



STATE OF UTAH - DEPARTMENT OF ADMINISTRATIVE SERVICES

**Division of Facilities Construction and Management**

**DFCM**

## **Request for Consultant Services (RFC)**

**May 10, 2016**

# **FY 2017 CODE INSPECTION SERVICES FOR ALL CONSTRUCTION PROJECTS STATEWIDE**

# TABLE OF CONTENTS

	<u>Page Numbers</u>
Title Sheet	1
Table of Contents	2
Notice to Inspection Firms	3
Project Description	4
Procurement Process	5
Procurement Schedule	12
Professional Services Agreement	13

Exhibit A - Possible FY 2017 Capital Development and Improvement Funding Lists  
Exhibit B - Standard Fee Schedule

Current copies of the DFCM General Conditions dated May 25, 2005 and all Supplemental General Conditions are available upon request at the DFCM office and on the DFCM web site at <http://dfcm.utah.gov/StdDocs/index.html> “Standard Documents” – “Reference Documents” – “Supplemental General Conditions”, and are hereby made part of these contract documents by reference

The Agreement and General Conditions dated May 25, 2005 have been updated from versions that were formally adopted and in use prior to this date. The changes made to the General Conditions are identified in a document entitled Revisions to General Conditions that is available on DFCM’s web site at <http://dfcm.utah.gov>.

## NOTICE TO INSPECTION FIRMS

The State of Utah - Division of Facilities Construction and Management (DFCM) is soliciting the services of qualified firms/teams to perform **Code Inspection Services** for the following project:

### **CODE INSPECTION SERVICES FOR ALL CONSTRUCTION PROJECTS STATEWIDE AND NOT LIMITED TO EXHIBIT "A" ATTACHED HERETO.**

Description: DFCM will pre-qualify firms to conduct code inspection services for construction projects throughout the state. In order to pre-qualify, inspection firms must demonstrate that they have the necessary skills, training, certifications, satisfactory performance ratings/references, and management approach to ensure that code inspections will be performed accurately and timely. In addition, pre-qualified inspection firms will be required to contract with and manage "Special Inspection and Testing Firms" to conduct special inspections required by code.

The RFC documents, including the submittal requirements and the selection criteria and schedule, will be available beginning at 3:00 PM on Tuesday, May 10, 2016 on the DFCM web site at <http://dfcm.utah.gov>. For questions regarding this request, please contact Gail Youngblood, DFCM, at 801-538-3708.

A **MANDATORY** pre-submittal/registration meeting will be held at 8:00 AM on Tuesday, May 24, 2016 in Room 4112, State Office Building, Salt Lake City, Utah. **All Code and Special Inspection Firms wishing to submit or register for this project must attend this meeting, including firms previously pre-qualified by DFCM.**

Submittal dates for the required references, statements of qualifications, and interviews will be based on the project schedule included in the RFC.

The Division of Facilities Construction & Management reserves the right to reject any or all submittals or to waive any formality or technicality in any submittal in the interest of the State.

DIVISION OF FACILITIES CONSTRUCTION AND MANAGEMENT  
Room 4110 State Office Building  
Capitol Hill Complex  
Salt Lake City, Utah 84114

## **PROJECT DESCRIPTION**

DFCM will pre-qualify firms to conduct code inspection services for all construction projects statewide. Exhibit A is only a list of possible projects to provide type, size and location of projects and is not intended to be all inclusive

The effective period noted below. DFCM may pre-qualify additional firms at any time during the year. Firms that wish to be added to DFCM's list of pre-qualified code inspection firms must contact DFCM and comply with all pre-qualification selection requirements contained in this request.

**This pre-qualification will remain in effect from August 1, 2016 through July 31, 2017.**

# PROCUREMENT PROCESS

## 1. Request for Consultant Documents

The RFC documents consist of all of the documents listed in the Table of Contents and all said documents are incorporated in this document by reference.

## 2. Contact Information

Except as authorized by the DFCM Representative or as otherwise stated in the request or the pre-submittal meeting, communication during the selection process shall be directed solely to Gail Youngblood. In order to maintain the fair and equitable treatment of everyone and comply with the Utah Procurement Code, inspection firms shall not unduly contact or offer gifts or gratuities to DFCM employees, any Board Officer, employee or agent of the State of Utah, users or selection committee members in an effort to influence the selection process or in a manner that gives the appearance of influencing the selection process. This prohibition applies before the request, as the project is developed, and extends through the award of an agreement. Failure to comply with this requirement may result in a disqualification in the selection process. Inspection firms should be aware that selection committee members will be required to certify that they have not been contacted by any of the inspection firms in an attempt to influence the selection process.

## 3. Requests for Information

All requests for information regarding this project shall be in writing and directed to:

Gail Youngblood  
Division of Facilities Construction and Management  
Room 4110 State Office Building  
Capitol Hill Complex  
Salt Lake City, Utah 84114  
E-mail: [gyoungblood@utah.gov](mailto:gyoungblood@utah.gov)  
Phone: 801-538-3708

## 4. Procurement Schedule.

The procurement schedule lists the important events, dates, times, and locations of meetings and submittals that must be met by the inspection firm.

**5. Mandatory Pre-Submittal/Registration Meeting**

A mandatory pre-submittal/registration meeting will be held on the date and time and at the location listed on the Procurement Schedule.

A representative from each code and special inspection firm is required to attend. During the meeting, a presentation will be made to describe the overall scope of work and intended schedule. Interested firms may ask questions and request clarification about the project and the procurement process.

**Failure to attend the Mandatory Pre-Submittal/Registration Meeting and failure to register at the meeting will result in the disqualification of a firm from submitting on this RFC.**

**THE PRIME FIRMS' ABSENCE FROM THE PRE-SUBMITTAL/REGISTRATION MEETING AND/OR FAILURE TO REGISTER PRECLUDES PARTICIPATION AS A SUBMITTING FIRM ON PROJECTS LISTED IN THIS DOCUMENT.**

**6. Submittal Due Dates and Times**

All required submittals must be delivered to, and be received by, the Division of Facilities Construction and Management previous to the date and time indicated in the Procurement Schedule. Submittals received after the specified time will not be accepted. Please allow adequate time for delivery. If using a courier service, the submitting firm is responsible for ensuring that delivery will be made directly to the required location. It is your responsibility to allow for the time needed to park on Capitol Hill.

**7. Last Day to Submit Questions**

All questions must be received at the office of DFCM no later than the time and dated listed in the Procurement Schedule. Questions must be delivered in writing to Gail Youngblood at DFCM by the stated deadline in the Procurement Schedule.

**8. Addendum**

All clarifications will be in writing and issued as addenda to the RFC. Addenda will be posted on DFCM's web site at <http://dfcm.utah.gov>. Firms are responsible for obtaining information contained in the addendum from the web site. Any addenda issued prior to the submittal deadline shall become part of the request and any information required must be included in the firm's submittal.

**9. Past Performance and References for Pre-Qualification**

Inspection firms shall submit past performance and reference information by the time indicated on the project schedule.

For all DFCM inspection services (projects) commenced or completed in the last year identify the project by name, number and DFCM project manager. Each inspection firm wishing to compete for this project that has not completed at least three DFCM programming/ master planning projects in the last year, will be required to provide one copy of a list of references on additional similar projects for a total of five projects.

For non-DFCM programming/master planning projects commenced or completed in the last year (dates July 1, 2015 - June 30, 2016) should provide the following information:

Point of Contact:	Person who will be able to answer any customer satisfaction questions and phone number.
User Name:	Name of Company that purchased the Inspection services.
Address:	Street, city and state where the work was performed.
Type:	Type of the project (i.e.: School, Offices, Warehouse, etc)

**10. Statements of Qualifications for Pre-Qualification (four hard copies each and two electronic copies).**

The submitting firm shall provide three copies of the statements of qualifications by the time indicated on the Procurement Schedule. The statement of qualifications is a short document that details the professional licenses, certifications, experience and qualifications of the firm and the firm's key personnel. It identifies the lead contact person and other critical members of the team. It describes what talents the team brings to the code inspection process and how their knowledge and experience will benefit the process. It should include information (history) of code inspections performed by the firm and the team members. Include special qualifications or certifications that are applicable, and a current certificate of liability insurance.

**11. Selection Committee**

The selection committee will be composed of individuals from DFCM.

**12. Termination or Debarment Certifications**

By signing the response to this request for a proposal the firm is certifying that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from soliciting work by any governmental department or agency.

The firm also certifies that neither the firm nor its principals have been terminated during the performance of a contract or withdrew from a contract to avoid termination. If the firm cannot certify these two statements the firm shall submit a written explanation of the circumstances for review by DFCM. Firms are to submit these certifications with their statement of qualifications.

### **13. Selection Criteria**

The following criteria and weighting will be used in evaluating each firm. The selection committee will consider the following criteria in performing a comprehensive evaluation of each firm. Each firm will be scored by each selection committee member in the categories listed below.

- A. DFCM Performance Rating.** The committee will evaluate and score each firm's past performance rating in accordance with the information outlined in Section 9 above. The committee will evaluate each firm's DFCM performance rating and/or references as well as additional information pertaining to the firm's performance ratings/references presented during the interview, (an interview if deemed necessary).
- B. Statement of Qualifications – Strength of Team.** The committee will evaluate each firm's statement of qualifications as well as additional information pertaining to the firm's qualification presented. The committee will evaluate and score each firm's qualifications in accordance with the information outlined in Section 9 and 10 above.

