretation and/or additional instructions to Bidders before the project is bid.

**MANUFACTURERS:** Provide products of manufacturers specified. Manufacturers catalog numbers and descriptions establish the quality of product required. Substitutions will be considered if a duplicate written application (2-copies) is at the office of the Architect/Engineer eight (8) working days prior to the day of the bidding. The application shall include the following: 1) A statement certifying that the equipment proposed is equal to that specified; that it has the same electrical and physical characteristics, compatible dimensions, and meets the functional intent of the contract documents; 2) The specified and submittal catalog numbers of the equipment under consideration; 3) A pictorial and specification brochure.

Any conflict arising from the use of substituted equipment shall be the responsibility of the Contractor, who shall bear all costs required to make the equipment comply with the intent of the contract documents.

Samples may be required for non-standard or substituted items before installation during construction. Provide all samples as required.

No materials or apparatus may be substituted after the bid opening except where the equipment specified has been discontinued.

Provide only equipment specified in the Contract Documents or approved by addendum.

### SPARE PARTS:

Provide spare parts (diffusers, lamps, etc.) as specified. Transmit all spare parts to Owner's Representative prior to substantial completion.

### PART 3 - EXECUTION

**INSTALLATION:** Layout electrical work in advance of construction to eliminate unnecessary cutting, drilling, channeling, etc. Where such cutting, drilling, or channeling becomes necessary for proper installation; perform with care. Use skilled mechanics of the trades involved. Repair damage to building and equipment at no additional cost to the contract. Cutting work of other Contractors shall be done only with the consent of that Contractor. Cutting structural members shall not be permitted.

Since the drawings of floor, wall, and ceiling installation are made at small scale; outlets, devices, equipment, etc., are indicated only in their approximate location unless dimensioned. Locate outlets and apparatus symmetrically on floors, walls and ceilings where not dimensioned, and coordinate such locations with work of other trades to prevent interferences. Verify all dimensions on the job. Do not scale the electrical drawings, but refer to the architectural and mechanical shop drawings and project drawings for dimensions as applicable.

Where conduit, outlets or apparatus are to be encased in concrete, it must be located and secured by a journeyman or foreman present at the point of installation. Check locations of the electrical items before and after concrete and/or masonry installation and relocate displaced items.

Provide block-outs, sleeves, demolition work, etc., required for installation of work specified in this division.

#### CLEAN:

Clean up all equipment, conduit, fittings, packing cartons and other debris that is a direct result of the installation of the work of this Division.

Clean fixtures, interiors and exteriors of all equipment, and raceways. Replace all filters in electrical equipment upon request for Substantial Completion.

#### POWER OUTAGES:

All power outages required for execution of this work shall occur during non-standard working hours and at the convenience of the Owner. Include all costs for overtime work in bid.

Submit written request at least 7 days in advance of scheduled outage and proceed with outage only after receiving authorization from the Owner's Representative.

Keep all outages to an absolute minimum.

#### STORAGE AND PROTECTION OF MATERIALS:

Provide storage space for storage of materials and apparatus and assume complete responsibility for all losses due to any cause whatsoever. In no case shall storage interfere with traffic conditions in any public thoroughfare or constitute a hazard to persons in the vicinity. Protect completed work, work underway, and apparatus against loss or damage.

#### EXCAVATING FOR ELECTRICAL WORK:

**General:** Locate and protect existing utilities and other underground work in manner which will ensure that no damage or service interruption will result from excavating and backfilling. Perform excavation in a manner which protects walls, footings, and other structural members from being disturbed or damaged in any way. Burial depths must comply with NEC Section 300-5 (or State of Utah requirement, whichever is more stringent), unless noted otherwise on drawings.

Protect persons from injury at excavations, by barricades, warnings and illumination.

Coordinate excavations with weather conditions, to minimize possibility of washouts, settlements and other damages and hazards.

Provide temporary covering or enclosure and temporary heat as necessary to protect bottoms of excavations from freezing and frost action. Do not install electrical work on frozen excavation bases or sub-bases.

Do not excavate for electrical work until the work is ready to proceed without delay, so that total time lapse from excavation to completion of backfilling will be minimum. See other sections of specification for additional requirements for excavating.

Store excavated material (temporarily) near excavation, in manner which will not interfere with or damage excavation or other work. Do not store under trees (within drip line).

Retain excavated material which complies with requirements for backfill material. Dispose of excavated material which is either in excess of quantity needed for backfilling or does not comply with requirements for backfill material. Remove unused material from project site, and dispose of in lawful manner.

#### BACKFILL MATERIALS:

For buried conduit or cable (other than below slab-on-grade, or concrete encased) - 2" thickness of well graded sand on all side of conduit or cable.

For trench backfill to within 6" of final grade - soil material suitable for compacting to required densities.

For top 6" of excavation - Top soil.

Backfill excavations in 8" high courses of backfill material, uniformly compacted to the following densities (percent of maximum density, ASTM D 1557), using power-driven hand-operated compaction equipment.

Lawn/Landscaped Areas: 85 percent for cohesive soils, 95 percent for cohesionless soils.

Paved Areas, Other than Roadways (90 percent for cohesive soils, 95 percent for cohesionless soils).

Subsidence: Where subsidence is measurable or observable at electrical work excavations during general project warranty period, remove surface (pavement, lawn or other finish), add backfill material, compact, and replace surface treatment. Restore appearance, quality and condition of the surface or finish to match adjacent work, and eliminate evidence of restoration to greatest extent possible.

#### CONCRETE BASES:

Unless otherwise noted, provide 4" high reinforced concrete bases for all floor mounted or floor standing electrical equipment, including generators, transformers, switchgear, battery racks, motor control centers, etc. Extend bases 6" beyond equipment or mounting rails on all sides or as shown on the drawings. Notwithstanding this requirement, coordinate with equipment manufacturer, shop drawings, and height of base to ensure compliance with NEC 404.8.

Concrete bases shall be provided under Division-16. Coordinate size and location of all bases and furnish all required anchor bolts, sleeves, reinforcing and templates as required to obtain a proper installation.

Provide and locate properly sized concrete pads for power company furnished pad mounted transformers in accordance with power company clearance requirements. Where the serving utility is Utah Power, the

electrical contractor shall conform to the requirements of Electrical Service Requirements, Section 6.4.

ROOF PENETRATIONS:

Where raceways penetrate roofing or similar structural area, provide appropriate roof jack coordinate with the roofing contractor and the Architect in order to match the vent with the roof construction. The jack shall be sized to fit tightly to raceway for weather-tight seal, and with flange extending a minimum of 9" under roofing in all sides or as required by the roof type of construction. Completely seal opening between inside diameter of roof flashing and outside diameter of penetrating raceways. Coordinate all work with work required under roofing section of specifications.

FIRE PENETRATION SEALS:

Seal all penetrations for work of this section through fire rated floors, walls and ceilings to prevent the spread of smoke, fire, toxic gas or water through the penetration either before, during or after fire. The fire rating of the penetration seal shall be at least that of the floor, wall or ceiling into which it is installed, so that the original fire rating of the floor or wall is maintained as required by Article 300-21 of the National Electrical Code. Where applicable, provide OZ Type CFSF/I and CAFSF/I fire seal fittings for conduit and cable penetrations through concrete and masonry walls, floors, slabs, and similar structures. Where applicable, provide 3M fire barrier sealing penetration system, and/or IPC Flame Safe Fire Stop System, and/or Chase Foam fire stop system, including wall wrap, partitions, caps, and other accessories as required. All materials to comply with UL 1479 (ASTM E-814). Comply with manufacturer's instructions and recommendations for installation of sealing fittings and barrier sealing systems.

PROJECT FINALIZATION AND START-UP:

Upon completion of equipment and system installation, assemble all equipment Factory Representatives and Subcontractors for system start-up.

Each Representative and Subcontractor shall assist in start-up and check out their respective system and remain at the site until the total system operation is accepted by the Owner's representative.

The Factory Representative and/or System Subcontractor shall give personal instruction on operating and maintenance of their equipment to the Owner's maintenance and/or operation personnel. To certify acceptance of operation and instruction by the Owner's Representative, the contractor shall prepare a written statement as follows:

This is to certify that the Factory Representative and System Subcontractor for each of the systems listed below have performed start-up and final check out of their respective systems.

The Owner's Representative has received complete and thorough instruction in the operation and maintenance of each system.

SYSTEM

(List systems included)

FACTORY REPRESENTATIVE

(List name and address of Factory Representative).

\_\_\_\_\_  
Owner's Representative

\_\_\_\_\_  
Contractor

Send copy of acceptance to Architect/Engineer.

FINAL REVIEW:

At the time of final review, the project foreman shall accompany the reviewing party, and remove coverplates, panel covers and other access panels as requested, to allow review of the entire electrical system.

END OF SECTION 16001

## SECTION 16080 - DEMOLITION

### PART 1 - GENERAL

#### RELATED DOCUMENTS:

Drawings and general provisions of Contract, including General and Special Provisions, Division 1 and Division-2A Specification sections, apply to work of this section.

This section is a Division-16 Basic Materials and Methods section, and is part of each Division-16 section making reference to demolition.

#### DESCRIPTION OF WORK:

Extent of major items of demolition work is indicated by drawings. Other demolition work shall be performed as required to maintain system operation.

The intent of the drawings is to indicate major items affected and not to show every device, outlet, fixture, etc. affected by demolition work.

The drawings do not necessarily reflect as-built conditions. The contractor shall visit the jobsite prior to bidding to determine the overall scope of demolition work.

Refer to sections of other Divisions for applicable requirements affecting demolition work.

Refer to Section 16001 for requirements with regard to power outages affecting the operation of existing electrical systems.

#### QUALITY ASSURANCE:

NEC COMPLIANCE: Comply with applicable portions of NEC as to methods used for demolition work.

### PART 2 - PRODUCTS

#### GENERAL:

Demolition work shall be laid out in advance to eliminate unnecessary cutting, drilling, channeling, etc. Where such cutting, drilling, or channeling becomes necessary, perform with care, use skilled mechanics of the trades involved. Repair damage to building and equipment. Cutting work of other Contractors shall be done only with the consent of that Contractor. Cutting of structural members shall not be permitted.

