



State of Utah

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Governor

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Lt. Governor

Department of Administrative Services

KIMBERLY K. HOOD
Executive Director

Division of Facilities Construction and Management

BRUCE WHITTINGTON
Interim Director

Addendum No. 3

Date: September 24, 2015

To: General Contractors

From: Clint Bunnell – Project Manager, DFCM

Reference: New Provo Fourth District Courthouse
Administrative Office of the Courts
DFCM Project No. 15035150

Subject: **Addendum No. 3**

Pages	Addendum Cover Sheet	1 page
	Revised Schedule	1 page
	<u>CM/GC Fee Schedule</u>	<u>3 pages</u>
	Total	5 pages

Note: This Addendum shall be included as part of the Contract Documents. Items in this Addendum apply to all drawings and specification sections whether referenced or not involving the portion of the work added, deleted, modified, or otherwise addressed in the Addendum. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to Disqualification.

3.1 SCHEDULE: Revised Schedule Attached (final addendum date).

3.2 GENERAL ITEMS:

- 3.2.1 This project will utilize the new CM/GC Fee Schedule (attached). The scoring criteria has been revised to exclude cost.
- 3.2.2 Bid Bond is no longer required.
- 3.2.3 Per the new CM/GC policy Contingency will now be 1% of the FLCC instead of 2%.



**PROJECT SCHEDULE
 REVISED PER ADDENDUM NO. 3 DATED 9/24/2015**

PROJECT NAME: NEW PROVO FOURTH DISTRICT COURTHOUSE				
ADMINISTRATIVE OFFICE OF THE COURTS - PROVO, UTAH				
DFCM PROJECT NO. 15035150				CM/GC
Event	Day	Date	Time	Place
Request for Proposals Available	Friday	September 4, 2015	12:00 NOON	DFCM web site *
Mandatory Pre-Proposal Site Meeting	Thursday	September 17, 2015	10:00 AM	On Site – Lot West of Fourth District Court (100 North – 200 West) Provo, Utah
Last Day to Submit Questions	Monday	September 21, 2015	3:00 PM	Clint Bunnell, Project Manager - DFCM E-mail: cbunnell@utah.gov
Addendum Deadline (exception for proposal delays)	Thursday	September 24, 2015	1:00 PM	DFCM web site *
Management Plans, References, Statements of Qualifications, and Termination/Debarment Certifications Due	Monday	September 28, 2015	1:00 PM	DFCM Room 4110 State Office Bldg. Capitol Hill Complex SLC, UT
Short Listing by Selection Committee, if applicable.	Thursday	October 1, 2015	5:00 PM	DFCM web site *
Announcement of Finalists	Friday	October 2, 2015	3:00 PM	DFCM web site*
Interviews	Thursday	October 15, 2015	8:00 AM – 1:00 PM	DFCM Room 4112 State Office Bldg. Capitol Hill Complex SLC, UT
Announcement	Friday	October 16, 2015	4:00 PM	DFCM web site *
Requested Substantial Completion Date	Friday	May 27, 2018		

* DFCM’s web site address is <http://dfcm.utah.gov>

16-Jul-15
CM/GC Fee Schedule

Project FLCC maximum:	A Pre-const. Fee	B Construction Management Fee % of FLCC	C Cost of Staff Fee % of FLCC	D Basic General Conditions % of FLCC	E Total Fee B-D % of FLCC	F Self performed work%
\$1,000,000	\$10,000	10.0%	6.5%	6.0%	22.50%	7.0%
\$2,500,000	\$12,500	8.0%	6.0%	4.5%	18.50%	7.0%
\$5,000,000	\$25,000	5.0%	5.0%	3.0%	13.00%	7.0%
\$10,000,000	\$40,000	3.5%	4.0%	1.5%	9.00%	7.0%
\$20,000,000	\$70,000	3.0%	4.0%	1.5%	8.50%	7.0%
\$30,000,000	\$90,000	2.9%	3.5%	1.5%	7.90%	7.0%
\$50,000,000	\$125,000	2.8%	3.5%	1.5%	7.80%	7.0%
\$75,000,000	\$187,500	2.8%	3.0%	1.5%	7.25%	7.0%
\$100,000,000	\$250,000	2.7%	3.0%	1.5%	7.20%	7.0%
\$150,000,000	\$300,000	2.6%	3.0%	1.5%	7.10%	7.0%