### **14. Pre-Qualification**

Firms achieving a **total score of 80 or greater** by the selection committee will be added to DFCM's list of pre-qualified code inspection firms and will be assigned projects for code inspection services.

Pre-qualified inspection firms may remain on DFCM's list of pre-qualified code inspection firms provided: (a) they maintain a performance rating of 3.0 or greater on each DFCM project; (b) they have not been suspended for poor performance or failure to comply with requirements of their contract; or (c) the firm has not undergone a significant reorganization involving the loss of key personnel or license and certification requirements to a degree such that the firm no longer meets the pre-qualification requirements outlined in this document. DFCM reserves the right to pre-qualify additional firms to conduct code inspections for additional projects that may arise that are not included in Exhibit "A".

Notwithstanding any other provision herein, DFCM reserves the right to disqualify any inspection firm that is not responsible and/or non-responsive. This includes, but is not limited to, the right of DFCM to disqualify an inspection firm for not having the requisite licenses or certifications for the services as required by law. DFCM also reserves the right to reject all inspection firms submitting on this RFC.

**This pre-qualification will remain in effect from August 1, 2016 through July 31, 2017.**

**15. Awarding of Projects**

Pre-qualified firms will be assigned projects by DFCM as follows:

**A. Projects \$100,000.00 or over:**

Projects where the fee is expected to be \$100,000.00 or over will be selected by inviting Pre-qualified Code Inspection Firms to submit a Project Management Plan and Statement of Qualifications.

(1) Management Plan

The management plan should describe the firm's management approach and should include: (a) the process used for selecting and managing sub-consultants such as special inspection firms; (b) a description of how the firm/team will be organized and detailing the firm's ability and plan to conduct code inspections for the project; (c) the method used to develop a schedule to ensure that code inspections are completed; (d) the firm's understanding of DFCM's code inspection requirements and standards; and (e) any other information that will assist the selection committee in evaluating the firm's management approach. Include an organization chart of key personnel and a description of their duties. The management plan should indicate the travel distance and time for each inspector to the project site. The management approach document should be concise (**limit 4 pages**) yet contain sufficient information for evaluation by the selection committee. The organization chart is a separate document and is not counted as one of the two pages.

(2) Statements of Qualifications

The statement of qualifications is a short document that details the professional licenses, certifications, experience and qualifications of the firm and the firm's key personnel. It identifies the lead contact person and other critical members of the team. It describes what talents the team brings to the code inspection process and how their knowledge and experience will benefit the process. It

should include information (history) of code inspections performed by the firm and the team members. Include special qualifications or certifications that are applicable.

(3) Selection Criteria

The following criteria and weighting will be used in evaluating each firm. The selection committee will consider all criteria in performing a comprehensive evaluation of each firm. Each firm will be scored by each selection committee member in the categories listed below.

- (a) DFCM Performance Rating. The committee will evaluate and score each firm's past performance rating in accordance with the information outlined in above. **Possible Points: 10**
- (b) Statement of Qualifications – Strength of Team. The committee will evaluate each firm's statement of qualifications as well as additional information pertaining to the firm's qualification. **Possible Points: 10**
- (c) Project Management Plan/Approach. The committee will evaluate and score each firm's project management plan in accordance with the information outlined above. **Possible Points: 25**
- (d) Inspection Team's Distance to Project Site. **Possible Points: 20**
- (e) Experience – Project Specific. **Possible Points: 35**

**TOTAL POINTS = 100 POINTS**

**B. Projects under \$100,000.00:**

Projects where the fee is expected to be under \$100,000.00 will be selected by assignment of a firm by the DFCM staff with preference being given to the closest firm to the project site. The DFCM small purchase administrative rules apply to these firms. The purchase order shall require compliance with all the provisions that apply to firms that sign the Professional Services Agreement.

**16. Fee Negotiation and Fee Schedule**

Following the selection of a firm DFCM will seek an agreement and fee in accordance with the fee schedule in Exhibit “B” with the firm assigned to each project. If DFCM is unable to agree to a satisfactory contract with that firm, DFCM will assign another firm to the project that is willing to sign the DFCM standard agreement and agree to the fee in Exhibit “B”.

For projects with an estimated fee under \$5,000, DFCM will pay inspection firms as outlined in the fee schedule (See Exhibit “B”) through a purchase order.

**17. Form of Agreement**

At the conclusion of negotiations, the selected inspection firm will be required to enter into an agreement using the attached Professional Services Agreement for Inspection and Testing Services, except for projects with an estimated fee under \$5,000 which shall be paid through a purchase order as noted above.

**18. Licensure**

The inspection firm shall comply with and require its inspectors and special inspection firms to comply with the license laws of the State of Utah and ensure that all required certifications are current and up-to-date. All such licenses and certifications must be fully in place at the time of submission of statement of qualifications.

**PROCUREMENT SCHEDULE**

<b>PROJECT NAME: FY 2017 CODE INSPECTION SERVICES FOR ALL CONSTRUCTION PROJECTS STATEWIDE</b>				
<b>Event</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Place</b>
Request for Consultant Services Available	Tuesday	May 10, 2016	3:00 PM	DFCM web site*
<b>Mandatory</b> Pre-submittal / Registration Meeting	Tuesday	May 24, 2016	8:00 AM	Room 4112 State Office Bldg Capitol Hill Complex SLC, UT
Last Day to Submit Questions	Thursday	June 2, 2016	4:00 PM	Email <a href="mailto:gyoungblood@utah.gov">gyoungblood@utah.gov</a>
Addendum Deadline	Friday	June 10, 2016	2:00 PM	DFCM web site*
References, Statements of Qualifications, Management Plan, and Termination/Debarment Certifications	Thursday	June 16, 2016	12:00 NOON	DFCM Room 4110 State Office Bldg Capitol Hill Complex SLC, UT
Pre-Qualification Announcement	Tuesday	June 28, 2016	4:00 PM	DFCM web site*

\* DFCM's web site address is <http://dfcm.utah.gov>.

**DIVISION OF FACILITIES CONSTRUCTION & MANAGEMENT  
PROFESSIONAL SERVICES AGREEMENT  
Building Inspection, Special Inspection and Testing Services**

THIS AGREEMENT, made this \_\_\_\_th day of \_\_\_\_\_, 2016, by and between the DIVISION OF FACILITIES CONSTRUCTION AND MANAGEMENT, hereinafter called the "DFCM", and \_\_\_\_\_, a corporation of the State of Utah, whose address is \_\_\_\_\_, Utah \_\_\_\_\_ hereinafter called the "Consultant."

WITNESSETH: That whereas, the DFCM intends to have services performed by Consultant as follows:

**BUILDING INSPECTION, SPECIAL INSPECTION, AND TESTING SERVICES**

\_\_\_\_\_, UTAH

WITNESSETH, WHEREAS the DFCM intends to have Consultant fully complete the objectives of this Agreement, and

WHEREAS, the Consultant, for the sum herein stated, agrees to perform the Scope of Work hereinafter specified,

THEREFORE, the DFCM and the Consultant, for the consideration hereinafter provided, agree as follows:

**ARTICLE 1. SCOPE OF WORK.** The scope of work shall include building, electrical, plumbing, and mechanical inspection services, special inspections and material tests as specified by the specific project and as stated in this Agreement and further specified in Exhibit "A," which is attached hereto and by this reference incorporated herein. This Agreement shall commence upon the written issuance of a Notice to Proceed by DFCM and shall remain in effect through the duration of the project and completion of the punch list.

**ARTICLE 2. EXTENT OF AGREEMENT.** This Agreement includes the provisions of the Request for Consultant Services under which the services covered by this Agreement were procured, all exhibits or other documents that are attached to this Agreement or incorporated by reference, and the DFCM General Conditions and Supplemental General Conditions which are current as of the date of this Agreement which are incorporated herein by this reference. In case of conflict, the following documents supersede each other in accordance with the following hierarchy: codes and applicable law, the body of this Agreement, attachments to this Agreement, and the following documents on file with DFCM and incorporated by reference as a part of this Agreement if fully set forth herein: the Request for Consultant Services, the current DFCM Design Manual, DFCM General Conditions dated May 25, 2005.

**ARTICLE 3. COMPENSATION.**

**3.1 Not-to-Exceed Amount.** The maximum amount payable for code inspections, special inspections, material testing, and for all reimbursable expenses for this project is **NOT TO EXCEED** \_\_\_\_\_ **DOLLARS AND** \_\_\_\_ **CENTS** (\$ \_\_\_\_\_) .

**3.2 Payments.** DFCM agrees to pay the Consultant from time to time as the work progresses, but not more than once each month after the date of the notice to proceed, and only upon receipt of an invoice containing sufficient detail to justify the amount of payment requested. Payment shall be made within thirty (30) days of the DFCM's receipt of the Consultant's invoice except that this requirement shall not apply to any amount: (a) for which the Consultant's invoice does not provide sufficient detail to demonstrate payment is due, (b) that the DFCM disputes is due under the terms of the agreement, or (c) reasonably withheld by the DFCM to cover any default or failure to perform by the Consultant. To the extent that the amount due DFCM for any such default or failure to perform exceeds any amount that would otherwise be due the Consultant, the Consultant shall be liable for such excess to the DFCM. The DFCM may seek enforcement of such obligation by legal action, and if such is necessary, shall recover the related costs and attorney fees. Notwithstanding the above, the DFCM agrees that the Consultant is not responsible for damages arising directly or indirectly from any delays for causes beyond the Consultant's control. The DFCM shall provide written notice to the Consultant of any adjustment to or rejection of Consultant's invoice.

