



State of Utah

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Department of Administrative Services

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Executive Director

Division of Facilities Construction and Management

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Interim Director

Addendum No. 7

Date: February 11, 2015

To: Short Listed Architects

From: Darrell Hunting – DFCM Project Manager

Reference: Utah State University
Addition/Renovation Fine Arts Complex – A/E Services
DFCM Project No. 14385770

Subject: **Addendum No. 7**

Pages	Addendum Cover Sheet	1 page
	<u>General Item</u>	<u>2 pages</u>
	Total	3 pages

Note: This Addendum shall be included as part of the Contract Documents. Items in this Addendum apply to all drawings and specification sections whether referenced or not involving the portion of the work added, deleted, modified, or otherwise addressed in the Addendum. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to Disqualification.

7.1 SCHEDULE CHANGES: There are no project schedule changes.

7.2 GENERAL ITEMS: Revised scoring criteria.

SCORING CRITERIA –UPDATED PER ADDENDUM #7 DATED 2/11/2015

DFCM Past Performance Rating.

100 Points Each prime firm will be given a past performance rating. The rating will be based first on how well the firm did on past projects with DFCM. If a minimum of three DFCM past performance ratings are not available a rating will be established using any DFCM past performance ratings that are available, supplemented by references supplied by the firm at the time the Management Plans and SOQ are submitted.

Strength of Team.

20 Points Project Team Experience: Show the overall experience of the Project Team in relation to projects of similar scope and size and complexity.

20 Points Project Specific Team Experience: What is the project team's specific experience on past successful projects, in relation to similar project type, scope, size and complexity.

5 Points Team Delivery Method Experience: What experience does the Project Team have with similar delivery methods (design/build, design/bid/build, CM/GC).

10 Points Team Experience with Agency/Institution: What experience does the Team have on successful past projects with the Agency/Institution.

20 Points Team Member Availability: Show the availability of the team considering current project assignments and their commitment to these projects.

15 Points Project Manager Experience: Show the experience of past relevant projects. Consider availability, other current projects and percent of commitment, years of experience and years of experience with current firm.

20 Points Design Architect Experience: Show the experience of past relevant projects, availability, years of experience and years of experience with current firm.

20 Points Experience of Additional Project Specific Team Member: Show the experience of any additional team members such as High End Finishes, Seismic Upgrade , Historic Renovation Experts.

Project Management Approach.

10 Points Preconstruction Services: Does the team have a plan in place to provide the required deliverables, adequate plan reviews and provide the needed quality control?

15 Points Scope Control Plan: Was the scope control plan clearly defined and will it work for this project.

10 Points Project Communication Plan: Show how the team will identify and communicate with the Stakeholders (Owner, User and Contractor).

15 Points Sub-consultant Management Plan: Show how sub-consultants will be selected and managed.

10 Points Risk Identification and Mitigation Plan: Has the team demonstrated an understanding of the project through identification of risks and have they provided a detailed mitigation plan.

20 Points Schedule Control Plan: Provide a detailed Schedule; identify the necessary bid packages; include identifying, managing and controlling critical path activities.

5 Points Project Team Interaction: Can you work well with this Design Team throughout design and construction?

10 Points Project Closeout Plan: Provide a plan for project closeout to include warranty period.

TOTAL POSSIBLE POINTS: 325 POINTS