#### PATCHING AND REPAIR

The Contractor is responsible for all demolition, patching and repair of all finished interior surfaces pertaining to the installation of this particular phase of work. All surfaces shall be finished (painted, etc.) to match the adjacent materials, finishes and colors.

Hard surfaces: Whenever demolition or excavation is required for the installation of the electrical system, it shall be the responsibility of this contractor to make repairs and/or replacements of hard finish surfaces such as concrete, asphalt, roofing, etc.

The method of patching and repair shall follow good construction practices and all finished surfaces shall match materials and finish wherein the demolition occurred.

## EXISTING EQUIPMENT

The following is a part of this project and all costs pertaining thereto shall be included in the base bid. The new electrical equipment and apparatus shall be coordinated and connected into the existing system as required. Auxiliary systems shall comply, unless otherwise specified.

The existing electrical devices, conduit and/or equipment that for any reason obstructs construction shall be relocated. Provide conduit, wiring, junction boxes, etc. as required to extend existing circuits and systems to relocated devices or equipment.

The new fixtures indicated for existing outlets shall be installed in accordance with the fixture specifications.

When installing equipment in the existing building, it shall be concealed.

All existing electrical equipment and systems in portions of the building not being remodeled shall be kept operational, in service and in working condition throughout the entire construction period. Restore any circuits and systems interrupted. Provide temporary panels, temporary wiring and conduit, etc. as required.

Maintain circuit integrity and continuity of all existing circuits and systems that interfere with or are interrupted by remodel work unless those circuits are to be abandoned completely. Maintain all circuits and systems in operation during construction. Provide temporary panels, temporary wiring and conduit, etc. as required.

Existing raceways may be used where possible in place, except as noted. All circuits, conduit and wire that are not used in the remodeled area shall be removed back to the panelboard, where it shall be labeled a spare with circuit number indicated. Reused raceway shall meet all requirements for new installations.

Obtain permission from the Architect and Owner's representative before penetrating any ceiling, floor, and wall surfaces.

Any and all equipment having electrical connections that require disconnecting and reconnection at the same or another location throughout the course of construction shall be included as part of this contract.

END OF SECTION 16080

## SECTION 16110 - CONDUIT RACEWAYS

### PART 1 - GENERAL

#### RELATED DOCUMENTS:

Drawings and general provisions of Contract, including General and Supplementary Conditions and Division 1 Specification sections, apply to work of this section.

This section is a Division-16 Basic Materials and Methods section, and is part of each Division-16 section making reference to electrical raceways and specified herein.

#### DESCRIPTION OF WORK:

Extent of raceways is indicated by drawings and schedules.

Types of raceways in this section include the following:

- Electrical Metallic Tubing
- Flexible Metal Conduit
- Intermediate Metal Conduit
- Liquid-tight Flexible Metal Conduit
- Rigid Metal Conduit
- Rigid Non-metallic Conduit

#### QUALITY ASSURANCE:

**MANUFACTURERS:** Firms regularly engaged in manufacture of raceway systems of types and sizes required, whose products have been in satisfactory use in similar service for not less than three (3) years.

**STANDARDS:** Comply with applicable portions of NEMA standards pertaining to raceways. Comply with applicable portions of UL safety standards pertaining to electrical raceway systems; and provide products and components which have been UL-listed and labeled. Comply with NEC requirements as applicable to construction and installation of raceway systems.

**SUBMITTALS:** Not required.

### PART 2 - PRODUCTS

#### METAL CONDUIT AND TUBING:

**GENERAL:** Provide metal conduit, tubing and fittings of types, grades, sizes and weights (wall thicknesses) as indicated; with minimum trade size of 3/4".

**RIGID METAL CONDUIT (RMC):** FS WW-C-0581 and ANSI C80.1.

**INTERMEDIATE STEEL CONDUIT (IMC):** FS WW-C-581.

**PVC EXTERNALLY COATED RIGID STEEL CONDUIT:** ANSI C80.1 and NEMA Std. Pub. No. RN 1.

**ALUMINUM CONDUIT:** Not acceptable.

**RIGID AND INTERMEDIATE STEEL CONDUIT FITTINGS:** Provide fully threaded malleable steel couplings; raintight and concrete tight where required by application. Provide double locknuts and metal bushings at all conduit terminations. Install OZ Type B bushings on conduits 1-1/4" and larger.

ELECTRICAL METALLIC TUBING (EMT): FS WW-C-563 and ANSI C80.3.

EMT FITTINGS: Provide insulated throat nylon bushings with non-indenter type malleable steel fittings at all conduit terminations. Install OZ Type B bushings on conduits 1" larger. Cast or indenter type fittings are not acceptable.

FLEXIBLE METAL CONDUIT: FS WW-C-566, of the following type;

Zinc-coated steel.

FLEXIBLE METAL CONDUIT FITTINGS: FS W-F-406, Type 1, Class 1, and Style A.

LIQUID TIGHT FLEXIBLE METAL CONDUIT: Provide liquid-tight, flexible metal conduit; constructed of single strip, flexible continuous, interlocked, and double-wrapped steel; galvanized inside and outside; coated with liquid-tight jacket of flexible polyvinyl chloride (PVC).

LIQUID-TIGHT FLEXIBLE METAL CONDUIT FITTINGS: FS W-F-406, Type 1, Class 3, Style G.

EXPANSION FITTINGS: OZ Type AX, or equivalent to suit application.

#### NON-METALLIC CONDUIT AND DUCTS:

GENERAL: Provide non-metallic conduit, ducts and fittings of types, sizes and weights as indicated; with minimum trade size of 3/4".

UNDERGROUND PVC PLASTIC UTILITIES DUCT: Minimum requirements shall be schedule 40 for encased burial in concrete and for Type II for direct burial.

PVC AND ABS PLASTIC UTILITIES DUCT FITTINGS: ANSI/NEMA TC 9, match to duct type and material.

#### CONDUIT; TUBING; AND DUCT ACCESSORIES:

Provide conduit, tubing and duct accessories of types and sizes, and materials, complying with manufacturer's published product information, which mate and match conduit and tubing. Provide manufactured spacers in all duct bank runs.

#### SEALING BUSHINGS:

Provide OZ Type FSK, WSK, or CSMI as required by application. Provide OZ type CSB internal sealing bushings.

#### CABLE SUPPORTS:

Provide OZ cable supports for vertical risers, type as required by application.

### PART 3 - EXECUTION

#### INSTALLATION OF ELECTRICAL RACEWAYS:

Install electrical raceways where indicated; in accordance with manufacturer's written instructions, applicable requirements of NEC and NECA "Standard of Installation", and in accordance with the following.

SERVICE ENTRANCE CONDUCTORS, AND CONDUCTORS OVER 600 VOLTS: Install in rigid metal conduit (RMC), or intermediate metal conduit (IMC); except where buried below grade, install in non-CONDUIT RACEWAYS

metallic conduit or duct, individually encased in concrete. See duct banks.

**FEEDERS UNDER 600 VOLTS:** Install feeders to panels and motor control centers and individual equipment feeders rated 100 amps and greater, in rigid metal conduit (RMC), or intermediate metal conduit (IMC); except where buried below grade, install in non-metallic conduit or duct. Encase feeders 1-1/4" and larger, individually in concrete where installed below grade. See duct banks.

**BRANCH CIRCUITS, SIGNAL AND CONTROL CIRCUITS, AND INDIVIDUAL EQUIPMENT CIRCUITS RATED LESS THAN 100 AMPS:** Install in electric metallic tubing (EMT); except in poured walls, with one side in contact with grade, below concrete slab-on-grade or in earth fill, install in non-metallic plastic duct. In areas exposed to weather, moisture, or physical damage, install in GRC or IMC. Encase non-metallic duct 1-1/4" and larger in concrete. See duct banks.

Coordinate with other work including metal and concrete deck work, as necessary to interface installation of electrical raceways and components.

Install raceway in accordance with the following:

Provide a minimum of 12" clearance measured from outside of insulation from flues, steam and hot water piping, etc. Avoid installing raceways in immediate vicinity of boilers and similar heat emitting equipment. Conceal raceways in finished walls, ceilings and floor (other than slab-on-grade), except in mechanical, electrical and/or communication rooms, conceal all conduit and connections to motors, equipment, and surface mounted cabinets unless exposed work is indicated on the drawings. Run concealed conduits in as direct a line as possible with gradual bends. Where conduit is exposed in mechanical spaces, etc., install parallel with or at right angles to building or room structural lines. Do not install lighting raceway until piping and duct work locations have been determined in order to avoid fixtures being obstructed by overhead equipment.

Where cutting raceway is necessary, remove all inside and outside burrs; make cuts smooth and square with raceway. Paint all field threads (or portions of raceway where corrosion protection has been damaged) with primer and enamel finish coat to match adjacent raceway surface.

Comply with NEC for requirements for installation of pull boxes in long runs.

Cap open ends of conduits and protect other raceways as required against accumulation of dirt and debris. Pull a mandril and swab through all conduit before installing conductors. Install a 200 lb. nylon pull cord in each empty conduit run.

Replace all crushed, wrinkled or deformed raceway before installing conductors.

Do not use flame type devices as a heat application to bend PVC conduit. Use a heating device which supplies uniform heat over the entire area without scorching the conduit.

Provide rigid metal conduit (RMC) for all bends greater than 22 degrees in buried conduit. Provide protective coating for RMC bend as specified herein.

Where raceways penetrate building, area ways, manholes or vault walls and floors below grade, install rigid metal conduit (RMC) for a minimum distance of 10 feet on the exterior side of the floor or wall. Provide OZ, Type FSK, WSK or CSMI sealing bushings (with external membrane clamps as applicable) for all conduit penetrations entering walls or slabs below grade. Provide segmented type CSB internal sealing bushings in all raceways penetrating building walls and slabs below grade, and in all above grade raceway penetrations susceptible to moisture migration into building through raceway.

Install liquid-tight flexible conduit for connection of motors, transformers, and other electrical equipment where subject to movement and vibration.

Install spare 3/4" conduits (capped) from each branch panelboard into the ceiling and floor space. Run five into the ceiling space and five into the floor space. Where the floor is not accessible run six conduits into the ceiling space. Run conduits the required distance necessary to reach accessible ceiling space.

