



State of Utah

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Department of Administrative Services

KIMBERLY K. HOOD
Executive Director

Division of Facilities Construction and Management

BRUCE WHITTINGTON
Interim Director

Addendum No. 4

Date: January 29, 2015

To: Short Listed Architects

From: Darrell Hunting – DFCM Project Manager

Reference: Utah State University
Addition/Renovation Fine Arts Complex – A/E Services
DFCM Project No. 14385770

Subject: **Addendum No. 4**

Pages	Addendum Cover Sheet	2 pages
	Revised Project Schedule	1 page
	<u>Revised Interview Schedule</u>	<u>1 page</u>
	Total	4 pages

Note: This Addendum shall be included as part of the Contract Documents. Items in this Addendum apply to all drawings and specification sections whether referenced or not involving the portion of the work added, deleted, modified, or otherwise addressed in the Addendum. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to Disqualification.

4.1 SCHEDULE CHANGES: Revised Project Schedule and Interview Schedule Attached.

4.2 GENERAL ITEMS:

- A. Each firm will be allowed to submit up to 8 pages (total) of updated past performance, Management Plan and Statement of qualification information. Updated document submissions are required to comply with revised project schedule and shall be email to dfcmcontracts@utah.gov
- B. The selection committee members will include – Mike Ambre – DFCM, Charles Darnell – USU, and Dan Pennock Okland Construction.

- C. See the updated project schedule for Scheduled site walk with agency, this time will give each firm the opportunity to walk the site and gain a better understanding of the project needs. No questions or discussion will be allowed in reference to qualifications, or selection criteria. Firms are not required to attend this meeting and should let DFCM know if they will not attend their scheduled time.

- D. If submitting additional past performance see updated past Performance and References requirements below. Updated Past Performance and References are not required.

10. Past Performance and References

DFCM will rate each firm's performance on every project worked (rating scale: 1 = low; 5 = high). The rating may include comments from agencies. Ratings on completed DFCM projects over the previous five years will be provided to the evaluation committee for their consideration in evaluating and scoring the past performance of each entity.

DFCM Past performance ratings are available for your review at your request from the DFCM project manager. Requests shall be made prior to the final questions deadline.

If a Firm has not completed at least three DFCM projects in the last five years, they shall provide by the time indicated in the schedule, a list of references on all similar projects that were completed by the firm in the last five years. All references shall be for projects in which the firm was the prime firm, and held a contract directly with the owner.

The non DFCM ratings will be used to augment the DFCM ratings, if there are any, for a total of at least three past performance ratings.

It is the firm's responsibility to provide adequate references in compliance with this RFP. Firms that fail to meet the minimum of three ratings will be disqualified.



PROJECT SCHEDULE
REVISED PER ADDENDUM #4 DATED 1/29/2015

PROJECT NAME:	ADDITION/RENOVATION FINE ARTS COMPLEX			
	UTAH STATE UNIVERSITY-LOGAN, UTAH			
DFCM PROJECT NO:	14385770			
Event	Day	Date	Time	Place
Announcement of Need to Re-Interview	Thursday	January 29, 2015	3:00 PM	DFCM web site*
Last Day to Submit Questions	Friday	February 6, 2015	1:00 PM	Darrell Hunting - DFCM E- mail: dhunting@utah.gov
Addendum Deadline (exception for bid delays)	Wednesday	February 11, 2015	5:00 PM	DFCM web site *
Site Walk with Agency Architectural Nexus	Tuesday	February 10, 2015	9:00 AM – Noon	USU Fine Arts – Kent Concert Hall
Site Walk with Agency Team Sparano + Mooney	Wednesday	February 11, 2015	9:00 AM – Noon	USU Fine Arts – Kent Concert Hall
Site Walk with Agency Method Studio	Wednesday	February 11, 2015	2:00 PM – 5:00 PM	USU Fine Arts – Kent Concert Hall
Updated Management Plans, References, Statements of Qualifications – 8 page Maximum	Friday	February 13, 2015	Noon	Electronically to dfcmcontracts@utah.gov
Interviews	Wednesday	February 18, 2015	TBA	Utah State University Facilities Room 108 on the Logan Utah Campus
Announcement	Thursday	February 19, 2015	4:00 PM	DFCM Web site

* DFCM's web site address is <http://dfcm.utah.gov>.

VALUE-BASED SELECTION INTERVIEW SCHEDULE

**Addition/Renovation Fine Arts Complex
Utah State University
DFCM Project No. 14385770**

Wednesday, February 18, 2015

**USU Facilities Building
Room 108
Logan, Utah**

Firm Name	Interview Time
METHOD STUDIO	9:30 am to 10:30 am
NEXUS	10:45 am to 11:45 am
SPARANO + MOONEY	12:00 pm to 1:00 pm
Each interview will consist of a 30-minute presentation with a 30-minute Q&A	

Selection Committee:

Charles Darnell - Utah State University
Dan Pennock - Okland Construction
Mike Ambre - DFCM