**3.3 Interest.** Except as otherwise provided by law, if any payment is late based upon the provisions of this Agreement, the Consultant shall be paid interest in an amount equal to the published Wall Street Journal prime rate plus 2%. The published Wall Street Journal Prime Rate shall be determined using such rate that is published closest to the 1<sup>st</sup> of the month for each month of the late period. The amount of payment of interest shall be apportioned using such rate(s) for the late period.

**3.4 Acceptance of Payments.** The acceptance by the Consultant of a payment without a written protest filed with DFCM within 3 calendar days of receipt of such payment, shall release the DFCM from all claims and all liability to the Consultant for fees and costs of the performance of the services associated with the services related to such payment pursuant to this Agreement.

**3.5 Determination of Costs.** DFCM is relying on the expertise of Consultant in preparing the refined scope of work in order to assure that the inspection activities are defined and performed at a level necessary to fulfill all safety and contract documents compliance issues. Both parties shall cooperate in good faith to sequence inspections in order to reduce costs while assuring proper performance. Payments shall be determined as follows:

3.5.1 Number of inspection hours multiplied by the hourly rate in Exhibit A.

3.5.2 Number of trips multiplied by the trip expense for the project identified in Exhibit A. Trip expense shall include time and transportation to and from the job site. All billable trips must be requested in advance by the Contractor's superintendent or DFCM's Building Official (hereinafter "Building Official").

3.5.3 The Consultant's fee may include reimbursement for lodging and meals which are related to requested inspections that are not within 100 miles of travel from inspector's home or office or require overnight stay. Said compensation for Consultant will be at the then current State of Utah rate for lodging and meals used for State employee reimbursement or a higher amount if approved by the Building Official due to unusual circumstances. These expenses are included in the guaranteed maximum price amount. The DFCM will not pay a mileage allowance.

3.5.4 Fees for material testing and special inspection expenses shall be calculated by multiplying the hours and the type of tests performed by the applicable rates in Exhibit A.

3.5.5 The Consultant fee may include a management fee for overseeing the work of special inspection and materials testing Subconsultants. The fee for such work shall be 10% of the

Subconsultant's fee for said services. The Consultant shall not be paid a management fee for special inspections and material testing services provided by the Consultant.

#### **ARTICLE 4. CHANGES IN WORK.**

**4.1 Agreement Modifications.** Any changes in the scope of the services to be performed under this Agreement shall be in the form of a written modification to this Agreement, mutually agreed to and signed by duly authorized representatives of both parties, specifying any such changes, fee adjustments resulting therefrom, any adjustment in time of performance, or any other significant factors arising from the changes in the scope of services. Said modification must be signed by both DFCM and Consultant **IN ADVANCE** of the Consultant performing the work that is the subject of the change. It shall be the responsibility of the Consultant to notify the DFCM of any work it may contend is beyond the scope of this Agreement in advance of the performance of such work.

**4.2 Scope of Work Change.** Consultant shall immediately notify DFCM of substantial changes in building plans, specifications, Contractor's schedule or planned scope of work that may affect the guaranteed maximum price amount. Change of the guaranteed maximum price amount caused by substantial changes must be negotiated and agreed to in writing in advance by DFCM and Consultant as a modification to this Agreement. No adjustment in the not-to-exceed contract amount shall be paid if Consultant fails to notify DFCM of substantial changes when the change occurs.

#### **ARTICLE 5. CONSULTANT'S DUTIES.**

##### **5.1 Responsibilities, In General.**

5.1.1 Discipline and Competence. The Consultant shall enforce strict discipline and good order among the Consultant's employees, its Subconsultants, agents, representatives and other persons performing under this Agreement. The Consultant shall not permit employment of unfit persons or persons not skilled in tasks assigned to them. Consultant and Subconsultants shall always conduct themselves in a professional and courteous manner. Methods of intimidation, anger, or other non-professional conduct will be grounds for termination of the offending person or the termination of this Agreement, as determined by the DFCM. Consultant must perform in a manner that is consistent with customary practices.

5.1.2 Standard of Care. The services of Consultant and its Subconsultants, if any, shall be performed in accordance with and judged solely by the standard of care exercised by members of their respective professions having substantial experience providing similar services on projects similar in type, magnitude and complexity to the Project that is the subject of this Agreement. The Consultant shall be liable to the DFCM or the State of Utah for claims, liabilities, additional burdens, penalties, damages or third party claims (i.e. a Contractor claim against DFCM or the State of Utah), to the extent caused by any errors or omissions that do not meet this standard of care.

##### **5.2 Building Inspections.**

5.2.1 All inspections shall be in conformance with the State adopted Building, Electrical, Mechanical, and Plumbing Codes and the DFCM's specifications as contained in the construction documents.

5.2.2 The inspector will report directly to the Building Official. The inspector will perform inspection and other services as directed by the Building Official.

5.2.3 All of the Consultant's inspectors (including special inspectors) must be licensed in the State of Utah in one or more of the following areas. Inspector: I Combination, I UBC, I NEC,

I IPC and I IMC. All inspectors will submit qualifications to be approved by the Building Official. Inspectors will not perform inspections in trade areas for which they are not properly licensed by the State of Utah.

5.2.4 Consultant shall notify the Building Official at least two business days prior to any change in the primary person performing on site inspections. The replacement inspector is subject to approval by the Building Official.

5.2.5 Consultant shall regularly visit site and make note of any work which has been covered without being inspected. Consultant shall immediately notify the Building Official of any work that has been covered without inspection.

### **5.3 Special Inspections and Materials Tests.**

5.3.1 Consultant is responsible to oversee the special inspections and material tests for the project. Duties include but are not limited to: site supervision, inspection coordination, test and inspection management, personnel management, reporting, conflict resolution and billing.

5.3.2 Consultant shall submit qualification of special inspectors and material testing personnel to the Building Official for approval. Personnel are not permitted on site until they have been approved.

5.3.3 Consultant shall meet with Subconsultants prior to beginning work to discuss the scope of the project. Consultant shall coordinate the work of Subconsultants to ensure that all required special inspections and materials tests are completed in a timely and efficient manner.

5.3.4 Consultant shall ensure that special inspecting/testing personnel have access to relevant construction documents before beginning their work.

5.3.5 Consultant shall periodically visit site to oversee the work of the Subconsultants. Time spent on site managing the inspection services and overseeing Subconsultants is not billable, except for management visits included as part of the attached cost proposal.

5.3.6 The Consultant shall not receive a financial benefit from the fees that are charged by a Subconsultant other than the management fee allowed in Article 3.3.5, Compensation.

**5.4 Time Frame For Services.** The Consultant shall complete the scope of work in a manner to achieve any milestones identified in the Solicitation for Consultant Services or the attachments to this Agreement. The full scope of work shall be completed by \_\_\_\_\_. Consultant shall be responsible to DFCM for any damages related to delay in providing the services under this Agreement including delays caused to third parties where DFCM may be held liable where any of such delays are due to the act, error or omission of Consultant under this Agreement.

**5.5 Use of "Sales Agents."** The Consultant warrants that no sales agent has been employed or retained except as indicated in writing to DFCM.

**5.6 Laws, Codes and Regulations.** Consultant and its Subconsultants shall use their best efforts consistent with the Standard of Care stated herein to comply with laws, codes, rules, regulations, ordinances and quality requirements applicable to the Project.

## **ARTICLE 6. BUILDING INSPECTION PROCEDURES**

### **6.1 Building, Mechanical, Electrical, and Plumbing Inspections.**

6.1.1 The Contractor's superintendent will contact the Consultant to arrange for building inspections. The Consultant shall respond to all inspection requests no later than one (1) business day after receiving the request. If the Consultant cannot respond within this time period, he shall find a qualified Subconsultant and notify the Building Official prior to the inspection. The Consultant shall not initiate an inspection without an advance request from the Contractor's superintendent or the Building Official. Consultant shall immediately notify the Building Official if Consultant believes that inspections are required which are not being requested by the Contractor.

6.1.2 Consultant shall make note of all retests and associated expenses on the monthly invoice.

6.1.3 The Consultant's inspector, upon request, shall show proper identification to the Contractor. Any site-specific security clearance requirements must be complied with by the Consultant and Subconsultants.

6.1.4 Standards for all inspections. Inspections shall indicate whether there is compliance with:

- a. Current edition of the applicable building codes.
- b. Project drawings and specifications.
- c. Manufacturers recommendations and installation instructions.
- d. Applicable DFCM construction standards.

### **6.2 Special Inspections and Materials Tests.**

6.2.1 The special inspections and material tests will be conducted according to the project's construction documents and specifications and according to standard material testing and inspection practices. Additional inspections/tests may be requested by the DFCM.

6.2.2 Contractor's superintendent will contact Consultant to schedule special inspections and material tests. Consultant will then schedule the appropriate personnel to complete the inspections or tests. Consultant will inform personnel of type of inspection, time requested, and location of work. The Consultant shall respond to all inspection requests no later than one (1) business day after receiving the request. If the Consultant cannot respond within this time period, he shall find a qualified Subconsultant and notify the Building Official prior to the inspection.

6.2.3 Consultant shall provide an on site sign-in log for inspection/testing personnel. The log shall include the time the inspector arrived and left, the type of inspection or test, and the inspector's name. The inspection/testing personnel shall complete the log entries before leaving the site.

6.2.4 Consultant shall document all failed inspections and tests on monthly invoices and the expense associated with retesting.