Provide OZ expansion fittings on all conduits crossing building expansion joints, both in slab and suspended.

Provide OZ cable supports in all vertical risers in accordance with NEC 300-19; type as required by application.

Complete installation of electrical raceways before starting installation of cables/conductors within raceways.

Raceway installation below grade:

Apply protective coating to metallic raceways in direct contact with earth or fill of any type; consisting of spirally wrapped PVC tape (1/2" minimum overlap of scotch wrap tape or equal); or factory applied vinyl cladding (minimum thickness .020 inches). Completely wrap and tape all field joints.

Mark all buried conduits which do not require concrete encasement by placing yellow plastic marker tape (minimum 6" wide) along entire length of run 12" below final grade. Where multiple small lines are buried in a common trench and do not exceed an overall width of 16", install a single line marker.

Burial depths must comply with NEC Section 300-5 but in no case be less than 24", unless noted otherwise on drawings.

Raceway installation below slab-on-grade, or below grade:

For slab-on-grade construction, install runs of rigid plastic conduit (PVC) below slab. All raceway shall be located a minimum of 4" below gravel sub-base. Install RMC (with protective coating) for raceways passing vertically through slab-on-grade. Slope raceways as required to drain away from electrical enclosures and to avoid collection of moisture in raceway low points.

Apply protective coating to metallic raceways in direct contact with earth or fill of any type; consisting of spirally wrapped PVC tape (1/2" minimum overlap of scotch wrap tape or equal); or factory applied vinyl cladding (minimum thickness .020 inches). Completely wrap and tape all field joints.

Mark all buried conduits which do not require concrete encasement by placing yellow plastic marker tape (minimum 6" wide) along entire length of run 12" below final grade. Where multiple small lines are buried in a common trench and do not exceed an overall width of 16", install a single line marker.

Burial depths must comply with NEC Section 300-5 but in no case be less than 24", unless noted otherwise on drawings.

Raceway installation in suspended slabs:

Install conduit as close to the middle of concrete slab as practicable without disturbing reinforcement. Do not install conduits of diameter greater than 1/3 of the slab thickness. Space conduits not less than 3 diameters on center (except at stub up locations). Provide OZ expansion fittings at all expansion joints. All raceways shall be installed with concrete tight fittings. Include copper ground conductor in all raceways installed in suspended slabs.

Install RMC in all hazardous locations as defined by NEC. Provide suitable fittings, seal-offs, boxes, etc. to comply with requirements.

Engage at least five full threads on all fittings. Provide inspection fittings with explosion proof drains to

prevent water accumulation in conduit runs. Install seal-offs for arcing or high temperature equipment, at housing with splices or taps and where conduits enter or leave the hazardous area. Provide seal-offs of the appropriate type for vertical or horizontal installation. Ground all metallic parts.

DUCTBANKS: Provide ductbank construction as indicated using 3000 psi at 28 day strength concrete, with red marker dye. Use Type II low alkali per ASTM C150. Use ASTM C-33 aggregate gradation with maximum size of 3/4". Use W/C ratio of 0.50. Install #4 reinforcing bar per ASTM 615 grade 50 in each corner of ductbank. Provide minimum 4" concrete cover on all sides of exterior conduits. Provide polypropylene pull rope in all spare duct.

END OF SECTION 16110

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## SECTION 16120 - CONDUCTORS AND CABLES (600V AND BELOW)

### PART 1 - GENERAL

#### RELATED DOCUMENTS:

Drawings and general provisions of Contract, including General and Supplementary Conditions and Division-1 Specification sections, apply to work of this section.

This section is a Division-16 Basic Materials and Methods section, and is part of each Division-16 section making reference to conductors and cables specified herein.

#### DESCRIPTION OF WORK:

Extent of electrical conductor and electrical cable work is indicated by drawings and schedules.

Types of conductors and cables in this section include the following:

- Copper Conductors (600V)
- Non-metallic sheathed cable

Applications for conductors and cables required for project include:

- Power Distribution
- Feeders
- Branch Circuits

#### QUALITY ASSURANCE:

Comply with NEC as applicable to construction and installation of electrical conductors and cable. Comply with UL standards and provide electrical conductors and cables which have been UL-listed and labeled.

Comply with applicable portions of NEMA/Insulated Cable Engineers Association standards pertaining to materials, construction and testing of conductors and cable.

Comply with applicable portions of ANSI/ASTM and IEEE standards pertaining to construction of conductors and cable.

#### SUBMITTALS:

FIELD TEST DATA: Submit megohmmeter test data for circuits under 600 volts.

### PART 2 - PRODUCTS

#### COPPER CONDUCTORS (600V):

Provide factory-fabricated conductors of sizes, ratings, materials, and types indicated for each service. Where not indicated provide proper selection to comply with project's installation requirements and NEC standards. Provide conductors in accordance with the following:

Service Entrance Conductors – Copper conductor; see drawings for insulation type.

Distribution and Panelboard Feeders; and Other Conductors, #2 AWG and Larger – Copper conductor; see drawings for insulation type.

Branch Circuit Conductors and All Conductors #3 AWG and Smaller - Copper conductor, with THHN/THWN insulation. Size all conductors in accordance with NEC; minimum size to be #12 AWG. Provide stranded conductors for #8 AWG and larger.

Provide color and coding of conductors as follows:

120/208V

A-Phase - Black  
B-Phase - Red  
C-Phase - Blue  
Neutral - White  
Ground - Green

Provide colors for switch legs, travelers and other wiring for branch circuits different than listed above.

Provide #10 AWG neutral conductor for all three and four wire fluorescent circuit home runs.

PART 3 - EXECUTION

INSTALLATION:

General: Install electric conductors and cables as indicated, in compliance with manufacturer's written instructions, applicable requirements of NEC and NECA's "Standards of Installation", and in accordance with recognized industry practices.

Coordinate installation work with electrical raceway and equipment installation work, as necessary for proper interface.

Cables may be pulled by direct attachment to conductors or by use of basket weave pulling grip applied over cables. Attachment to pulling device shall be made through approved swivel connection. Nonmetallic jacketed cables of small size may be pulled directly by conductors by forming them into a loop to which pull wire can be attached; remove insulation from conductors before forming the loop. Larger sizes of cable may be pulled by using basket weave pulling grip, provided the pulling force does not exceed limits recommended by manufacturer; if pulling more than one cable, bind them together with friction tape before applying the grip. For long pulls requiring heavy pulling force, use pulling eyes attached to conductors.

Do not exceed manufacturer's recommendations for maximum allowable pulling tension, side wall pressure, and minimum allowable bending radius. In all cases, pulling tension applied to the conductors shall be limited to 0.008 lbs. per circular mil of conductor cross-section area.

Pull in cable from the end having the sharpest bend; i.e. bend shall be closest to reel. Keep pulling tension to minimum by liberal use of lubricant, and turning of reel, and slack feeding of cable into duct entrance. Employ not less than one man at reel and one in pullhole during this operation.

For training of cables, minimum bend radius to inner surface of cable shall be 12 times cable diameter.

Where cable is pulled under tension over sheaves, conduit bends, or other curved surfaces, make minimum bend radius 50% greater than specified above for training.

Use only wire and cable pulling compound recommended by the specific cable manufacturer, and which is listed by UL.

Seal all cable ends unless splicing is to be done immediately. Conduit bodies shall not contain splices.

Support all cables in pullholes, concrete trenches, and similar locations by cable racks and secure to rack insulators with nylon cord or self-locking nylon cable ties. Place each cable on separate insulator. In manholes, pullholes, concrete trenches, and similar locations, wrap strips of fire-proofing tape (approx. 1/16 inch thick by 3 inches wide) tightly around each cable spirally in half-lapped wrapping or in two butt-joined wrappings with the second wrapping covering the joints in the first. Apply tape with the coated side toward the cable, and extend tape one inch into the ducts. To prevent unraveling, random wrap the fireproofing tape the entire length of the fireproofing with pressure sensitive glass cloth tape. Provide fireproofing tape of a flexible, conformable fabric having one side coated with flame retardant, flexible, polymeric coating and/or a chlorinated elastomer not less than 0.050 inch thick weighing not less than 2.5 pounds per square yard. Provide tape which is noncorrosive to cable sheath, self-extinguishing, and which will not support combustion. Construct tape of materials which do not deteriorate when subjected to oil, water, gases, salt water, sewage and fungus.

Follow manufacturer's instructions for splicing and cable terminations.

AFTER INSTALLATION TEST FOR CABLE 600 VOLTS AND BELOW:

Prior to energization, test cable and wire for continuity of circuitry, and for short circuits, Megger all circuits of 100 amp and greater rating. Correct malfunctions. Submit record in triplicate of megohmmeter readings to Architect/Engineer.

Subsequent to wire and cable connections, energize circuitry and demonstrate functioning in accordance with requirements.

IDENTIFICATION OF FEEDERS: Each cable at each entry to and exit for each manhole, pullhole, pullbox, cable tray switchgear and switch, shall have a marker affixed, upon which is stamped or embossed the feeder designation; i.e. "MCCI", "PANEL L", "CHILLER", "NO. 1", etc. Identification letters shall be 1/8 inch minimum size. Markers shall be rigid, non-corrosive material, attached to the feeder cables with feeder identification. Nylon straps shall be used to tie the markers.

END OF SECTION 16120

## SECTION 16135 - ELECTRICAL BOXES AND FITTINGS

### PART 1 - GENERAL

#### RELATED DOCUMENTS:

Drawings and general provisions of Contract, including General and Supplementary Conditions and Division-1 Specifications sections, apply to work of this section.

This section is a Division-16 Basic Materials and Methods section, and is a part of each Division-16 section making reference to electrical wiring boxes and fittings specified herein. See Section 16110, Raceways, for additional requirements.

#### DESCRIPTION OF WORK:

The extent of electrical box and electrical fitting work is indicated by drawings and schedules.

