



State of Utah

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Department of Administrative Services

KIMBERLY K. HOOD
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Division of Facilities Construction and Management

GREGG BUXTON
Director

ADDENDUM #1

Date: May 7, 2009
To: Contractors
From: S'ean Crawford, Project Manager, DFCM
Reference: Entrance Replacement and Landscaping Improvements
Department of Workforce Services – Provo, Utah
DFCM Project No. 08071920
Subject: **Addendum No. 1**

Pages:	Addendum	1	page
	Revised Project Description	1	page
	Revised Schedule	1	page
	Revised Bid Form	2	pages
	Total	5	pages

Attached by Reference (available on CD at the DFCM office and on the DFCM web site):

Construction Drawings (large format)	11	pages
Specifications (8.5 x 11)	177	pages

Note: This Addendum shall be included as part of the Contract Documents. Items in this Addendum apply to all drawings and specification sections whether referenced or not involving the portion of the work added, deleted, modified, or otherwise addressed in the Addendum. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification.

- 1.1 **SCHEDULE CHANGES – The schedule has been changed, reference the attached schedule. The project completion date has been revised to Monday, September 14, 2009.**
- 1.2 **Drawings and specifications have been issued by addendum.**

End of Addendum #1

DESCRIPTION OF WORK

REVISED PER ADDENDUM #1 – May 7, 2009

The only contractors allowed to bid on this project will be contractors short-listed by the selection committee.

Project Description:

The DFCM and the Department of Workforce Services are in need of replacing the ADA ramp and the stairs for the public entrance to the DWS offices at 1550 North 200 West in Provo, Utah. The project also includes the renovation of the landscaping in the large window wells and the removal of landscaping and installation of hardscape and 2 picnic tables at the South west corner of the facility.

The work must be accomplished in a manner that allows the public access to the building at all hours of operation for Workforce Services and employees access ½ hour before DWS opens and ½ hour after DWS closes. The facility is open from 7:00 am to 6:00 pm Monday to Thursday and closed Friday, Saturday and Sunday. The contractor must perform demolition and all potentially dangerous or loud construction when the public is not present, in the evenings and on days that DWS is closed.

Again, safe access must be provided to the facility Monday – Thursday, 6:30 AM to 6:30 PM.

Additive Bid Alternate #1 : Concrete Paver Patio.

Additive Bid Alternate #2 : Relocation of the existing flag pole with new lighting.

Additive Bid Alternate #3 : Paint existing hand/guard rails indicated to remain.

Additive Bid Alternate #4 : Provide a unit price to repair exterior soffit.

Additive Bid Alternate #5 : Landscape parking lot islands.

Project Completion shall be Monday, September 14, 2009.

Individual contractors or alliances between two or more contractors are allowed in this process to form a team. However, one contractor or firm MUST be declared as the lead firm representing the team. If the team is short-listed through this multi-step process, the state will only enter into contracts with the lead contractor or firm. The lead contractor or firm must be licensed by the State of Utah and comply with and require all of its subcontractors to comply with the license laws as required by the State of Utah.



**MULTI-STEP PROJECT SCHEDULE
REVISED PER ADDENDUM #1 – May 7, 2009**

PROJECT NAME:		Department of Workforce Services – Provo Entrance Replacement and Landscaping Improvements		
DFCM PROJECT NO. :		08071920		
Event	Day	Date	Time	Place
Request for Proposal Available - NOT including Plans and Specifications	<i>Wednesday</i>	April 15, 2009	10:00 AM	DFCM 4110 State Office Building SLC, UT and DFCM web site*
Mandatory Pre-Submittal Meeting, Plans and Specifications will be posted on the DFCM web site and made available at the Mandatory Meeting .	<i>Wednesday</i>	April 29, 2009	2:00 PM	Department of Workforce Services – North Provo Office 1550 N Freedom Blvd. Provo, Utah 84604
Last Day to Submit Questions on Shortlisting (In Writing)	<i>Tuesday</i>	May 5, 2009	4:00 PM	<i>S'ean Crawford</i> DFCM Project Manager E-mail: scrawford@utah.gov Fax: 801-538-3267
Addendum on Shortlisting	<i>Thursday</i>	May 7, 2009	2:00 PM	DFCM web site*
List of References, Statement of Qualifications, Project Management Plan, and Termination/Debarment Certification Due	<i>Tuesday</i>	May 12, 2009	12:00 NOON	DFCM 4110 State Office Building SLC, UT
Short-List Announced	<i>Thursday</i>	May 14, 2009	4:00 PM	DFCM web site*
Notice: Only Short-Listed Firms Will Be Allowed To Bid On This Project				
Last Day to Submit Questions (In Writing)	<i>Monday</i>	May 18, 2009	4:00 PM	<i>S'ean Crawford</i> DFCM Project Manager E-mail: scrawford@utah.gov Fax: 801-538-3267
Final Addendum (exception for bid delays)	<i>Wednesday</i>	May 20, 2009	2:00 PM	DFCM web site*
Prime Contractors Turn in Bid and Bid Bond/Bid Opening in DFCM Conference Room	<i>Tuesday</i>	May 26, 2009	2:00 PM	DFCM 4110 State Office Building SLC, UT
Subcontractors List Due	<i>Wednesday</i>	May 27, 2009	2:00 PM	DFCM 4110 State Office Building SLC, UT Fax (801)-538-3677
Project Completion Date	Monday	September 14, 2009	5:00 PM	