## **ARTICLE 7. SUBCONSULTANTS**

### **7.1 Required Approval.**

7.1.1 Subconsultants listed in Exhibit A shall be used for this work and not replaced during the course of this Agreement except with the advance written approval of the Building Official after complying with the following criteria.

a. The Consultant has established in writing that the change is in the best interest of the State of Utah.

b. The Consultant has established an appropriate reason for the change which may include, but is not limited to, the following reasons: the original Subconsultant has failed to perform, the original Subconsultant is not qualified or capable of performing, and/or the original Subconsultant has requested in writing to be released.

c. The circumstances related to the request do not indicate any bad faith in the original inclusion of the Subconsultant.

7.1.2 The Consultant shall not contract with a proposed person or entity to whom the DFCM has made a reasonable and timely objection. The Consultant shall not be required to contract with anyone to whom the Consultant has made reasonable objection.

7.1.3 The change in Subconsultants shall be evidenced by a modification to this Agreement. This modification shall also address any impact the change may have on the fees contained in Exhibit A.

### **7.2 Subconsultant Relations.**

7.2.1 By appropriate enforceable agreement, the Consultant shall require each Subconsultant to be bound to the Consultant by the terms of this Agreement, and to assume toward the Consultant all the obligations and responsibilities which the Consultant, by this Agreement, assumes towards the DFCM.

7.2.2 Each Subconsultant agreement shall preserve and protect the rights of the DFCM and Consultant under this Agreement with respect to the work to be performed by the Subconsultant so that subcontracting thereof will not prejudice such rights, and shall allow to the Subconsultant, unless specifically provided otherwise in the Subconsultant agreement, the benefit of all rights and remedies against the Consultant that the Consultant, by this Agreement, has against the DFCM.

**7.3 Payment to Subconsultants.** The Consultant shall promptly pay each Subconsultant, upon receipt of payment from the DFCM, out of the amount paid to the Consultant on account of such Subconsultant's portion of the work, the amount to which said Subconsultant is entitled. The Consultant shall, by appropriate Agreement with each Subconsultant, require each Subconsultant to make payment to its Subconsultant in a similar manner.

## **ARTICLE 8. COMMUNICATION AND DOCUMENTATION**

**8.1 Communications.** Consultant shall promptly communicate to the Building Official and DFCM's Representative. Consultant may communicate directly with the Contractor about any Stop Work Order, an urgent health or safety matter at the site, or if the direct communication with the Contractor will facilitate the performance of the work by the Contractor. Any communication with the

Contractor must be part of the inspector's report prepared at the site. Consultant shall not be entitled to rely upon any representation, statement or conduct of any person or entity, except as provided in this Agreement.

**8.2 Documentation in General.** Consultant shall prepare written reports to document the results of all inspections and tests and any discussions thereof with the Contractor. Consultant shall also take photographs and other means of documentation as may be appropriate. Consultant shall be prepared to take photographs of any inspection where such photograph assists in the understanding of the condition of the site or facility being inspected.

**8.3 Inspection Reports.** Consultant shall make a written report of each inspection indicating whether there is compliance with the project drawings and specifications, project specific criteria, and applicable codes. This report must be completed before leaving the project site. A copy of the inspection report listing necessary corrections shall be left with the Contractor's superintendent. Consultant shall make note of all retests and associated expenses on the monthly invoice. Consultant shall provide a copy of all reports to the Building Official, DFCM's Representative, and the A/E (Architect/ Engineer) within two (2) business days of the inspection. Failure to timely deliver the inspection report may be considered a material breach of this agreement and DFCM may pursue all available remedies. This delivery is to be accomplished by electronic mail.

**8.4 Unresolved Issues.** Consultant shall provide a list of unresolved issues attached to each report.

**8.5 Special Inspection and Testing Reports.** Consultant shall provide a report of the results of special inspections and materials tests to the Building Official, DFCM's Representative, and the A/E within two (2) business days. Consultant shall notify Building Official of test or inspections that have failed and are not immediately correctable.

**8.6 Immediate Notification of Unusual Problems.** In addition, Consultant shall promptly notify the Building Official by telephone of any unusual problems discovered during the inspection. If the Building Official does not answer the telephone call, then a voice message shall be left for the Building Official.

**8.7 Final Report.** Upon completion of each project, Consultant shall provide to the Building Official an electronic copy of the following as applicable:

8.7.1 A final inspection and recommendation from the building inspector assigned to that project to allow occupancy and to issue the Certificate of Occupancy based on the building meeting all applicable laws and codes;

8.7.2 A Certificate of Fire Clearance from the Fire Marshal;

8.7.3 A final inspection report and approval of the Special Inspection firm assigned to the project;

8.7.4 The approval of the state elevator inspector where applicable;

8.7.5 The approval of the state boiler inspector where applicable;

8.7.6 Verification that the domestic water lines have been tested and are free from contamination;

8.7.7 Submittal of the “installation certificate” for the stucco system when required by the evaluation report;

8.7.8 A final report from the smoke control Special Inspector as applicable;

8.7.9 Steel Fabricators certificate of compliance. (When steel fabrication takes place in an “approved fabrication shop” the fabricator shall submit a certificate of compliance to the Building Official stating that the work was performed in accordance with the approved construction documents per IBC1704.2.2).

**8.8 Copies to Agencies.** Upon Request, Consultant shall provide a copy of the above reports to the Using Agency.

**8.9 Modification to Report Requirements.** . Notwithstanding the provisions of Article 2, the requirements of this Article 8 may be modified through alternative provisions contained in the attachments to this Agreement.

**ARTICLE 9. APPEAL OF CONSULTANT’S DECISIONS.** Consultant shall cooperate with and participate in any appeal made pursuant to the DFCM’s appeal process of Consultant’s decisions. Consultant shall provide reports, documentation, and testimony as required. Consultant shall be compensated for its reasonable costs to respond to an appeal only if the Consultant’s decision is upheld in the appeal.

**ARTICLE 10. HAZARDOUS OR EMERGENCY SITUATIONS; STOP WORK ORDERS.** If the Consultant encounters a hazardous or emergency situation, the Consultant is authorized to issue any warranted Stop Work Order or any other customary means of resolving the hazardous or emergency situation. The Consultant shall immediately inform the Building Official and the DFCM Representative of any action taken and provide a detailed analysis in the report prepared at the site. On the same day that the Stop Work Order is issued, Consultant shall provide a copy of this report to the Building Official and the DFCM Representative. This delivery may be accomplished through electronic means.

**ARTICLE 11. INSURANCE.** To protect against liability, loss and/or expense in connection with the performance of services described under this agreement, the Consultant shall obtain and maintain in force during the entire period of this agreement without interruption, at its own expense, insurance as listed below from insurance companies authorized to do business in the State of Utah. Consultant shall require that the insurance requirements contained in this Article be met by each testing and inspection firm with which it subcontracts to accomplish its responsibilities under this Agreement. The following are minimum coverages that may be supplemented by additional requirements contained in the Solicitation for Consultant Services or any other document used to procure Consultant’s services.

**11.1 Professional Liability Insurance.** The Consultant shall maintain, at its expense, Professional Liability Insurance, on a “claims made” basis, with an aggregate policy limit of not less than \$2,000,000 and not less than \$1,000,000 per occurrence. Any change in this insurance requirement shall be noted in an attachment to this Agreement. Unless project specific insurance is required by the DFCM through a provision in the Solicitation for Consultant Services or an attachment to this Agreement, this coverage may be written under a practice policy with limits applicable to all projects undertaken by the Consultant but the coverage must be maintained in force for the discovery of claims for a period of three (3) years after the date final payment is made to the consultant under this Agreement. The policy must contain a “retroactive” or “prior-acts” date which precedes the earlier of, the date of this Agreement or the commencement of the Consultant’s services. The policy must also include contractual liability coverage applicable to the indemnity provision of this Agreement for those portions of the indemnity provisions that are insured under the Consultant’s policy.

**11.2 Worker’s Compensation Insurance and Employers’ Liability Insurance.**

Worker’s Compensation Insurance shall cover full liability under the Worker’s Compensation laws of the jurisdiction in which the work is performed at the statutory limits required by said jurisdiction’s laws.

**11.3 Commercial General Liability Insurance.**

Commercial General Liability Insurance shall be on an “occurrence basis” and shall include insurance for premises and operations, independent contractors, projects/completed operations, and contractual liability coverage with limits not less than listed below. The State of Utah shall be named as an insured party, as primary coverage and not contributing, and the policy shall be endorsed to include a waiver of subrogation in favor of the State of Utah.

\$1,000,000	General Aggregate
\$1,000,000	Products-Completed Operations Aggregate
\$500,000	Personal and Advertising Injury
\$500,000	Each Occurrence

**11.4 Other Insurance Coverages.**

Consultant shall maintain the following insurance at levels Consultant determines: Comprehensive Automobile Liability Insurance, Valuable Papers and Records Coverage and Electronic Data Processing (Data and Media) Coverage, and Aircraft Use. Any minimum requirements for these insurance coverages will be identified in the Solicitation for Consultant Services or any other document used to procure Consultant’s services. Any type of insurance or any increase of limits of liability not described in this agreement which the Consultant requires for its own protection or on account of any statute, rule, or regulation shall be its own responsibility and at its own expense.

**11.5 Not Relieve Responsibility.**

The carrying of insurance required by this agreement shall not be interpreted as relieving the Consultant of any other responsibility or liability under this agreement or any applicable law, statute, rule, regulation or order.