Types of electrical boxes and fittings in this section include the following:

- Outlet Boxes
- Junction Boxes
- Pull Boxes
- Conduit Bodies
- Bushings
- Locknuts
- Knockout Closures
- Miscellaneous Boxes and Fittings

#### QUALITY ASSURANCE:

Comply with NEC as applicable to construction and installation of electrical boxes and fittings. Comply with ANSI C 134,1 (NEMA Standards Pub No. OS 1) as applicable to sheet-steel outlet boxes, device boxes, covers and box supports. Provide electrical boxes and fittings which have been UL-listed and labeled.

SUBMITTALS: None required

### PART 2 - PRODUCTS

#### FABRICATED MATERIALS:

**INTERIOR OUTLET BOXES:** Provide one piece, galvanized flat rolled sheet steel interior outlet wiring boxes with accessory rings, of types, shapes and sizes, including box depths, to suit each respective location and installation, construct with stamped knockouts in back and sides, and with threaded screw holes with corrosion-resistant screws for securing box and covers and wiring devices; minimum size 4"x4"x1-1/2". Provide minimum 2-1/8" depth for boxes with three or more conduit entries.

Provide an 'FS' box with no knockouts when surface mounted in a finished, non-utility space. Surface mounting is only acceptable when approved by the Architect.

**INTERIOR OUTLET BOX ACCESSORIES:** Provide outlet box accessories as required for each installation, including mounting brackets, hangers, extension rings, fixture studs, cable clamps and metal straps for supporting outlet boxes, which are compatible with outlet boxes being used and fulfilling requirements of individual wiring applications.

**WEATHERPROOF OUTLET BOXES:** Provide corrosion-resistant cast-metal weatherproof outlet wiring boxes, of types, shapes and sizes (including depth) required, with threaded conduit ends, cast-metal face plates with spring-hinged waterproof caps suitably configured for each application, with face plate gaskets and corrosion-resistant fasteners.

**JUNCTION AND PULL BOXES:** Provide code-gage sheet steel junction and pull boxes, with screw-on covers; of types, shapes and sizes to suit each respective location and installation; with welded seams and equipped with stainless steel nuts, bolts, screws and washers.

**CONDUIT BODIES:** Provide galvanized cast-metal conduit bodies, of types, shapes and sizes to suit respective locations and installation, construct with threaded-conduit-entrance ends, removable covers, and corrosion-resistant screws.

**BUSHINGS, KNOCKOUT CLOSURES AND LOCKNUTS:** Provide corrosion-resistant punched-steel box knockout closures, conduit locknuts and malleable steel conduit bushings and offset connectors, of types and sizes to suit respective uses and installation.

### PART 3 - EXECUTION

#### INSTALLATION OF ELECTRICAL BOXES AND FITTINGS:

**GENERAL:** Install electrical boxes and fittings where indicated, complying with manufacturer's written instructions, applicable requirements of NEC and NECA's "Standard of Installation", and in compliance with recognized industry practices to ensure that products fulfill requirements.

Coordinate installation of electrical boxes and fittings with wire/cable and raceway installation work.

Provide coverplates for all boxes. See Section 16140, Wiring Devices.

Provide weatherproof outlets for interior and exterior locations exposed to weather or moisture.

Provide knockout closures to cap unused knockout holes where blanks have been removed.

Install boxes and conduit bodies to ensure ready accessibility of electrical wiring. Do not install boxes above ducts or behind equipment. Install recessed boxes with face of box or ring flush with adjacent surface. Seal between switch, receptacle and other outlet box openings and adjacent surfaces with plaster, grout, or similar suitable material.

Fasten boxes rigidly to substrates or structural surfaces to which attached, or solidly embed electrical boxes in concrete or masonry. Use bar hangers for stud construction. Use of nails for securing boxes is prohibited. Set boxes on opposite sides of common wall with minimum 10" of conduit between them.

Provide electrical connections for installed boxes.

END OF SECTION 16135

## SECTION 16136 - SUPPORTING DEVICES

### PART 1 - GENERAL

#### RELATED DOCUMENTS:

Drawings and general provisions of Contract, including General and Supplementary Conditions and Division-1 Specification section, apply to work of this section.

This section is a Division-16 Basic Materials and Methods section, and is a part of each Division-16 section making reference to supports, anchors, sleeves, and seals, specified herein.

#### DESCRIPTION OF WORK:

Extent of supports, anchors, and sleeves is indicated by drawings and schedules and/or specified in other Division-16 sections. See Section 16110, Raceways, for additional requirements.

Work of this section includes supports, anchors, sleeves and seals required for a complete raceway support system, including but not limited to: clevis hangers, riser clamps, C-clamps, beam clamps, one and two hole conduit straps, offset conduit clamps, expansion anchors, toggle bolts, threaded rods, U-channel strut systems, threaded rods and all associated accessories.

#### QUALITY ASSURANCE:

Comply with NEC as applicable to construction and installation of electrical supporting devices. Comply with applicable requirements of ANSI/NEMA Std. Pub No. FB 1, "Fittings and Supports for Conduit and Cable Assemblies". Provide electrical components which are UL-listed and labeled.

### PART 2 - PRODUCTS

#### MANUFACTURED SUPPORTING DEVICES:

GENERAL: Provide supporting devices; complying with manufacturer's standard materials, design and construction in accordance with published product information, and as required for a complete installation; and as herein specified. See drawings for additional requirements.

### PART 3 - EXECUTION

#### INSTALLATION OF SUPPORTING DEVICES:

Install hangers, anchors, sleeves, and seals as required, in accordance with manufacturer's written instructions and with recognized industry practices to insure supporting devices comply with requirements. Comply with requirements of NECA, NEC and ANSI/NEMA for installation of supporting devices.

Coordinate with other electrical work, including raceway and wiring work, as necessary to interface installation of supporting devices with other work.

Install hangers, supports, clamps and attachments to support piping properly from building structures. Arrange for grouping of parallel runs of horizontal conduits to be supported together on trapeze type hangers where possible. For pre-and post tensioned construction, use pre-set inserts for support of all electrical work. Do not use toggle bolts, moly bolts, wood plugs or screws in sheetrock or plaster as support for any equipment or raceway.

RACEWAYS: Support raceways, which are rigidly attached to structure at intervals not to exceed 8 feet on center, minimum of two straps per 10-foot length of raceway, and within 12" of each junction box, coupling, outlet or fitting. Support raceway at each 90-degree bend. Support raceway (as it is installed) in accordance with the following:

<u>NUMBER OF RUNS</u>	<u>3/4" TO 1-1/4" Ø</u>	<u>1-1/2" &amp; LARGER Ø</u>
1	Full straps, clamps or hangers.	Hanger
2	Full straps, clamps or hangers.	Mounting Channel
3 or more	Mounting Channel	Mounting Channel

Support suspended raceways on trapeze hanger systems; or individually by means of threaded rod and straps, clamps, or hangers suitable for the application. Do not use "tie wire" as a portion of any raceway support system; do not support raceway from ceiling support wires.

FLOOR MOUNTED EQUIPMENT: Provide rigid attachment of all floor mounted equipment to the floor slab or structural system. Provide 5/8" bolts or expansion anchors at each 90-degree corner and at intervals not to exceed 48" on center along entire perimeter of the equipment. Provide rigid attachment for all floor mounted switchboards, panelboards, power and control equipment, motor control centers, dimmer cabinets, transformers, oil switches, battery packs and racks, and similar equipment furnished under Section 16.

WIREWAYS: Provide vertical and lateral support systems for all wireways, which are supported from overhead structure.

END OF SECTION 16136

## SECTION 16160 - PANELBOARDS

### PART 1 – GENERAL

#### RELATED DOCUMENTS:

Drawings and general provisions of Contract, including General and Supplementary Conditions and Division-1 Specification sections, apply to work of this section.

This section is a Division-16 Basic Materials and Methods section, and is part of each Division-16 section making reference to panelboards specified herein.

#### DESCRIPTION OF WORK:

The extent of panelboard and enclosure work, is indicated by drawings and schedules.

Types of panelboards and enclosures in this section include lighting and appliance panelboards, and power distribution panelboards.

#### QUALITY ASSURANCE:

Provide units which have been UL listed and labeled. Comply with NEC as applicable to installation of panelboards, cabinets, and cutout boxes. Comply with NEC pertaining to installation of wiring and equipment in hazardous locations. Comply with NEMA Stds. Pub No. 250, "Enclosures for Electrical Equipment (1000 volt maximum). Pub No. 1, "Instructions for Safe Installation, Operation and Maintenance of Panelboards Rated 600 Volts or Less".

#### SUBMITTALS:

#### PRODUCT DATA:

Submit manufacturer data including specifications, installation instructions and general recommendations, for each type of panelboard required.

#### SHOP DRAWINGS:

Submit dimensioned drawings of panelboards and enclosures showing accurately scaled layouts of enclosures and required individual panelboard devices, including but not necessarily limited to, circuit breakers, fusible switches, fuses, ground-fault circuit interrupters, and accessories.

### PART 2 – PRODUCTS

#### ACCEPTABLE MANUFACTURERS:

#### MANUFACTURERS:

Subject to compliance with requirements, provide of one of the following:

Cutler Hammer Products, Eaton Corp.  
General Electric Company  
Square D Company

#### PANELBOARDS:

PANELBOARDS

## GENERAL:

Except as otherwise indicated, provide panelboards, enclosures and ancillary components, of types, sizes, and ratings indicated. Equip with number of unit panelboard devices as required for complete installation. Fully equip "spaces" with hardware to receive breaker or switch of size indicated. Provide CU/AL rated lugs of proper size to accommodate conductors specified.

**POWER DISTRIBUTION PANELBOARDS:** Provide dead-front safety type power distribution panelboards as indicated, with switching and protective devices in quantities, ratings, types and with arrangement shown. Equip with copper bus bars, full-sized neutral bus and ground bus. Provide fusible or circuit breaker branch and main devices as indicated. Series rated systems are not acceptable. See Section 16180, Overcurrent Protection Devices.

**LIGHTING AND APPLIANCE PANELBOARDS:** Provide dead-front safety type lighting and appliance panelboards as indicated, with switching and protective devices in quantities, ratings, types, and arrangement shown. Provide bolt-on thermal magnetic type branch breakers. Where multiple breakers are indicated, provide with common trip handle. Series rated systems are not acceptable. Equip with copper bus bars, full-sized neutral bus, and ground bus.

