



State of Utah

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Lieutenant Governor

Department of Administrative Services

KIMBERLY K. HOOD
Executive Director

Division of Facilities Construction and Management

ERIC R. THOLEN
Interim Director

Addendum No. 1

Date: January 11, 2016
To: Architects / Engineers
From: Michael Ambre – Project Manager
Reference: Executive Business Education Building
University of Utah - Salt Lake City, Utah
DFCM Project No. 15365750
Subject: **Addendum No. 1**

Pages	Addendum Cover Sheet	1 page
	<u>Attachment A</u>	<u>1 page</u>
	Total	2 pages

Note: This Addendum shall be included as part of the Contract Documents. Items in this Addendum apply to all drawings and specification sections whether referenced or not involving the portion of the work added, deleted, modified, or otherwise addressed in the Addendum. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to Disqualification.

1.1 SCHEDULE CHANGES: There are no Project Schedule changes

1.2 GENERAL ITEMS: Questions/Answers

1.2.1 Question: Who are the voting committee members?

Answer: Michael Ambre/DFCM, Mike Perez/University of Utah, Kenner Kingston/Architectural Nexus.

1.2.2 Question: What is the estimated construction completion?

Answer: The University would like to hold classes in the new building starting January 8, 2018 before Spring Semester 2018.

1.2.3 What scope of work should be considered as a “basic fee” and what work will be considered “additional fee”?

Answer: Anything that is not outlined in the attached “Attachment A” as a basic service will be considered an additional fee. The winning A/E firm will submit any additional fees as part of their contract proposal. These fees will be reviewed and either accepted and added as part of the contract or will not be accepted as part of the scope of work.

(Name of Project)

Attachment "A"

1. **BASIC SERVICES:** Basic Services Fee: \$_____. Construction Budget: \$_____
(See attached A/E's proposal dated _____ for schedule of A/E's and A/E's subconsultant's fees and further breakdown). **The following services are provided in the basic fees:** architectural, mechanical, electrical, structural, civil, and landscape design as required for the project. Services shall also include Value Engineering Session participation; meeting minute production and distribution for design and construction period duration; cost estimating; fire/water flow analysis; plan reviews with the Building Official, the Fire Marshal and the Health Department; Construction Procurement Phase services; travel as outlined in Item A below; document reproduction as outlined in Item B below; and Construction Period services as outlined in Item C below.

Please reference Attachment D for changes to meeting minute production and cost estimating services for CM/GC projects.

- A. Travel reimbursement requirements: As outlined in A/E's attached proposal.
- B. Document reproduction requirements (needs for review sets, bidding, construction, etc.):
Note: Printing for use by design team in presentations and for coordination is included in basic services fee. As outlined in A/E's attached proposal.
- C. Construction Period site visits: As outlined in A/E's attached proposal.
- D. Record drawings: 5% up to \$50,000 of contract amount will be held for record drawings.

The Basic Services Fee is divided into the following percentages for the different phases of Work: schematic design - 15%; design development - 20%; construction documents - 40%; bidding - 5%; and construction closeout/warranty period - 20%.

Exceptions to this list of basic services are:

2. **ADDITIONAL SERVICES / REQUIREMENTS:**

- Complexity of Consultant Fee: \$_____
- Complexity of Scope Fee: \$_____

3. **TOTAL FEE FOR AGREEMENT** (Total of Items 1 and 2)

- Total Guaranteed Fee \$_____
- Potential CSI to be added by modification at a later date \$_____

4. **MILESTONES / SCHEDULE:** Required project milestones and A/E's project schedule.

- Design complete ready for bidding: _____
- Construction complete and ready for occupancy permit: _____
- Project closeout complete (punch lists, O&M, record drawing, warranties, certificate of occupancy and other requirements): _____