**ARTICLE 12. TERMINATION**

**12.1 Termination by Consultant.**

This Agreement may be terminated by Consultant upon seven (7) calendar days written notice should the DFCM fail substantially to perform, through no fault of the Consultant and the DFCM has failed to cure the failure to perform within fourteen calendar(14) days of the DFCM’s receipt of written notice of its failure to perform. Upon termination of this Agreement, the Consultant shall deliver all work performed to the DFCM. In the event of termination, the Consultant shall be compensated for services properly performed under this Agreement up to date of the notice of termination. The Consultant agrees that in the event of such termination of default and such default is not successfully challenged by DFCM, its total remedy and monetary recovery from the DFCM is limited to full payment for all work performed, reimbursables, under this Agreement up to the date of termination as well as any reasonable monies owed as a result of the Consultant having to terminate contracts necessarily entered into by the Consultant pursuant to this Agreement. Consultant further acknowledges that in the event of such termination, all work product, which includes but is not limited to all manuals, forms, contracts, schedules, reports, comments and any and all documents produced by Consultant under this Agreement up to the date of termination are the property of the DFCM.

**12.2 Termination by DFCM.**

The performance of service under this Agreement may be terminated by the DFCM in whole or in part at any time, whenever the DFCM shall determine that such termination is in the best interest of the DFCM. This includes any termination by DFCM for convenience or for cause. Any such termination shall be effected by delivery to Consultant of a written notice of termination specifying the extent to which performance of work under the Agreement is terminated and the date upon which such termination becomes effective. The Consultant agrees that in the event of such termination, its total remedy and monetary recovery from the DFCM is limited to full payment for all work performed, plus reimbursables, under this Agreement up to the date of termination. Consultant further acknowledges that in

the event of such termination, all work product, which includes but is not limited to all manuals, forms, contracts, schedules, reports, comments and any and all documents produced by Consultant under this Agreement up to the date of termination are the property of the DFCM.

## **ARTICLE 13. PRELIMINARY RESOLUTION EFFORTS, CLAIMS AND DISPUTES;**

**13.1 GENERAL CONDITIONS REQUIREMENTS APPLY.** The provisions of Articles 7.7. through and including 7.14 of the General Conditions shall apply to Preliminary Resolution Efforts, Claims and Disputes under this Agreement. References in said Articles 7.7 through and including 7.14 to the term “Contractor” and “Subcontractor” shall refer to the Consultant and Subconsultants or Subcontractors at any tier under this Agreement, respectively.

**13.2 TIME FOR FILING.** Notwithstanding paragraph 13.1 above, the PRE must be filed in writing with the DFCM Representative within twenty-one (21) days of any of the following:

13.2.1. Issuance of a denial by DFCM of a Consultant request for additional monies or other relief under this Agreement;

13.2.2. In the case of a Subconsultant, after the expiration of the time period for the Consultant/Subconsultant PRE process under Paragraph 7.7.5 of the General Conditions; or

13.2.3. When the Consultant knows or should have known about any other issue where the Consultant seeks additional monies, time or other relief from the State of Utah or DFCM.

**13.3 Not Limit DFCM Rights.** As stated in Rule R23-26-1(6), this does not limit the right of DFCM to have any of its issues, disputes or claims considered. DFCM reserves all rights to pursue its issues, disputes or claims in law or equity including, but not limited to, any or all of the following: damages, delay damages and impacts, losses, liability, patent or latent defects, or failure to perform under this Agreement. If the Director appoints an expert or a panel to consider any such issue(s), dispute(s) or claims(s) of DFCM, the Consultant shall cooperate with such expert or panel process.

## **ARTICLE 14. MISCELLANEOUS PROVISION.**

**14.1 Safety.** The Consultant shall ensure that all employees and Subconsultants are aware of safety requirements before arriving on site. Safety requirements include, but are not limited to, wearing approved hard hat, safety glasses, and footwear.

**14.2 Ownership of Work Product.** All work product, which includes, but is not limited to all manuals, forms, contracts, schedules, reports, documentation, photographs, data, electronic data, comments and any and all documents supplied to or produced by Consultant under this Agreement are the property of the DFCM. Said work product and the information contained therein are the exclusive property of the DFCM and are not to be used by Consultant on any other projects with any other parties except by the advance written agreement of the DFCM. Consultant agrees to maintain the level of confidentiality, to the extent permitted by law, needed to protect the State's interest in the design, construction, and management of the project.

**14.3 Legal Relationship.** This Agreement is for the performance of services and not the sale of goods, and is to be construed according to the laws of the State of Utah. Consultant's relationship to the State is that of an independent contractor. No partner or employee of Consultant shall, by reason of this Agreement, become an employee of the State of Utah. The Consultant shall have no authorization, expressed or implied, to bind the DFCM or the State of Utah to any agreement, settlement, liability, or understanding whatsoever, nor to perform any acts as agent for the DFCM or the State of Utah except as

specifically set forth in this Agreement. The DFCM shall identify the desired performance outcome and the Consultant shall determine the manner and method of achieving that outcome consistent with professional and customary practices. Nothing in this section is intended to limit or reduce any governmental immunities to the extent any may be available to Consultant by reason of its performance of inspections on behalf of the State of Utah.

**14.4 Assignment.** This Agreement shall be binding upon and inure to the benefit of the parties and their successors and assigns; provided, however, that neither party shall assign its obligations hereunder without the prior written consent of the other.

**14.5 Hold Harmless Requirement.** To the fullest extent permitted by law, the Consultant hereby agrees to indemnify and save harmless the State of Utah, the Division of Facilities Construction and Management, their officers, agents and employees any anyone for whom DFCM may be held liable from and against any and all claims, damages or liabilities arising from negligent or wrongful acts, errors or omissions of the Consultant and its Subconsultants or subcontractors at any tier and anyone for whom Consultant may be liable.

**14.6 Ownership of Documents.** All work product, which includes but is not limited to all manuals, forms, contracts, schedules, reports, comments and any and all documents supplied to or produced by Consultant under this Agreement are the property of the DFCM, whether the work for which they are made is executed or not.

**14.7 DFCM Reviews, Limitations.** No review by the DFCM or any entity/user , approval or acceptance, or payment for any of the services required under this Agreement shall be construed to operate as a waiver by the DFCM of any right under this Agreement or of any cause of action arising out of the performance or nonperformance of this Agreement, and the Consultant shall be and remain liable to the DFCM in accordance with applicable law for all damages to the DFCM caused by the Consultant's acts, errors and/or omissions.

**14.8 Discrimination And Sexual Harassment Prohibited.** Pursuant to the laws of the State of Utah, the Consultant, or any person acting on behalf thereof, will not discriminate against any employee or applicant for employment because of race, creed, color, sex, religion, ancestry or national origin. To the extent applicable, said persons will comply with all provisions of Executive Order No. 11246 dated September 24, 1965 and rules, regulations, orders, instructions, designations and other directives promulgated pursuant thereto. The Consultant, or anyone for whose act the Consultant may be liable, shall not act in any manner as would violate the laws, regulations and policies of the United States or the State of Utah prohibiting sexual harassment.

**14.9 Performance Evaluation.** DFCM may conduct a performance evaluation of the Consultant's services, including specific personnel of Consultant or any Subconsultant at any time. Results of any evaluation will be made available to the Consultant.

**14.10 Statute of Limitation and Statute Of Repose.** An action by or against the Consultant, the Consultant's Subconsultant, agent, independent Subconsultant, or anyone for whom the Consultant may be liable, shall comply with and be bound by the applicable and lawful statute of limitation and statute of repose provisions. Notwithstanding this, any action by or against the Consultant, the Consultant's Subconsultant, agent, independent Subconsultant, or anyone for whom the Consultant may be liable, that is based in contract or warranty shall be commenced within six (6) years of the date of substantial completion of the improvement or abandonment of construction except that such period of limitation shall be modified as follows:

14.10.1 Fraudulent Concealment. In the event that the Consultant, the Consultant's Subconsultant, agent, independent Subconsultant, or anyone for whom the Consultant may be

liable has fraudulently concealed the act, error, omission or breach of duty, or the injury, damage or other loss caused by the act, error, omission or breach of duty, the six year period shall not begin to run until such time as the DFCM discovers or, through the exercise of reasonable diligence, should have discovered its claim.

14.10.2 Willful and Intentional. In the event that the Consultant, the Consultant's Subconsultant, agent, independent Subconsultant, or anyone for whom the Consultant may be liable commits a willful or intentional act, error, omission, or breach of duty, the six year period shall not begin to run until such time as the DFCM discovers or, through the exercise of reasonable diligence, should have discovered its claim.

14.10.3 Unintentional and Nonfraudulent Latent Acts, Errors, Omissions or Breaches of Duty. In the event of an unintentional and nonfraudulent latent act, error, omission or breach of duty, the DFCM shall have the time period allowed by Utah law and the Utah Code, unless a longer period is provided for in an attachment to this Agreement.

14.10.4 "Different Period of Limitation" from Utah Code. These provisions are understood and agreed to by the Consultant as establishing a "different period of limitations" as that term is used in UCA 78-12-21.5(3)(a) or any other similar statute of the Utah Code. These provisions are not intended to shorten any time period allowed by Utah law and code for non-contract actions, including but not limited to, those based in tort.

**14.11 Waivers.** No waiver by the DFCM or Consultant of any default shall constitute a waiver of the same default at a later time or of a different default.

**14.12 Applicable Law And Venue.** This Agreement shall be construed in accordance with the laws of the State of Utah. Venue for any legal proceeding regarding this Agreement shall be in the Salt Lake County, State of Utah.