**PANELBOARD ENCLOSURES:** Provide galvanized sheet steel cabinet type enclosures, in sizes and NEMA types as indicated, code-gage minimum 16-gage thickness. Provide fronts with adjustable indicating trim clamps, and doors with flush locks and keys, all panelboard enclosures keyed alike, with concealed door hinges and door swings as indicated. Equip with interior circuit-directory frame, and card with clear plastic covering. Provide baked gray enamel finish over a rust inhibitor. Provide enclosures fabricated by same manufacturer as overcurrent devices contained therein. Bolt engraved plastic laminate labels indicating panel name and voltage on the interior and exterior of panelboards.

**FINISH:** Coat interior and exterior of surface with manufacturer's standard color; baked on enamel finish.

**IDENTIFICATION:** Provide 1/16" thick black plastic laminate labels with 1/4" high lettering on the interior of each panelboard; include panelboard name and voltage.

## PART 3 – EXECUTION

### INSTALLATION OF PANELBOARDS:

**GENERAL:** Install panelboards and enclosures where indicated, in accordance with manufacturer's written instructions, applicable requirements of NEC and NECA's "Standard of Installation", in compliance with recognized industry practices to ensure products fulfill requirements.

**MOUNTING:** Provide 4" high concrete curb under floor standing distribution panelboards.

Coordinate installation of panelboards and enclosures with cable and raceway installation work. Anchor enclosures firmly to walls and structural surfaces, ensuring they are permanently and mechanically secure. Arrange conductors neatly within enclosure, and secure with suitable nylon ties. Fill out panelboard's circuit directory card upon completion of installation work. Utilize actual final building room numbers, not architectural numbers used on drawings. Identify individual lighting circuits and individual receptacle circuits by room served. Label circuit breakers to identify location of subpanel or equipment supplied using room numbers and equipment names. Include room number with equipment circuit designations. All directories to be typewritten.

END OF SECTION 16160

## SECTION 16175 - SWITCHGEAR AND SWITCHBOARDS

### PART 1 - GENERAL

#### RELATED DOCUMENTS:

Drawings and general provisions of Contract, including General and Supplementary Conditions and Division-1 Specification sections, apply to work of this section.

Division-16 Basic Materials and methods sections apply to work of this section except as otherwise indicated. See Section 16420 Service Entrance, for metering requirements. See Section 16600 for TVSS requirements.

#### DESCRIPTION OF WORK:

Extent of switchgear and switchboards is indicated by drawings and schedules.

Types of switchgear and switchboards in this section include the following:

AC Dead Front Switchboards (600V)

#### QUALITY ASSURANCE:

Comply with NEC as applicable to construction and installation of electrical switchgear and switchboards. Provide switchgear and switchboards which have been UL listed and labeled.

Mark Switchgear and switchboards to warn of potential electric arc flash hazard in accordance with NEC article 110.16.

#### SUBMITTALS:

PRODUCT DATA: Submit manufacturer's data on switchgear and switchboards.

SHOP DRAWINGS: Submit dimensioned drawings of switchgear and switchboards showing accurately scaled basic sections including, but not necessarily limited to, auxiliary compartments, section components, and combination sections. Show plan view of equipment with dimensioned clearances to proximate equipment. Failure to submit said plan view shall not relieve contractor of responsibility to verify required clearances before release of equipment for fabrication.

MAINTENANCE STOCK FUSES: For types and ratings required, furnish additional fuses, amounting to one unit for every 5 installed units, but not less than 3 units of each.

### PART 2 - PRODUCTS

#### ACCEPTABLE MANUFACTURERS:

Subject to compliance with requirements, provide products of one of the following (for each type of switchgear and switchboard):

#### AC DEAD FRONT SWITCHBOARDS (600V):

Cutler-Hammer Products, Eaton Corp.  
General Electric Co.  
Siemens Energy and Automation  
Square D Co.

## EQUIPMENT SECTIONS AND COMPONENTS:

GENERAL: Except as otherwise indicated, provide switchgear and switchboards of types, sizes, characteristics, and ratings indicated, which comply with manufacturer's standard design, materials, components, and construction in accordance with published product information, and as required for a complete installation. See drawings and Section 16180. Series rated systems are not accepted.

Overcurrent Protection Devices, for main and branch devices. Provide switchgear, switchboards, and overcurrent devices of one manufacturer.

Provide each service entrance switchboard with transient voltage surge suppressor mounted in a separate enclosure adjacent to the switchboard/switchgear. See Section 16600 for TVSS unit requirements. Provide in-line fusing for each phase of the device, and wire in accordance with manufacturer's instructions, with conductor length not exceeding 18"

## AC DEAD-FRONT SWITCHBOARDS (600V):

Provide factory assembled, dead front, metal enclosed, floor standing, self supporting, group mounted, secondary power switch boards, of sizes, electrical ratings and characteristics indicated consisting of panel (vertical) units, and containing circuit breaker and fusible switch assemblies of quantities, ratings and types indicated. Provide copper main bus and connections to switching devices of sufficient capacity to limit rated continuous current operating temperature rise to UL standard; with main bus and tap connections silver-surfaced or tin-plated and tightly bolted for maximum interrupting capacity. Provide accessibility of line and load terminations from front of switchboard. Prime and paint switchboard with manufacturer's standard finish and color. Equip units with built-in lifting eyes and yokes; provide individual panel vertical units, suitable for bolting together at project site, and constructed for the following environment:

Installation: Indoors, NEMA Type 1.

Limit height of upper most overcurrent device handle to 6'-2" to accommodate 4" curb.

## PART 3 - EXECUTION

### INSTALLATION OF SWITCHGEAR AND SWITCHBOARDS:

Install switchgear and switchboards where shown, in accordance with manufacturer's written instructions with recognized industry practices to ensure that switchgear and switchboards comply with requirements of NEMA and NEC standards, and applicable portions of NECA's "Standard of Installation".

Install all switchgear and switchboards on 4" high concrete curb and bolt equipment to curb with 5/8" anchors at each corner and at intervals not to exceed 8 feet along perimeter. Install concrete wiring trench under switchgear and switchboards; 12" deep, and 4" smaller in length and width than equipment base. Install grounding bushings on conduits penetrating trench.

Arrange conductors within switchgear and switchboards in neat fashion, and secure with suitable ties. Tighten fuses, if any, in each switchgear and switchboard.

Provide and install spare fuse cabinet in main electrical room.

### ADJUST AND CLEAN:

Adjust operating mechanisms for free mechanical movement.

Touch-up scratched or marred surfaces to match original finish.

FIELD QUALITY CONTROL:

Prior to energization of switchgear and switchboards, check with ground resistance tester phase to phase and phase to ground insulation resistance levels to ensure requirements are fulfilled.

Prior to energization, check switchgear and switchboards for electrical continuity of circuits, and for short circuits.

Subsequent to wire and cable connections, energize switchgear and switchboard and demonstrate functioning in accordance with requirements.

END OF SECTION 16175

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## SECTION 16180 - OVERCURRENT PROTECTIVE DEVICES

### PART 1 - GENERAL

#### RELATED DOCUMENTS:

Drawings and general provisions of Contract, including General and Supplementary Conditions and Division-1 Specification sections, apply to work of this section.

This section is a Division-16 Basic Materials and Methods section, and is part of each Division-16 section making reference to overcurrent protective devices specified herein.

#### DESCRIPTION OF WORK:

Extent of overcurrent protective device work is indicated by drawings, schedules and specified herein. Overcurrent protective devices specified herein are for installation as individual components in separate enclosures; and for installation as integral components of switchboard and panelboards. See Section 16175, Switchgear and Switchboards.

Types of overcurrent protective devices in this section include the following for operation at 600 Volts and below:

- Molded case circuit breakers

Refer to other Division-16 sections for cable/wire and connector work required in conjunction with overcurrent protective devices.

#### QUALITY ASSURANCE

Comply with NEC requirements and NEMA and ANSI standards as applicable to construction and installation of overcurrent devices.

#### SUBMITTALS:

**PRODUCT DATA:** Submit manufacturer's data on overcurrent protective devices, including catalog cuts, time-current trip characteristic curves, and mounting requirements.

**SHOP DRAWINGS:** Submit layout drawings of overcurrent protective devices, with layouts of circuit breakers, including spatial relationships to proximate equipment. Failure to submit said spatial layouts does not relieve contractor of responsibility to verify all required clearances before release of equipment for fabrication.

### PART 2 - PRODUCTS

#### ACCEPTABLE MANUFACTURERS:

Subject to compliance with requirements, provide products of one of the following (main and branch device manufacturer must be same as panelboard and/or switchboard manufacturer):

#### CIRCUIT BREAKERS:

Cutler Hammer Products, Eaton Corp.  
General Electric Co.  
Siemens Energy and Automation  
Square D Co.

### MOLDED CASE CIRCUIT BREAKERS:

Provide factory-assembled, molded case circuit breaker for power distribution panelboards and switchboards; and for individual mounting, as indicated. Provide breakers of amperage, voltage, and RMS interrupting rating shown, with permanent thermal trip and adjustable instantaneous magnetic trip in each pole. Series rated systems are not acceptable. Construct with overcenter, trip-free, toggle type operating mechanisms with quick-make, quick-break action and positive handle indication. Construct breakers for mounting and operating in any physical position and in an ambient temperature of 40 degrees C. Provide with mechanical screw type removable connector lugs, AL/CU rated, of proper size to accommodate conductors specified.

IDENTIFICATION: Provide 1/16" thick black plastic laminate labels with 1/4" high lettering on the exterior of all overcurrent devices which are furnished in separately mounted enclosures. Provide red labels for devices supplied with emergency power.

### PART 3 - EXECUTION

#### INSTALLATION OF OVERCURRENT PROTECTIVE DEVICES:

Install overcurrent protective devices as indicated, in accordance with the manufacturer's written instructions and with recognized industry practices to ensure that protective devices comply with requirements. Comply with NEC and NEMA standards for installation of overcurrent protective devices.

Coordinate with work as necessary to interface installations of overcurrent protective devices with other work.

