



State of Utah

GARY R. HERBERT  
Governor

SPENCER J. COX  
Lieutenant Governor

Department of Administrative Services

KIMBERLY K. HOOD  
Executive Director

Division of Facilities Construction and Management

ERIC R. THOLEN  
Director

## Addendum No. 1

Date: February 25, 2016

To: Interested Parties

From: Jim Russell – Project Manager, DFCM

Reference: Insurance Broker and Consultant  
New Utah State Correctional Facility  
Department of Corrections - Salt Lake City, Utah  
DFCM Project No. 15310100

Subject: **Addendum No. 1**

Pages	Addendum Cover Sheet	1 page
	Revised Project Schedule	1 page
	<u>Cost Proposal Form</u>	<u>1 page</u>
	Total	3 pages

**Note:** *This Addendum shall be included as part of the Contract Documents. Items in this Addendum apply to all drawings and specification sections whether referenced or not involving the portion of the work added, deleted, modified, or otherwise addressed in the Addendum. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to Disqualification.*

**1.1 SCHEDULE:** See attached Revised Project Schedule. Changes are highlighted.

**1.2 GENERAL ITEMS:** See attached Cost Proposal Form.



**PROJECT SCHEDULE – REVISED  
PER ADDENDUM NO. 1 DATED FEBRUARY 25, 2016**

<b>PROJECT NAME: NEW UTAH STATE CORRECTIONAL FACILITY</b>				
<b>DEPARTMENT OF CORRECTIONS – SALT LAKE CITY, UTAH</b>				
<b>DFCM PROJECT NO. 15310100</b>			<b>Broker/Consultant</b>	
<b>Event</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Place</b>
Request for Proposals Available	Friday	February 19, 2016	3:00 PM	DFCM web site *
Last Day to Submit Questions	Wednesday	February 24, 2016	5:00 PM	Jim Russell - DFCM E-mail <a href="mailto:jimrussell@utah.gov">jimrussell@utah.gov</a>
<b>Addendum Deadline (exception for proposal delays)</b>	<b>Thursday</b>	<b>March 3, 2016</b>	<b>3:00 PM</b>	<b>DFCM web site *</b>
<b>Costs Proposal, References, Statements of Qualifications, and Termination/Debarment Certifications Due</b>	<b>Tuesday</b>	<b>March 8, 2016</b>	<b>12:00 NOON</b>	<b>DFCM Room 4110 State Office Bldg. Capitol Hill Complex SLC, UT</b>
<b>Short Listing by Selection Committee, if applicable.</b>	<b>Monday</b>	<b>March 14, 2016</b>		
<b>Announcement of Finalists</b>	<b>Tuesday</b>	<b>March 15, 2016</b>	<b>4:00 PM</b>	<b>DFCM web site*</b>
<b>Interviews</b>	<b>Monday</b>	<b>March 21, 2016</b>	<b>TBA</b>	<b>To Be Announced</b>
<b>Announcement</b>	<b>Tuesday</b>	<b>March 22, 2016</b>	<b>4:00 PM</b>	<b>DFCM web site *</b>

\* DFCM's web site address is [www.dfc.utah.gov](http://www.dfc.utah.gov).



STATE OF UTAH - DEPARTMENT OF ADMINISTRATIVE SERVICES

Division of Facilities Construction and Management

DFCM

### COST PROPOSAL FORM

(Must be submitted in a separate sealed envelope)

NAME OF OFFEROR \_\_\_\_\_ DATE \_\_\_\_\_

To the Division of Facilities Construction and Management  
Room 4110 State Office Building  
Capitol Hill Complex  
Salt Lake City, Utah 84114

The undersigned, responsive to the "**Request for Proposals for Insurance Broker and Consultant**" and in accordance with the "Request for Proposals" for DFCM Project No. 15310100, propose a percentage fee of \_\_\_\_\_% to be paid from the insurance premiums that are obtained through the broker from the Project participants, including consultants, designers, contractors, subcontractors and other entities, as full payment for all services and work pursuant to said RFP.

I/We acknowledge receipt of the following Addenda: \_\_\_\_\_

The **Construction Budget (hard costs) for the Project will be approximately \$425,000,000** and will be updated after program completion.

The undersigned Broker's License Number for Utah is \_\_\_\_\_

This cost proposal shall be good for 45 days after this submission to DFCM.

Upon receipt of notice of award of this bid, the undersigned agrees to execute the contract within five working days unless a shorter time is specified in the Contract Documents.

Type of Organization: \_\_\_\_\_  
(Corporation, Partnership, Individual, etc.)

Any request and information related to Utah Preference Laws:

\_\_\_\_\_

Respectfully submitted,

ADDRESS:

\_\_\_\_\_  
Name of Offeror

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Authorized Signature