**14.13 Authority To Execute.** The Consultant and DFCM each represent that the execution of this Agreement and the performance thereunder is within their respective duly authorized powers.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed the day and year first above written.

**CONSULTANT:**

\_\_\_\_\_  
Signature Date

Title: \_\_\_\_\_

State of \_\_\_\_\_)

:ss. Please type/print name clearly

County of \_\_\_\_\_)

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, personally appeared before me, \_\_\_\_\_, whose identity is personally known to me (or proved to me on the basis of satisfactory evidence) and who by me duly sworn (or affirmed), did say that he (she) is the \_\_\_\_\_ (title or office) of the firm and that said document was signed by him (her) in behalf of said firm.

\_\_\_\_\_  
Notary Public

(SEAL)

My Commission Expires \_\_\_\_\_

APPROVED AS TO FORM:  
ATTORNEY GENERAL  
January 2, 2013  
By: ALAN S. BACHMAN  
Asst Attorney General

**DIVISION OF FACILITIES CONSTRUCTION  
AND MANAGEMENT**  
  
\*/S/ DFCM  
\_\_\_\_\_  
DFCM

Approved for expenditure:  
  
\*/S/ Division of Finance \_\_\_\_\_  
Division of Finance

Approved as to availability of funds:  
  
\*/S/ David D. Williams, Jr. \_\_\_\_\_  
David D. Williams, Jr.  
CBA Financial Director

\*Electronic signatures are effective when the AIM Status History page is attached to this agreement following this signature page. The AIM Status History page identifies the State signatures.

## Exhibit A

## FY2017 Funding Capital Development Projects

Agency/Institution	Description	Funding
DHS	USDC ASH	\$2,100,000
DHS	WVJJS	\$1,000,000
Courts	Provo 4th District Courts	\$3,000,000
Snow	Science Building	\$4,725,600
DABC	Syracuse ABC Store	\$5,043,400
UofU	Eccles School of Business	\$50,000,000
USU	Space Dynamics Lab	\$12,000,000
USU	Biological Sciences	\$38,000,000
SLCC	West Pointe Center	\$42,590,500
OWATC	BDO Buildout	\$6,586,500
SUU	Business Building remodel/addition	\$17,000,000
UVU	Performing Arts	\$32,000,000
DAS	Archives Vault Addition	\$4,183,300
DEQ	Technical Support Facility	\$6,000,000
Building Board	CI Funding	\$111,547,100
WSU	Social Science	\$0
UofU	ACC/Med/Rehab	\$0
Courts	Matheson fire lane	\$250,000
UCAT	Tooele ATC	\$525,000
Snow	Richfield Property	\$400,000
USU	Student Housing Purchase	\$20,000,000
UCAT	DXATC	\$0
		\$356,951,400

Agency	FY 2017 Capital Improvement Projects	Funding
Courts	WEST JORDAN COURTS, Fire Panel and Voice Evacuation Replacement	\$ 246,410
Courts	SALT LAKE COURTS BLDG, Replace Fire Dry Pipe Mains	\$ 303,000
Courts	SALT LAKE COURTS BLDG, Valves and Fixtures	\$ 695,129
Courts	SALT LAKE COURTS BLDG, Replace all Freeze Thermostats and CO Sensors	\$ 22,800
Courts	SALT LAKE COURTS BLDG, Replace Access Control and Front End Security	\$ 840,300
DFCM	CALVIN RAMPTON BUILDING, Restroom Remodel	\$ 1,180,000
DFCM	CALVIN RAMPTON BUILDING, Security Camera and System Upgrade	\$ 230,000
DFCM	STATE LIBRARY/DSVBI, Replace VCT Tile in Break Rooms, Kitchens, Hallway	\$ 52,000
DOC	SMU Shower Renovation/Upgrade	\$ 47,125
DOC	Irrigation Pumps-Replacement	\$ 50,738
DOC	Timpanogos Building #5- Draper	\$ 244,155
DOC	A-Block AC Remodel	\$ 121,695
DOC	Star 1-4 HVAC for Control Rm.'s	\$ 85,872
DOC	Henry Compound AHU Replacements	\$ 319,800
DOC	Medical Access Control Installation	\$ 73,800
DOC	Inmate DTV System conversion/Upg.	\$ 147,600
DOC	Henry Intercom System	\$ 184,500
DOC	A-West Yard Concrete	\$ 92,250
DOC	Hazmat Door & Dock Remodel	\$ 24,550
Education	OFFICE OF EDUCATION, Replace Boilers	\$ 213,000
Education	OFFICE OF EDUCATION, Water Main	\$ 50,000
MATC	Welding Compound Canopy	\$ 80,000
AG	AGRICULTURE, Irrigation Renovation	\$ 153,521
Arts	RIO GRANDE, Irrigation Renovation and Upgrade to IQ Controls	\$ 87,804
Arts	UTAH FINE ARTS, Landscape & Irrigation Renovation & IQ Controls Update	\$ 107,720
DNR	DNR, Irrigation Renovation IQ Update	\$ 110,229
Public Safety	TAYLORSVILLE BCI OFFICE 08517 Irrigation Controller And Metering Upgrade	\$ 14,782
Public Safety	DLDMV Irrigation Controller and Metering Upgrade	\$ 12,125
Public Safety	TAYLORSVILLE BCI OFFICE: Landscape & Irrigation Renovation & Update	\$ 72,878
Public Safety	OREM PUBLIC SAFETY Landscape and Irrigation Renovations	\$ 40,000
DOC	Metering requirements SB-217 Ph.-1	\$ 750,000
Energy	Statewide Energy Metering Project	\$ 1,500,000
Courts	SALT LAKE COURTS BLDG, Elevator Modernization Project, Phase #2	\$ 500,000
DWR	DWR Statewide Radon Mitigation	\$ 500,000
DWS	RC #1 DWS CENTER, Elevator Upgrade	\$ 124,195
Fleet	Retrofit of State Owned Fuel Tanks to Meet EPA Requirements	\$ 2,500,000
Snow	High Tech parking lot and Main Gym lighting	\$ 119,746
Snow	Exterior Fenestration Windows	\$ 216,200
Snow	Concrete Replacement	\$ 163,071
Snow	Seal coat parking lots and re-stripe	\$ 597,325
Tax	TAX COMMISSION, Replace Elevator Hydraulic Piping	\$ 86,274
UDOT	Construct new site water runoff retention - Colton Station	\$ 600,825
Snow	Removal of lead paint on interior and exterior deck	\$ 408,000
UVU	Replace Elevator Hoist, Ram, and Oil: Woodbury Bldg.	\$ 133,000
Courts	TOOELE COURTS, Replace Domestic Hot Water Tank	\$ 18,000
CPB	TRAVEL COUNCIL, Implementing Results of Foundation & Patio Area Study	\$ 424,898
CPB	STATE OFFICE BUILDING, Restroom and Waste Line Upgrade	\$ 650,000
CPB	TRAVEL COUNCIL, Basement Restroom Upgrade	\$ 62,931
CPB	DUP, Restroom Upgrade	\$ 45,000
CPB	Legislative Research, Capitol Space Remodel*	\$ 50,000
DFCM	GOVERNOR'S MANSION, Exterior Window Painting \$85,000 and Masonary Re-pointing Project	\$ 125,408
DFCM	GOVERNOR'S MANSION, Replace East and West Gate Entry Lights Add Parking Lighting for Visitors Lot.	\$ 55,431
DFCM	Governor's Mansion - Mechanical Upgrades and Replacements	\$ 188,266
DNR	DNR, Exterior/Interior Security Camera	\$ 136,685
DNR	DNR, Replace Electrical Panels & Transformers	\$ 38,665
Fairpark	Fairpark Grand Building Interior Renovation	\$ 616,405
Fairpark	Fairpark A/C & Exhaust/Deferred Maintenance	\$ 177,873
Fairpark	Fairpark Exterior Light Replacement	\$ 62,534
Snow	Utility Tunnel Improvements Phase 2	\$ 400,000
AG	AGRICULTURE, Server Room AC Upgrade	\$ 25,142
AG	AGRICULTURE, Upgrade HVAC Control System	\$ 336,865