Management Fee, Staff Fee and Basic General Conditions could increase on Projects under \$10,000,000 due to complexity and schedule duration

Each CM/GC is eligible to earn a Customer Satisfaction Incentive (CSI). The eligible incentive is established by DFCM holding at risk 20% of the Management Fee with a maximum cap of \$100,000. The at risk portion of the fee is then increased up to \$100,000 as defined here in.

Example:

Determining the Fee: FLCC of \$15,000,000 x 3.0% = \$450,000

Determining the maximum CSI: \$450,000 x 20% = \$90,000 held at risk and increased by a maximum of \$90,000 for a total maximum possible CSI of \$180,000

Each period the DFCM will evaluate the performance of the CM/GC based on the evaluation criteria. DFCM reserves the right to request any additional information required to complete this evaluation. Each period the CM/GC and the DFCM Management will meet to determine the amount of the CSI earned. After this meeting the DFCM will tabulate the period score to determine the amount of incentive earned for that period. After the CSI is determined for the period the CM/GC may immediately bill for the incentive earned in the period

Example:

\$180,000 Eligible Incentive divided by five periods = \$36,000 per period

Evaluation Criteria:

Budget/Change Management (20 points)

Schedule Management (20 points)

Preconstruction/ Quality Management (20 points)

Responsiveness and Collaboration (20 points)

Procurement/ Safety and Site Management (20 points)

Total Points Possible 100

Period CSI Payment Determination:

At Risk Portion of CSI: a score of 80% or higher will receive 100% of the at risk portion, scores below 80% will lose the at risk portion for that period

Incentive Portion of CSI:

Scores from 80-100 % will earn an equal % of the Period Incentive (85% score = 85% incentive)

Scores below 80% will not earn any incentive for that that period

Re-earning of lost CSI: The CM/GC may "re-earn" a lost payment for the duration of one period following the previous period's loss of CSI. This is demonstrated by an increase in performance evaluation score from the previous month. The amount of fee "re-earned" will be equal to the difference of the fee earned this period and the fee earned the previous period.

Basic General Conditions

Office Trailer

Storage Trailer

Conex/Van Storage 20'

Project Sign

Mobilization/ Demobilization

Security Equipment or Video Monitoring (Basic Security)

Telephone Service per line

Cell Phones per Person

DSL Line

BIM 360 (iPads, equipment)

BIM 360 (Software, fees, ets)

Computer/Software/Network/Email/License/Server/Maintenance

Copier/Fax/Scanner

Office Furnishings

Office Supplies

Primavera Schedule Software

Prolog Manager Software

Project Collaboration Software Website (Unifier,etc.)

Chemical Toilets

Banners

Water Cooler & Water

Water/Thermos/Ice/Cups

Jobsite Radio Communications

Progress Clean-Up

Safety Training

Safety Awards

DFCM Project No. _____

DFCM Contract No. _____

Exhibit A

Safety & Productivity Incentives
First Aid/Safety Supply
Bulletin Board & Safety Signs/all Safety Supplies
Drug Testing
PPE (personal safety equipment)
Fire Extinguishers
Small Tools
Pick-Up Truck
Pick-up/Equip Gas, Oil, & Repairs
Submittals Expressage/Shipping
Progress Photos
As-Built Drawings & O&M manuals
Electronic Contract Document Storage
Punchlist Administration
LEED Management

Preconstruction services to include three bid packages. A fee of \$10,000 will be added for each additional bid package above the three included bid packages