* DFCM's web site address is <http://dfcm.utah.gov>



Division of Facilities Construction and Management

DFCM

BID FORM - REVISED PER ADDENDUM #1 – May 7, 2009

NAME OF BIDDER _____ DATE _____

To the Division of Facilities Construction and Management
4110 State Office Building
Salt Lake City, Utah 84114

The undersigned, responsive to the "Notice to Contractors" and in accordance with the "Instructions to Bidders", in compliance with your invitation for bids for the **Entrance Replacement and Landscaping Improvements – Department of Workforce Services – Provo, Utah - DFCM Project # 08071920**, and having examined the Contract Documents and the site of the proposed Work and being familiar with all of the conditions surrounding the construction of the proposed Project, including the availability of labor, hereby proposes to furnish all labor, materials and supplies as required for the Work in accordance with the Contract Documents as specified and within the time set forth and at the price stated below. This price is to cover all expenses incurred in performing the Work required under the Contract Documents of which this bid is a part:

I/We acknowledge receipt of the following Addenda: _____

For all work shown on the Drawings and described in the Specifications and Contract Documents, I/we agree to perform for the sum of:

BASE BID:

_____ DOLLARS (\$ _____)

(In case of discrepancy, written amount shall govern)

ADDITIVE ALTERNATE No. 1: Concrete Paver Patio.

_____ DOLLARS (\$ _____)

(In case of discrepancy, written amount shall govern)

ADDITIVE ALTERNATE No. 2: Relocate existing flag pole with new lighting.

_____ DOLLARS (\$ _____)

(In case of discrepancy, written amount shall govern)

ADDITIVE ALTERNATE No. 3: Paint existing hand/guard rails indicated to remain.

_____ DOLLARS (\$ _____)

(In case of discrepancy, written amount shall govern)

ADDITIVE ALTERNATE No. 4: Provide a unit price to repair exterior soffit.

_____ DOLLARS (\$ _____)

(In case of discrepancy, written amount shall govern)

ADDITIVE ALTERNATE No. 5: Landscape parking lot islands.

_____ DOLLARS (\$ _____)

(In case of discrepancy, written amount shall govern)

I/We guarantee that the Work will be Substantially Complete by Monday, September 14, 2009, should I/we be the successful bidder, and agree to pay liquidated damages in the amount of **\$ 200.00** per day for each day after expiration of the Contract Time as stated in Article 3 of the Contractor's Agreement.

This bid shall be good for 45 days after bid opening.

Enclosed is a 5% bid bond, as required, in the sum of _____

The undersigned Contractor's License Number for Utah is _____.

Upon receipt of notice of award of this bid, the undersigned agrees to execute the contract within ten (10) days, unless a shorter time is specified in the Contract Documents, and deliver acceptable Performance and Payment bonds in the prescribed form in the amount of 100% of the Contract Sum for faithful performance of the contract.

The Bid Bond attached, in the amount not less than five percent (5%) of the above bid sum, shall become the property of the Division of Facilities Construction and Management as liquidated damages for delay and additional expense caused thereby in the event that the contract is not executed and/or acceptable 100% Performance and Payment bonds are not delivered within the time set forth.

Type of Organization:

(Corporation, Partnership, Individual, etc.)

Any request and information related to Utah Preference Laws:

Respectfully submitted,

Name of Bidder

ADDRESS:

Authorized Signature