DFCM	CALVIN RAMPTON BUILDING, Fan Walls, Cooling Coils, VFDS, Waterline Repair	\$	770,000
DFCM	STATE LIBRARY/DSVBI, Replace all AHU units and rooftop units	\$	850,000
DFCM	STATE LIBRARY/DSVBI, Upgrade HVAC controls system	\$	428,715
DNR	DNR, Building Lighting Control Upgrade, East Building	\$	218,236
DOC	Lone Peak RTU Replacement	\$	100,450
DWS	DWS 1385, Replace HVAC Units	\$	595,000
Tax	TAX COMMISSION, Replace Parking Lot Lights	\$	250,000
DOC	Olympus VAV Controls	\$	146,500
DOC	Timp 2&4 Control Room Remodel	\$	243,756
Education	USDB Libbie Edwards School HVAC Upgrade to Rooftop Units	\$	561,000
Health	UNIFIED LAB, Exhaust/Return Fan Wall Upgrade	\$	389,870
Health	CANNON HEALTH, Replace Cooling Tower and Pumps	\$	274,190
Public Safety	MURRAY HIGHWAY PATROL ADMIN, Replace Hot, Chilled and Heating Water Circulation Pumps	\$	241,000
Snow	Heat Plant/Steam and Condensate upgrades	\$	598,712
Snow	New Ventilation and AC system	\$	148,314
DWS	RC #1 DWS CENTER, Upgrade HVAC Controls System	\$	93,643
Education	TAYLORSVILLE DEAF CENTER, Chiller & Cooling Tower Replacement	\$	347,000
Parks	Goblin Valley Overlook Restroom Replacement/Upgrade	\$	450,000
Parks	Green River Campground Restroom Replacement	\$	300,000
Parks	Green River Clubhouse Reroof	\$	39,588
UDOT	OREM REGION 3 UDOT, Replace Heating & Cooling System	\$	400,000
UVU	Campus Wide Removal of Sidewalk Pavers	\$	100,000
UVU	Replace Chillers: Yorks Plant 1	\$	375,000
UVU	Replacement of Main Electrical Service Gear, Plant 1	\$	800,000
UVU	Replace Fan Coil Units in GT 609 and 338	\$	207,000
UVU	Domestic Boiler Replacement, Plant 1	\$	300,000
UVU	Replace Fan Coil Units in Hall of Flags and BA Building	\$	200,000
UVU	Replace Boilers with Dual Fuel/ High Efficiency Units, Plant 2	\$	400,000
UVU	Large valve replacements and Structureware Software	\$	140,000
UVU	Replace single pane spandrel panels with insulated panels, Computer Science Bldg.	\$	175,000
UVU	VAV and Reheat Valve Replacement Computer Science Building	\$	210,000
UVU	Exterior Stair Replacement: Pope Science to Plaza Area.	\$	110,000
UVU	Replace Electric Transformers: Gunther Trades	\$	150,000
UVU	Campus Wide Storm Water Improvements	\$	300,000
Wildlife	Central Region Office Replacement	\$	1,500,000
Courts	SALT LAKE COURTS BLDG, Add HVAC Automation Server	\$	42,000
Courts	TOOELE COURTS, Upgrade Front End Software, HVAC Controls	\$	43,873
ABC	DABC WAREHOUSE, North Restroom upgrades	\$	41,954
ABC	Layton Store #30 Expansion and Office Enclosed	\$	500,000
ABC	DABC ADMIN, Replace Data Room AC	\$	47,808
ABC	DABC ADMIN, Replace Admin. Restrooms, Replace Mixing Valves	\$	55,504
ABC	DABC ADMIN, Add Stove Hood for Commercial Range	\$	24,636
Courts	BRIGHAM COURT, Boiler Replacement	\$	90,000
Courts	BRIGHAM COURT, DVR, Cameras and Security Access Controls Replacement	\$	200,000
Courts	OGDEN COURTS, Replace Exterior Ice Melt System	\$	300,000
Courts	OGDEN COURTS, Elevator Cooling Room System Replacement; Chiller Replacement	\$	450,000
Courts	LAYTON COURTS, Boiler Replacement	\$	90,000
Courts	Layton Courthouse Remodel (Carpet, Gallery Seating, Removal of Wall Paper and Repaint)	\$	75,000
DATC	Main Campus - Welding Shop & Kitchen Make-Up Air	\$	450,000
DATC	Main Campus - Restrooms Remodel (Phase II)	\$	550,000
DFCM	OGDEN REGIONAL CENTER, Resurface and Repair Crumbling Stairs and Landings on East Parking Structure	\$	90,000
DFCM	ARCHIVES, CLEARFIELD C-6 WAREHOUSE, Emergency Backup Generator	\$	85,000
DHR	USDC Steam Line Replacement Phase III	\$	2,500,000
DOC	NUCCC HVAC Controls Upgrade	\$	30,000
DOC	NUCCC Camera/DVR Upgrade	\$	235,000
DFCM	GOVERNOR'S MANSION, Re-solder Copper Roof Joints	\$	25,000
OWATC	BDO Campus Utility and Infrastructure Improvement	\$	850,000
SUU	Sharwan Smith Center: Roof Replacement	\$	461,387
SUU	Physical Education Building Roof Replacement	\$	461,000

WSU	Browning Center Roof Replacement (Phase 2 of 2)	\$	682,000
CPB	MORMON BATALLION, Statue Repointing	\$	550,000
ABC	DABC CLUB STORE, Replace Sealant at Expansion Joints and The Perimeter of the Windows and Doors. Repla	\$	15,226
Courts	SALT LAKE COURTS BLDG, Replace Emergency Generator Transfer Switch	\$	19,108
DNR	VERNAL DNR, Replace All Exterior Entry Doors.	\$	38,000
CPB	CAPITOL CAMPUS, Parking Lot Poles, LED Upgrade	\$	200,000
CPB	CAPITOL BUILDING, Interior Dome LED Upgrade	\$	85,000
ABC	ABC 10 TOOELE, Roof Replacement	\$	143,469
ABC	Logan ABC #6 Reroof	\$	79,354
CPB	State Office Building - Roofing Improvements	\$	164,300
DFCM	Insurance Fraud Division TI 1385 S. State Remodel	\$	300,000
DFCM	MULTI-AGENCY BUILDING, Replace Leaking Skylight	\$	292,554
DHR	2217 - DYC Decker Lake Youth Center - Replace BUR Covering System	\$	292,554
DHR	8455 - Salt Lake Valley Detention - Replace EPDM Single-Ply Membrane	\$	644,901
DHR	Salt Lake Detention Center - Rooftop unit replacement	\$	540,500
DHR	Salt Lake Detention Center - Controls replacement	\$	276,250
DOC	AP&P Building Cedar City Re-roof	\$	60,358
DSU	DSU - Udvar Hazy Reroof	\$	276,000
Fairpark	Fairpark Multipurpose Roof Replace And Damage Repair	\$	287,575
Fairpark	Fairpark Showring Roof Replacement	\$	94,080
Health	CANNON HEALTH, Replace Fire Alarm System	\$	279,433
NG	New Roof at Brigham City Armory	\$	220,000
Parks	Red Fleet State park Maintenance Shop Reroof	\$	21,837
SLCC	JC- HTC Roof Replacement	\$	301,928
SWATC	Roofing Repair	\$	284,572
UDOT	Lunt Park Rest Stop Reroof	\$	78,475
UDOT	UDOT Region #2 Carpenter/Landscape Building Reroof	\$	27,543
Uof U	Film & Media Arts Reroof	\$	358,700
UVU	Rebuild and repair skylights on the Woodbury Business Bldg.	\$	100,000
Wildlife	Browns Park Field Station House Re-roof	\$	24,180
WSU	Swenson Gym/Stromberg Plaza Roof Replacement	\$	300,000
ABC	ABC #30, Dock Lift Replacement	\$	25,000
DWS	CLEARFIELD EMPLOYMENT CENTER, Second Floor Carpet Replacement	\$	50,000
Courts	ST. GEORGE COURTS, Upgrade Cooling Tower	\$	79,000
Courts	CEDAR CITY COURTS, Replace Skylight - Sidewalk Replacement	\$	165,000
Courts	Cedar City - Block Fence	\$	25,000
CPB	DUP, HVAC Upgrade Phase II	\$	184,000
DFCM	RICHFIELD REGIONAL CENTER, Add Outside Lighting to Building	\$	25,000
DFCM	RICHFIELD REGIONAL CENTER, Add Trench on North Side of Building	\$	30,000
DSU	DSU - McDonald Center Refurbish	\$	350,000
DSU	DSU - 10" Irrigation Main	\$	60,000
DSU	DSU - Preforming Arts Building Exterior Repairs	\$	180,000
DSU	DSU - Fire Alarm Upgrade (Multiple Buildings)	\$	225,000
DSU	DSU - Exterior Ligting Project	\$	115,000
DSU	DSU - Snow Math/Science Data Center Improvements	\$	25,000
DSU	DSU-Fire Lane and Side Walk Repairs	\$	90,000
DSU	DSU - Browning Learning Center Brick Repair and Landscape Change	\$	75,000
DSU	DSU - Replace Outdated Transformers.	\$	60,000
DSU	DSU - Replace Sewage Ejectors	\$	25,000
DSU	DSU - Burns Arena and Cox Auditorium Re-Commissioning	\$	40,000
DSU	DSU- Math Science North Labratories	\$	300,000
DSU	DSU- South Admimn Bulding Refurbish	\$	100,000
DSU	DSU- Mcdonald Center Mechanical System Upgrade	\$	50,000
DSU	DSU- Hansen Stadium Track Replacement	\$	500,000
DXATC	DXATC South perimeter Fenceing and Gates	\$	50,000
DXATC	DXATC North East Sidewalk, Gutter and landscape	\$	150,000
DXATC	DXATC Parking Lot asphalt and drainage Improvements	\$	100,000
Fairpark	Fairpark Deferred Maintenance Weather Stripping/Door Refurbish	\$	117,170
SUU	PE, Library, GC SSSC, Alumni: Fire Alarm Panel Upgrades	\$	155,000
SUU	ADA Concrete Replacement	\$	180,000