#### FIELD QUALITY CONTROL

Prior to energization of overcurrent protective devices, test devices for continuity of circuitry and for short-circuits. Correct malfunctioning units, and then demonstrate compliance with requirements.

END OF SECTION 16180

## SECTION 16420 - SERVICE ENTRANCE

### PART 1 - GENERAL

#### RELATED DOCUMENTS:

Drawings and general provisions of Contract, including General and Supplementary Conditions and Division-1 Specification sections, apply to work of this section.

Division-16 Basic Materials and Methods sections apply to work specified in this section.

#### DESCRIPTION OF WORK:

Extent of service-entrance work is indicated by drawings and schedules.

Switchboards, disconnects, etc., used for service-entrance equipment are specified in applicable Division-16 sections, and are included as work of this section.

Consult local utility relative to all costs for line extensions, connections, etc., and include all costs for bringing service to the facility in base bid. Confirm location of point of service before bidding.

Provide labor and materials as required to accomplish power company metering in accordance with power company standards and requirements.

#### QUALITY ASSURANCE:

Comply with NEC and NEMA standards as applicable to construction and installation of service-entrance equipment and accessories. Provide service-entrance equipment and accessories which are UL-listed and labeled, and equipment marked, "Suitable for use as Service Equipment".

#### SUBMITTALS:

**PRODUCT DATA:** Submit manufacturer's data on service-entrance equipment and accessories.

**SHOP DRAWINGS:** Submit dimensioned layouts of service-entrance equipment and spatial relationships to proximate equipment. Failure to submit said layouts shall not relieve contractor of responsibility to verify required clearances before release of equipment to fabrication.

### PART 2 - PRODUCTS

#### SERVICE - ENTRANCE EQUIPMENT:

**GENERAL:** Provide service-entrance equipment and accessories, of types, sizes, ratings and electrical characteristics indicated, which comply with manufacturer's standard materials, design and construction in accordance with published product information, and as required for complete installation, and as herein specified.

Provide each service entrance switchboard with transient voltage surge suppressors as required by Section 16600.

#### OVERCURRENT PROTECTIVE DEVICES:

**GENERAL:** Provide overcurrent protective devices complying with Division-16 section "Overcurrent Protective Devices", and as indicated on drawings.

### METERING:

METER SOCKETS: Provide meter sockets which comply with requirements of local utility company supplying electrical power to service-entrance equipment of building project.

### RACEWAYS AND CONDUCTORS:

GENERAL: Provide raceways and conductors complying with applicable Division-16 Basic Materials and Methods sections.

WALL AND FLOOR SEALS: Provide wall and floor seals complying with Division-16 Basic Materials and Methods section "Raceways".

### PART 3 - EXECUTION

#### INSTALLATION OF SERVICE-ENTRANCE EQUIPMENT:

Install service-entrance equipment as indicated, in accordance with manufacturer's written instructions, and with recognized industry practices, to ensure that service-entrance equipment fulfills requirements. Comply with applicable installation requirements of NEC and NEMA standards.

Coordinate with utility company wiring, as necessary to interface installation of service-entrance equipment work with other work.

Install all floor standing service equipment on 4" high concrete curb and bolt equipment to curb with 3/8" anchors at each corner and at intervals not to exceed 8' along perimeter. Install grounding bushings on conduits penetrating trench.

#### GROUNDING:

Provide system and equipment grounding and bonding connections for service-entrance equipment and conductors, as required.

#### ADJUST AND CLEAN:

Adjust operating mechanisms for free mechanical movement.

Touch-up scratched or marred enclosure surfaces to match original finishes.

#### FIELD QUALITY CONTROL:

Upon completion of installation of service-entrance equipment and electrical circuitry, energize circuitry and demonstrate capability and compliance with requirements. Where possible, correct malfunctioning units at site, then retest to demonstrate compliance; otherwise, remove and replace with new units, and proceed with retesting.

END OF SECTION 16420

## SECTION 16452 - GROUNDING

### RELATED DOCUMENTS:

Drawings and general provisions of Contract, including General and Supplementary Conditions and Division-1 Specification sections, apply to work of this section.

Division-16 Basic Materials and Methods sections apply to work specified in this section.

### DESCRIPTION OF WORK:

Provide grounding as specified herein, and as indicated on drawings.

Provide grounding and bonding of all electrical and communication apparatus, machinery, appliances, building components, and items required by the NEC to provide a permanent, continuous, low impedance, grounding system.

Unless otherwise indicated, ground the complete electrical installation including the system neutral, metallic conduits and raceways, boxes, fittings, devices, cabinets, and equipment in accordance with all code requirements.

Ground each separately derived system, as described in NEC Section 250-30, unless otherwise indicated.

Types of grounding in this section include the following:

- Underground Metal Water Piping
- Metal Building Frames
- Grounding Electrodes
- Grounding Rods
- Separately Derived Systems
- Service Equipment
- Enclosures
- Systems
- Equipment
- Other items indicated on drawings

Requirements of this section apply to electrical grounding work specified elsewhere in these specifications.

### QUALITY ASSURANCE:

Comply with NEC as applicable to electrical grounding and ground fault protection systems. Comply with applicable ANSI and IEEE requirements. Provide products which have been UL listed and labeled.

Resistance from the service entrance ground bus, through the grounding electrode to earth, shall not exceed 5 ohms.

### SUBMITTALS:

Submit the name of test agency to be used for testing specified in this section. Submit results of tests specified in this section. Also include test results in Operation and Maintenance Manuals as specified.

## PART 2 - PRODUCTS

### MATERIALS AND COMPONENTS:

GENERAL: Except as otherwise indicated, provide each electrical grounding system as specified herein, and as shown on drawings, including but not necessarily limited to, cables/wires, connectors, terminals (solderless lugs), grounding rods/electrodes and plate electrodes, bonding jumper braid, and other items and accessories needed for complete installation. Where materials or components are not otherwise indicated, comply with NEC, NEMA and established industry standards for applications indicated.

ELECTRICAL GROUNDING CONDUCTORS: Unless otherwise indicated, provide electrical grounding conductors for grounding connections matching power supply wiring materials and sized according to NEC. Provide with green insulation.

GROUND RODS: Steel with copper welded exterior, 3/4" dia. x 10' long. Weaver or Cadweld.

GROUND WELL BOXES FOR GROUND RODS: Precast concrete box 9-1/2" W. x 16" L. X 18" D. with light duty concrete cover for non-traffic areas or rated steel plate for traffic areas. Provide covers with lifting holes. Engrave cover with "GROUND ROD".

INSULATED GROUNDING BUSHINGS: Plated malleable iron body with 150 degree Centigrade molded plastic insulating throat, lay-in grounding lug with hardened stainless steel fasteners, OZ/Gedney BLG, or Thomas & Betts #TIGB series.

CONNECTIONS TO PIPE: For cable to pipe, OZ/Gedney G-100B series or Thomas & Betts #390X series,, or Burndy type GAR.

CONNECTIONS TO STRUCTURAL STEEL, GROUND RODS, OR SPLICES: For splicing and/or connecting conductors, use exothermic welds or high pressure compression type connectors. Provide exothermic weld kits manufactured by Cadweld or Thermoweld. If high compression type connectors are used for cable-to-cable, or cable-to-steel, or cable-to-ground rod connections, provide Thomas & Betts #53000 series, or Burndy Hyground series.

BONDING JUMPERS: OZ/Gedney Type BJ, or Thomas & Betts #3840 series, or Burndy type GG and type B braid.

## PART 3 - EXECUTION

### INSTALLATION OF GROUNDING SYSTEMS:

Install electrical grounding systems in accordance with manufacturer's written instructions and with recognized industry practices to ensure grounding devices comply with requirements.

Install clamp-on connectors only on thoroughly cleaned and metal contact surfaces, to ensure electrical conductivity and circuit integrity.

Provide grounding for the entire raceway, enclosure, equipment and device system in accordance with NEC. All non-metallic raceways shall include copper grounding conductor sized in accordance with NEC. Include copper grounding conductor in all raceway installed in suspended slabs.

Provide service entrance grounding by means of ground rods (quantity of two, driven exterior to building), by means of bonding to water main, and by means of bonding to building structural steel. In addition, provide a grounding electrode for not less than 30 lineal feet in concrete footing or foundation which is in direct contact with earth. Size electrode as referenced above in PRODUCTS, but in no case, smaller than No. 4 AWG bare copper. Support electrode so as to be below finished grade near the bottom of the trench, and approximately three inches from the bottom or sides of the concrete. Locate a point of

connection for inspection.

Provide grounding conductors for dimming systems in accordance with manufacturer's requirement.

#### GROUNDING ELECTRODES:

Concrete Encased Grounding Electrode (UFER Ground): Provide a #2/0 AWG minimum bare copper conductor encased along the bottom of concrete foundation or footings which are in direct contact with the earth and where there is no impervious water-proofing membrane between the footing and the soil. Extend electrode through a horizontal length of 30 feet minimum and encase with not less than 2 nor more than 5 inches of concrete separating it from surrounding soils.

Separately Derived Electrical System Grounding Electrode: Ground each separately derived system per requirements in NEC Section 250-26 unless indicated otherwise.

GROUNDING ELECTRODE CONDUCTOR: Provide grounding electrode conductor sized per NEC table 250-94 or as indicated.

POWER SYSTEM GROUNDING: Connect the following items using NEC sized copper grounding conductors to lugs on the Main Building Ground Bus.

1. Grounding electrode conductor from ground rods.
2. Conductor from main incoming cold water piping system.
3. Conductor from building structural steel.
4. Ground for separately derived systems.

Run main grounding conductors exposed or in metallic conduit if protection or concealment is required.

EQUIPMENT BONDING/GROUNDING: Provide a NEC sized conductor, whether indicated or not on the drawings, in raceways as follows:

1. Non-metallic conduits and ducts.
2. Distribution feeders.
3. Motor and equipment branch circuits.
4. Device and lighting branch circuits.

Provide grounding bushings and bonding jumpers for all conduit terminating in reducing washers, concentric, eccentric or oversized knockouts at panelboards, cabinets and gutters.

Provide bonding jumpers across expansion and deflection couplings in conduit runs, across pipe connections at water meters, and across dielectric couplings in metallic cold water piping system.