SUU	Heat Plant: Boiler #3 Replacement	\$	1,750,000
SUU	Campus Storm drainage study	\$	40,000
SUU	Electronic Access Control	\$	170,000
SUU	Music Building: Chiller replacement	\$	130,000
SWATC	Walkway Replacement	\$	54,600
SWATC	Replacement of Rooftop Heating & Cooling Units	\$	168,000
SWATC	Parking Lot Draining & Sealing	\$	29,250
UDOT	Replace Windows and Office Remodel - Beaver Station	\$	185,000
ABC	ABC STORE 09 MURRAY, Replace Packaged Roof Top Units	\$	40,000
ABC	ABC STORE 29 HOLLADAY, Stainless Steel Hand Railings	\$	46,000
UDOT	MAINTENANCE TESTING FACILITY, Replace Domestic Hot Water Heaters and Circulation Pumps	\$	17,358
UDOT	MAINTENANCE TESTING FACILITY, Paint Ceiling, Walls and Overhead Doors of Car shop and Prep Shop.	\$	95,433
ABC	ABC #16 SANDY, Interior LED Lighting Upgrade	\$	35,000
Public Safety	TAYLORSVILLE BCI OFFICE, Parking Lot and Exterior Building LED Lighting Upgrade	\$	55,431
Arts	RIO GRANDE, Replace, Repair Restore Exterior Windows	\$	393,000
Arts	RIO GRANDE, Floors & Wood	\$	70,000
Arts	Heritage and Arts, Rio Grande Building Parking Lot Security Infrastructure (gate and fencing)*	\$	50,000
DFCM	HEBER M WELLS, Restrooms	\$	904,931
DOC	Atherton Secure Cell Addition	\$	59,570
DOC	Fortitude CCC Intake Area Remodel	\$	177,415
DOC	Bonneville Security Camera System Upgrades	\$	14,540
DOC	Bonneville Door Alarms	\$	12,300
DOC	AP&P Centers Mold Mitigation with Door and Hardware Replacement	\$	151,484
DOC	Atherton HVAC Repairs Admin Area	\$	53,505
DOC	Bonneville Gym Ventilation	\$	10,000
DOC	Fortitude Ctr. Cameras	\$	27,670
DOC	AP&P Center intercom repairs, multiple location	\$	13,530
DOC	Atherton Resident Sink/Cabinet Replacement	\$	117,796
DOC	Atherton Kitchen/Dining Floor Resurfacing	\$	29,876
Public Safety	AP&P, Cooling Tower Replacement	\$	80,000
SLCC	RRC- TB Emergency Generator Replacement	\$	244,333
SLCC	SCC - SCM ELECTRICAL PANEL UPGRADE PHASE III	\$	150,000
SLCC	SLCC ALL CAMPUSES - COMPLETE PROMIMITY LOCK INSTALLATION	\$	500,000
SLCC	RRC- BB Window Replacement Phase II	\$	478,215
SLCC	RRC- ATC Window & Door Replacement Phase II	\$	425,000
SLCC	LHM - MCPC, CART, PESET, DORM & FR FIRE ALARM UPGRADE	\$	195,714
SLCC	JC- JDC Fire Alarm Replacement	\$	36,206
SLCC	RRC- TB Restroom Remodel	\$	1,012,179
DSU	DSU - 300 South, 400 South, 800 East Asphalt Resurface	\$	175,000
Health	UNIFIED LAB, First Floor Life Safety Repairs	\$	1,322,000
MATC	Additional Parking at TGP	\$	891,040
Parks	Otter Creek Campground Asphalt Repairs	\$	250,000
Parks	Otter Creek Entrance Station/Office Replacement	\$	250,000
SLCC	LHM- N.E. Parking Lot & Loop Road Replacement	\$	1,562,786
SUU	Parking Lot Repairs and Replacement	\$	200,000
TATC	TATC - Seal Coat Parking Lot	\$	17,000
UVU	Campus Wide Parking Lot Maintenance, Seal and Slurry Coat	\$	300,000
Wildlife	Great Basin Research Center Pavement Upgrades	\$	43,113
BATC	Replace Diesel Program Chassis Dynamometer Room and Diesel Lab Window Casing Replacement	\$	273,000
BATC	BATC Brigham City Blocks Building Remodel	\$	235,000
BATC	BATC Brigham City Blocks Building Improvement & ADA Updates	\$	300,000
BATC	Campus Security Systems Phase II	\$	160,000
BATC	Program Class Project Storage Facility Phase II	\$	210,000
Education	USDB Ogden A/V Classroom Emergency System for the Deaf Students & Staff	\$	150,000
Education	USDB Ogden Card Access System	\$	160,000
Education	USDB Ogden Upgrade Honeywell F590 Fire Panel System	\$	140,000
OWATC	Main Campus: Campus-Wide Door Access System	\$	350,000
Parks	Bear Lake Marina Dock Replacement (Phase 3)	\$	1,500,000
UDOT	Upgrade HVAC Region One Materials Lab	\$	275,000
UDOT	Replace Swithboard, Building Reroof and Misc. Repairs - Region One Office	\$	175,000

UDOT	Install new septic system - Huntsville Station	\$	100,000
UDOT	Replace floor drains and drain system - Richmond Station	\$	100,000
Wildlife	Hardware Ranch Culinary Water System	\$	335,000
WSU	Fire Panel Replacements	\$	22,500
WSU	Phase V: Medium Voltage Critical Need	\$	200,000
WSU	Phase VI: Tunnel Repairs	\$	249,000
WSU	Chilled Water Plant - Systems Protection	\$	400,000
WSU	Wattis Business Infrastructure Repairs&Replacement	\$	1,000,000
WSU	Asphalt Maintenance (Cut/Patch/Slurry) (A3, A5, W5, W10, A11, DEC Northeast)	\$	217,000
WSU	Science Lab South ADA Access Paving	\$	100,000
WSU	Parking Lot Renovations (S4)	\$	155,000
WSU	Wattis Building Fire Line and Fire Sprinkling	\$	300,000
WSU	W4 Groundsource Install and Parking Lot Repair	\$	1,250,000
ABC	ABC 28, Add Awning and Two Side Enclosure to Dock Area	\$	36,500
DHR	VERNAL HUMAN SERVICES, Replace Emergency Lighting Battery Backup System	\$	62,000
DWS	VERNAL DWS, Replace Rooftop Units	\$	175,000
DWS	VERNAL DWS, Replace Emergency Lighting Battery Back Up System.	\$	48,000
NG	Replace Electrical Service/Distribution	\$	1,578,000
NG	ARMORY, AMERICAN FORK, Replace A/C units, controls & condensers	\$	391,000
NG	Replace Fire Alarm System Draper Facility	\$	352,000
NG	Control System backbone at Camp Williams (Add to increase building controls to improve efficiency)	\$	69,000
UBATC	Heating and Cooling Units, Direct Digital Controls, Telephone & Data Systems	\$	720,000
VA	Delayed Egress in all four Veterans Homes	\$	380,300
VA	Design & Develop 9/10 Acre	\$	177,200

**Division of Facilities Construction & Management**

Department of Administrative Services  
 4110 State Office Building Salt Lake City, Utah 84114  
 Phone (801) 538-3018 Fax (801) 538-3267

Effective on New Projects Assigned Beginning Date April 20, 2015

**BUILDING, PLUMBING, MECHANICAL & ELECTRICAL INSPECTIONS UNIT RATES**

Inspections		71.50	Per Hr.
Travel Time		80.00	Per Hr.

**MATERIAL TESTING & SPECIAL INSPECTION UNIT RATES**

Category	Approved Rate		
----------	---------------	--	--

**SOILS AND AGGREGATES**

In-place density tests (Soils Technician)	\$	42.00	Per HR.
Proctor-standard	\$	112.00	Each
Proctor-modified	\$	112.00	Each
Atterberg Limits	\$	42.00	Each
Gradation Analysis (PI)	\$	49.00	Each

**STRUCTURAL STEEL, WELDING & FIREPROOFING**

Structural steel and welding special inspector	\$	56.00	Per HR.
Fireproofing special inspector	\$	50.00	Per HR.
Fireproofing lab density	\$	53.00	Each
Non-destructive testing (ultrasonic, magnetic particle)			
CWI	\$	56.00	Per HR.
UT	\$	53.00	Per HR.
MPT	\$	53.00	Per HR.
RT (2 man crew IR-192)	\$	100.00	Per HR.

**CONCRETE TESTING**

ACI level I sampling technician	\$	38.00	Per HR.
ACI level II ICC special inspector	\$	49.00	Per HR.
Concrete cylinders compressive strength	\$	15.00	Each
Concrete and shot crete cores	<b>Pre-approval required</b>	<b>As negotiated in advance</b>	

**MASONRY**

ICC special inspector	\$	51.00	Per HR.
Compression, composite prisms	\$	56.00	Each
Grout compressive strength	\$	29.00	Each

**ASPHALT**

Asphalt Inspector including density tests	\$	43.00	Per HR.
Theoretical maximum specific gravity (Rice)	\$	120.00	Each
Asphalt cores	\$	62.00	Each
Core density	\$	35.00	Each
Field Marshall (3 specimen set)	\$	105.00	3 Set
Field Marshall with stability & flow (3 specimen set)	\$	170.00	3 Set

**PROJECT ENGINEERING & MANAGEMENT**

	<b>Pre-approval required</b>		
Engineering technician	\$	43.00	Per HR.
Staff Engineer	\$	80.00	Per HR.
Professional Engineer (P.E.)	\$	100.00	Per HR.

**Miscellaneous**

Work, on site, over 8 hrs/day, Sat., Sunday & *Holidays	1.5		Per HR.
Drive time, including over 8 hrs/day	Regular Rate		Per HR.
Before 7am and after 5pm on weekdays	Regular Rate		Per HR.
Swing or Graveyard shift	Regular Rate		Per HR.
Sample pick-up	<b>1/2 hour Maximum on site</b>		Per HR.
Per Diem	<b>Pre-approval required</b>	<b>State rate or as negotiated in advance.</b>	
Mileage per mile	\$	0.49	

\* Recognized Holidays: New Years, Memorial Day, Independence Day, Pioneer Day, Labor Day, Thanksgiving, Christmas