Provide bonding wire in all flexible conduit.

END OF SECTION 16452

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## SECTION 16610 - EMERGENCY ELECTRICAL SYSTEMS

### PART 1 - GENERAL

#### RELATED DOCUMENTS:

Drawings and general provisions of Contract, including General and Supplementary Conditions and Division-1 Specification sections, apply to work of this section.

Division-16 Basic Materials and Methods sections apply to work specified in this section.

#### DESCRIPTION OF WORK:

Extent of emergency electrical system work is indicated by drawings and schedules.

Types of emergency system components specified in this section include the following:

- Automatic Transfer Switches (ATS)
- Emergency Generators (Diesel)
- Day Tanks
- Exhaust and Fuel Systems
- Remote Annunciator Panels

CONDUCTORS/CABLES, RACEWAYS, AND ELECTRICAL BOXES AND FITTINGS are specified in applicable Division-16 Basic Materials and Methods sections.

Refer to other Division-16 sections as applicable for work required in connection with emergency electrical systems.

Refer to Division-15 sections for fuel tanks, piping and accessories required in conjunction with engine-generator units; not work of this section.

#### QUALITY ASSURANCE:

Comply with NEC as applicable to wiring methods, materials, construction and installation of emergency electrical systems. Comply with applicable requirements of UL 924, "Emergency Lighting and Power Equipment" and UL 1008, "Automatic Transfer Switches". Provide system components which are UL-listed and labeled.

Comply with applicable requirements of NFPA Nos. 37, (99), 101, and 110 pertaining to stationary combustion engines, (health care facilities), life safety code, and emergency and standby power supplies.

Comply with ANSI/NEMA Std. Pub. No. ICS 2, pertaining to AC automatic transfer switches. Comply with applicable requirements of ANSI/NEMA MG 1, "Motors and Generators", and MG 2, "Safety Standard for Construction and Guide for Selection, Installation and Use of Electric Motors and Generators". Comply with applicable portions of IEEE Std. 241, "IEEE Recommended Practice for Electric Power Systems in Commercial Buildings" pertaining to standby power.

#### SUBMITTALS:

SHOP DRAWINGS: Submit the following:

1. Dimensioned drawings of emergency electrical system components and accessories including, but not necessarily limited to generator sets, isolation/by-pass switches, day tanks, transfer switches, instruments and accessories, (and) annunciator panels, (and) fuel line and exhaust piping). Show accurately scaled layouts of system components; indicate their spatial relationship to associated

- equipment; show connections to normal and emergency power feeders. Failure to submit said scaled lay-outs does not relieve contractor of responsibility to verify all required clearances before release of equipment for fabrication.
2. Manufacturer's standard catalog data describing and depicting each engine-generator set, batteries, charger, tanks, and all ancillary equipment in sufficient detail to demonstrate complete specification compliance.
  3. Drawings depicting each of the following:
    - a. Base mounted equipment, with base and all attachments including anchor bolt template and recommended clearances for maintenance and operation.
    - b. Complete starting system, fuel system, cooling system, and exhaust system.
    - c. Electric wiring of relays, breakers, and switches with applicable single line and wiring diagrams and written description of operation and the instrumentation provided.
    - d. Enclosure (if applicable).
  4. Manufacturer's standard catalog data describing and depicting each transfer and by-pass isolation switch along with all ancillary equipment in sufficient detail to demonstrate complete specification compliance. In addition provide the following:
    - a. One-line diagram of each switch assembly and wiring diagram of each unit.
    - b. A complete list of equipment and material to be provided, containing an adequate description of each separate item of equipment.

**OPERATION AND MAINTENANCE MANUALS:** Submit four complete sets of operating manuals for each item of equipment and/or component outlining the step-by-step procedure required for system start up, operation, and shutdown. Include the manufacturer's name, model number, and a description of all equipment, complete with basic operating features. Describe in detail all maintenance procedures and a troubleshooting guide listing possible breakdowns and repairs for each piece of equipment. Include all factory service manuals, complete parts lists, simplified schematic diagrams of each system as installed, and the originals from which all posted instructions were made. Include complete test reports specified in Part 3-Execution herein.

## PART 2 - PRODUCTS

### GENERAL:

Provide emergency electrical systems and components, of types, ratings, and electrical characteristics indicated. Provide all system components thru one supplier to guarantee total system responsibility. Provide system and components capable of start and load transfer within 10 seconds of power outage.

### ENVIRONMENTAL CONDITIONS:

Provide system components and accessories as required to ensure proper system operation at rated capacities under the following environmental conditions:

1. Altitude: 4800 feet above sea level
2. Maximum ambient temperature: 50 degrees C.
3. Minimum ambient temperature: 0 degrees C.
4. Seismic Zone 3

### AUTOMATIC TRANSFER SWITCHES:

Provide contactor type automatic transfer switches compatible with electric sets, and of continuous ampere rating sufficient to meet requirements of both maximum set output and normal power service. Switches, which employ interlocking handles and circuit breakers to affect transfer, are not acceptable. Provide switches of voltage and phase indicated, and with the following features and characteristics.

1. Provide precision calibrated voltage sensors to monitor the normal power source and signal the

- electric set to start on a partial loss of power on any phase or where feedback voltages exist. Provide adjustability to signal start-up when line voltage drops 5 percent to 20 percent below pick-up voltage setting, and to signal shutdown when line voltage returns to 75% to 100% of normal.
2. Provide a time delay relay, adjustable from 1 to 10 seconds, to delay the signal to start to avoid nuisance start ups on momentary voltage dips or power outages.
  3. Provide voltage sensors to sense return of normal power; and a time delay, adjustable 2 to 60 minutes, to delay the retransfer of load to normal to avoid short term fluctuations in normal power restoration.
  4. Provide an engine cool-down timer, adjustable from 0 to 5 minutes, for unloaded engine cool-down time. Timer shall engage after retransfer to normal.
  5. Provide pilot light to indicate switch in normal position and pilot light to indicate switch in emergency position. Mount pilot lights in front face of enclosure.
  6. Obtain operating current for transfer and retransfer from the source to which the load is to be transferred. Provide automatic bypass to retransfer the load from the electric set to the normal source if the electrical set output interrupts after normal source restores voltage.
  7. Provide switch to simulate an interruption of power from the normal source.
  8. Provide manual operator with removable handle for manual operation of the switch.
  9. Provide clock exerciser to automatically start the electrical set at regular intervals and allow it to run for a preset time period; minimum of 30 minutes per week. Equip with selector switch to permit selection of "without load" or "with load" operation.
  10. Provide means to electrically disconnect the control section from the transfer switch for maintenance service during normal operation.
  11. Provide battery charger mounted inside transfer switch enclosure.
  12. Provide (3) sets of N.O./N.C. auxiliary contacts (in addition to those for remote Ann. panel), which operate when the transfer switch is in the normal position.
  13. Provide (3) sets of N.O./N.C. auxiliary contacts (in addition to those for remote Ann. panel) which operate when the transfer switch is in the emergency position.
  14. Provide ammeter with 4-position selector switch marked "Off", A1", A2", and A3" to read current in all three phases of the load circuit.

**RATING AND PERFORMANCE:** Rate automatic transfer switch for continuous duty when enclosed in a non-ventilated NEMA 3R enclosure. Rate switch for all classes of load, both inductive and non-inductive, at 600 volts; and tungsten lamp load at 205 volts.

Switch must be capable of closing into and withstanding fault current of 65,000 amperes RMS symmetrical at 600 volts, 0.12 power factor without the protection of fuses or other current limiting devices.

**CONSTRUCTION:** Provide operating mechanism with sufficient mechanical and electrical interlocks to prevent simultaneous energizing both normal and standby service. Provide main contacts with arc suppression and heat dissipation devices to provide dependable transfer of highly inductive loads. Equip switch with terminal lugs for either copper or aluminum conductor.

**ENCLOSURE:** Enclose switch in heavy gauge, welded seam construction, NEMA 3R enclosure.

**MANUFACTURERS:** Subject to compliance with requirements, provide automatic transfer switches of one of the following:

ASCO, Inc.  
Onan Corp.  
Russelectric Co.  
Zenith Controls, Inc.  
Kohler Power System – DDC/MTU

#### ENGINE GENERATOR UNITS:

Provide 60 hertz alternating-current standby-diesel engine-driven generator units of voltage, phase and

capacities indicated. Base rating of electric sets upon operation after deducting power required for output for all necessary operating accessories, (including remote or direct drive radiator fans, fuel pumps, etc.) and under environmental conditions specified. Provide electric sets rated and capable of producing KW specified at 0.8 power factor for continuous standby duty. Certify performance of the electric set series by means of independent testing laboratory tests for full power rating stability, and voltage and frequency regulation.

Provide stationary, water cooled, full diesel, compression ignition, four stroke cycle, multi-cylinder, in-line or V-type engine. Arrange engine for direct connection to an alternator current generator; do not exceed engine speed of 1800 RPM at full rated load. Completely assemble engine, alternator, and components on a single base before shipping.

**LUBRICATION SYSTEM:** Equip engine with a pressure lubricating system. Provide spin-on type full flow lubricating oil filters. Equip filter with bypass valve to insure oil circulation if filters are clogged. Include dipstick oil level indicator. Provide lube oil heater for engine generator units located outdoors or where ambient temperature requires lube oil heating.

**ENGINE COOLING SYSTEM:** Provide engine cooling system which operates fully automatically while the engine is running. The cooling system coolant shall use a combination of water and ethylene-glycol sufficient for freeze protection at the minimum winter outdoor ambient temperature of the application. All coolant pumps shall be centrifugal type. Each engine shall have an engine-driven primary pump.

The engine cooling radiator shall be Engine/skid mounted at the front of the mounting base. Provide coolant in accordance with manufacturer's recommendation.

Equip engine with thermostatically controlled water jacket heater on all water cooled units. On air-cooled engines provide an oil base heater. The heater voltage shall match available voltage at the site. Make all necessary connections of jacket and oil base heaters.

**AIR CLEANER:** Provide reusable element air cleaner of size and type recommended by the engine manufacturer.

**STARTING:** Equip engine with a 12 volt electric starting motor of sufficient capacity to crank the engine at a speed which will allow full diesel starting of the engine. Disengage starter automatically when engine starts.

Provide engine start-stop switch with functions including reset, run/start, stop and automatic mode. Provide adjustable cycle cranking and cool down operation.

Provide rack mounted lead-acid battery set mounted integrally with electric set base. Provide sufficient capacity for cranking the engine a minimum of 4 cranking periods with 2-minute intervals between cranks. Each cranking period shall have a maximum duration of 15 seconds. Provide capacity and voltage recommended by engine manufacturer. Equip with all necessary interconnecting cables. Provide suitable float type battery charger to maintain the batteries in charged condition.

**BATTERY CHARGER:** Provide suitable automatic SCR voltage regulated battery charger with a maximum charge rate, as recommended by the manufacturer, to maintain batteries at full capacity during standby conditions. Equip with ammeter to indicate charge rate and protect circuit by either fuses or circuit breakers. Design charger such that it will not be damaged during engine cranking.

**ENGINE INSTRUMENTS:** Provide a unit mounted console with the following items:

1. Lubricating oil pressure gauge
2. Lubricating oil temperature display
3. Coolant fluid inlet/outlet temperature display
4. Coolant temperature gauge
5. Run time meter
6. Fuel meter display

7. Tachometer display
8. Battery charge rate ammeter
9. Engine Start-stop switch

**EXHAUST SYSTEM:** Provide a critical type exhaust silencer, flexible exhaust connector, and all exhaust piping and insulation as required. Flexible sections shall be made of convoluted seamless tube without joints or packing. Expansion joints shall be the bellow type. Expansion and flexible elements shall be stainless steel suitable for diesel-engine exhaust gas at 1000 degrees F.

Comply with manufacturer's recommendations. Wrap the entire exhaust system, from manifold to roof or wall penetration with exhaust insulation blankets as manufactured by Advanced Thermal Products, Inc., Santa Ana, California. Install per manufacturer's instructions.

**ENGINE PROTECTION DEVICES:** Provide the following engine protection devices with indicating light annunciation for each device:

- Low-oil pressure cut-out
- High air temperature cut-out
- Overspeed cut-out

**MOUNTING:** Equip electric set with a suitable base for mounting on a level surface. Provide vibration isolators, rated for seismic zone specified herein, between the electric set and base.

**FUEL:** Provide engine capable of satisfactory performance on commercial grade diesel fuel as recommended by manufacturer.

**GOVERNOR:** Equip engine with a high performance isochronous electronic governor to maintain frequency within the limits, as specified below by controlling engine and alternator speed.

- Stability: + or - 0.33 percent at rated load
- Speed Regulation: 5 percent maximum load to rated load

The governor shall be configured for safe manual adjustment during operation of the engine-generator from 90 to 110 percent of rated frequency.

#### FUEL SYSTEM:

Equip engine with primary and secondary fuel filters with replaceable elements, and an engine driven fuel pump, all mounted on the engine. Provide fuel system piping of size and type recommended by the engine manufacturer. Provide diesel day tank of 1000-gallon capacity, with positive displacement fuel pump control switch for maintaining supply of fuel in tank at predetermined levels and low fuel cut-off.

#### ELECTRIC ALTERNATOR:

Provide direct connected, engine driven, single bearing, synchronous type alternator with electrical characteristics indicated.

**INSTANTANEOUS VOLTAGE DIP:** Limit voltage dip of engine generator set to less than 30 percent upon application of full rated power. Accomplish voltage regulation by means of a solid-state voltage regulator.

- Stability: 1 percent of its mean value at any constant load from no load to full load for solid-state regulators.

Regulation: Plus or minus 2 percent maximum no load to full load for solid-state regulators.

Where more than 40 percent of the load is comprised of rectifiers and/or thyristors, provide power to voltage

regulator by means of ceramic type permanent magnet pilot excitor, capable of 80 percent automatic controlled SCR/Thyristor loading.

Provide instrument panel and console with the following:

1. Manual reset circuit breaker
2. A.C. voltmeter
3. A.C. ammeter
4. Voltmeter-ammeter phase selector switch with "off" position
5. Frequency meter
6. Start-Stop switch
7. Remote start terminals
8. Solid state cycle cranking control
9. Engine safety alarm lights and contact

Provide automatic solid state overload protection, under frequency protection, and volts/hertz characteristics.

#### WEATHERPROOF SOUND ATTENUATED ENCLOSURE:

Provide a level 1 sound attenuated weatherproof enclosure for engine generator unit. Enclosure shall house all components including engine, alternator, batteries, battery charger, fuel tank and controls. Provide one piece roof with drip edge on all four sides and with formed roof stiffeners to support silencer. Provide angle iron frame around the entire bottom of the enclosure to attach to mounting surface. Provide doors on each side for access to engine, alternator and all components. Provide all doors with continuous piano type hinges with stainless steel pins. Provide lockable 2-point latches on all doors, keyed alike. Provide a welded fixed open air intake louver panel on each side to accomplish air intake. Provide a framed expanded metal core guard to accomplish air discharge. Assemble all components with plated bolts and nuts. Caulk all seams to prevent rust bleed through. Clean and paint all components with manufacturer's standard rust inhibiting primer. Provide finish coat paint. All openings shall be provided with screen material to exclude entrance of rodents. Enclosure shall provide a 15-dBA sound reduction measured at 23-feet.

**SAFETY SYSTEM AND REMOTE ANNUNCIATOR:** Provide all wiring, devices, equipment, and components to automatically activate the appropriate signals and initiate the appropriate annunciation as specified herein.

Provide remote annunciator panel in surface enclosure with the features specified and with audible and visual alarm indication of the following conditions:

- Low engine temperature (engine heater not functioning).
- High temperature prealarm - engine temperature approaching shut down.
- Low oil pressure prealarm - engine oil pressure approaching shut down.
- Unit shut down due to low oil pressure.
- Unit shut down due to high temperature.
- Unit shut down due to overcrank.
- Unit shut down due to overspeed.
- Emergency (or normal) power source supplying load.
- Battery charger malfunction.
- Low fuel - main tank contains less than a 3 hour supply.
- Low battery voltage.
- System ready no alarm conditions present, all controls in "automatic").
- Audible alarm silence push button.

**MANUFACTURER:** Subject to compliance with requirements, provide engine-driven generator sets of one of the following:

Caterpillar Tractor Co.  
Cummins Engine Co.  
Kohler Co.  
Onan Corp.  
Detroit Diesel

Generac

### PART 3 - EXECUTION

#### INSTALLATION OF ENGINE-GENERATOR SYSTEMS:

Install standby engine-generator sets as indicated, in accordance with the equipment manufacturer's written instructions, and with recognized industry practices, to ensure that engine-generator sets fulfill requirements. Comply with NFPA and NEMA standards pertaining to installation of standby engine-generator systems and accessories.

Provide vibration isolation mounting and anchoring of generator set to concrete slab.

Install fuel oil and piping to standby generator equipment. Comply with manufacturer's instructions and recommendations.

Provide engine lubricating oil, fuel, engine coolant, filters, etc. for system testing. After testing, refill all fluids to capacity (including all fuel tanks furnished under this contract) for final acceptance.

#### GROUNDING:

Provide equipment grounding connections for system components.

#### TESTING:

Upon completion of installation of engine-generator system and after building circuitry has been energized with normal power source, test engine-generator to demonstrate standby capability and compliance with requirements. Provide start-up and testing by factory authorized representative in accordance with manufacturer's recommendations. Provide each of the following tests (as a minimum) and submit written report of results of each as part of the Operation and Maintenance Manuals required herein:

1. Mimic a normal power outage by de-energizing normal power source to the facility. Verify engine start, transfer, and operation of all loads satisfactorily. Re-energize normal power, and verify proper performance of load retransfer, engine cool down, and engine shut down. Record and report all results.
2. Mimic a generator test by operating the "test mode" switch (with facility still energized by normal power). Verify engine start, transfer, and operation of all loads satisfactorily. Return "test" switch to normal, and monitor performance of load retransfer, engine cool down, and engine shut down. Record and report all results.
3. Perform a safety run test in accordance with the following. Provide all fluids, equipment, and test instrumentation to perform complete tests.
  - a. Perform and record all engine manufacturer's recommended prestarting checks and inspections.
  - b. Verify the proper operation of all controls, gauges, instruments, and set points.
  - c. Verify the proper operation of the emergency stop switch, the overspeed limit switch, oil overflow limit, oil low limit, and the over- and under-frequency limits.
4. Perform an engine load run test. Provide all fluids, equipment, load banks, and test instrumentation to perform complete tests.
  - a. Perform and record all engine manufacturer's recommended prestarting checks and inspections.
  - b. Start and operate engine for 2 hours at 75% of rated load. Increase load to 100 % of rated load and operate for 1 hour. Increase load to 110% of rated load and operate for 1 hour. Decrease load to 100 % of rated load and operate until all temperatures have stabilized.
  - c. Drop the entire load at once to verify frequency and voltage regulation, stability and transient response. Increase load in steps equal to maximum step load specified and verify frequency

- and voltage regulation, stability and transient response.
- d. Operate the engine for 30 minutes at 100% rated load and until all temperatures have stabilized. Shut down engine.
  - e. Inspect lube oil filter for excessive metal, abrasive foreign particles, etc. If corrective action is necessary, perform all above run tests again after corrections have been made. Check all engine and mounting bolts for tightness and/or visible damage. Inspect and verify engine-generator shaft alignment by means of dial indicator.

ON SITE TRAINING:

Conduct a training course for operating staff as designated by the Owner. The training period shall consist of a total of 8 hours of normal working time distributed between two shifts, and shall start after the system is functionally complete but prior to final acceptance. The course instruction shall cover pertinent points involved in operating, starting, stopping, servicing the equipment as well as all major elements of the operation and maintenance manuals. Additionally, the course instruction shall demonstrate all routine maintenance operations such as oil change, oil filter change, air filter change, etc.

FIELD ENGINEER:

Provide a qualified field engineer to supervise the installation of the engine generator set, transfer and by-pass switches, etc., assist in the performance of the on-site tests, and instruct personnel as to the operational and maintenance features of the equipment.

END OF SECTION 16610